**MINUTES OF COUNCIL MEETING 7th SEPTEMBER 2015**

**HELD IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE**: - Chairman Mr W B Lansdale, Messrs: Grummett, Lerwill, Rogers, Sloane & Waterhouse; Mesdames: Payne, Varney and Waterhouse. Chelmsford City Councillors Millane & Ride.

The Chairman welcomed everyone to the September meeting and reported that Cllr Bob Croot had resigned. He thanked all the volunteers for their help putting back the curtains in the Hall.

**Minute 90 Apologies**: Mr. P Clark;Mr & Mrs Martin.

**Minute 91 Declarations of Interest** – None reported

**Minute 92 Public Participation**

1. JS reported that the Traffic Calming width restriction in Brock Hill by Grange Road was still in need of attention, this has been reported by ECC Mid Area Highways are extremely slow making repairs; JS also expressed concern about the width if the new (diverted section) of the A132; BL reported this matter had already been raised and he had been informed that the width met with the Highway Standard.
2. BL informed those present that contractors had permission to use Runwell Chase for their vehicles during the interim period until the new road opens as the Haul Road was no longer accessible. Further damage being caused to the road surface.
3. JS reported that he was covering for the groundsman whilst on holiday and that he was unable to lock back the entrance gate as the retaining point was out of alignment – BL to assess; JS also reported that the padlock to the gate by the containers was missing – TW to purchase new padlock.
4. JD reported missing fittings on the newly plastered wall; Clerk advised these were in the office waiting to be put back.
5. BL reported that cracks had appeared in the new plasterwork, matter had been referred to builders who would make good; BL further reported an issue with the heating, appointment arranged with plumber on 8th September to review.
6. YW reported that new fixings were needed for the curtain pulleys.
7. LP reported that one of the spotlights on the stage was not working.
8. YW queried whether she was now School’s Liaison Officer – the Council members confirmed this.

**Minute 93** The minutes of the Council meeting held 3rd August 2015 and the Extraordinary Meeting held 25th August 2015 were approved and signed by the Chairman as a true record.

**Minute 94 Clerks Report –** See appendix 1

**Minute 95 Finance**

1. Payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Petty Cash | None to claim | |  |  |  |
| Pre payments |  |  |  |  |  |
| 106987 | WB Lansdale | | Vacuum Cleaner | | £377.99 |
| Cheques to issue |  |  |  |  |  |
| 106988 | Mrs J Pharez | | Salary |  | £1,201.59 |
| 106989 | Mrs G Smith | | Salary |  | £374.00 |
| 106990 | L Vallis |  | Groundsman - 5 weeks | | £1,495.00 |
| 106991 | Essex Pension Fund | | Pension |  | £382.79 |
| 106992 | M Gibson | | Internal Audit | | £60.00 |
| 106993 | BF Ground Maintenance Ltd | | Grass Cutting July x2 | | £264.00 |
| 106994 | South Woodham Builders | | Hall Refurbishment | | £10,920.00 |
| 106995 | Macs Flooring | | Hall floor | | £3,600.00 |
| Direct Debit | J & J Pharez | | Broadband for CCTV | | £12.21 |
|  |  |  |  | **Total** | £18,687.58 |
| The Council agreed to transfer £16000 from business tracker a/c to current a/c to cover these payments | | | | | | |

**Minute 96 Correspondence**

Received

1. CCC Briefing for Town and Parish Councils on Parking & Highways Liaison 27th October 2015 6pm in Marconi room, Civic Centre, Chelmsford. BL & JS to attend
2. EALC – 70th AGM 24th September 2015 at Foakes Hall, Gt. Dunmow 1pm. Give apologies.
3. ECC – A132 Speed Limit Order 201 – RPC comments as follows:
4. The speed limit of 40mph should be extended on the A132 Runwell Road from Southlands Cottages to the bridge at the junction with the A130 “Rettendon Turnpike Interchange” it seems pointless to have such a short distance of National Speed Limit which also passes the entrance and exit to The Thomas Kemble – Runwell Village Inn Public House and Motel, the change is confusing for drivers.
5. New speed limit mentioned for the new access road to St. Luke’s Park and the changes to the bypassed section of the A132. No mention of the link road to Runwell Chase off the access road.
6. **Non speed comment:** Weight restriction needed of 7.5tonnes to stop large HGV’s using the road as a cut through to Basildon, concern over the width/design of the new road for the largest of HGV’s that will be using this road.

**Minute 97 Planning**

1. **Applications received:**
2. 15/01379/FUL 25 Lindon Road – Extensions and alterations including part two storey rear extension, part single storey rear extension, conversion of roof space into first floor habitable space with two new front dormers, a new pitched roof and a single storey side extension to the existing garage outbuilding – No objections
3. 15/01443/FUL 114 Church End Lane – Extensions and alterations including loft conversion, rear extension, and front and side dormers – No objections
4. 15/01651/FUL 34 Homeholly House – Change of use of first floor C3 House Manager’s Apartment to C2 Sheltered Flat for occupation by an elderly person – No objections

The Chairman read out the Street Numbering notification for the Land South of 30 South Hanningfield Way. New properties to be 30b & 30c South Hanningfield Way.

1. **Runwell Hospital Development**

The Chairman, RR & LM reported on progress at St Luke’s Park. First phase of the housing development has begun, new road and access should open before Christmas hopefully November 2015. Any problems should now be directed straight to the site manager. The members debated the provision of school places and the likelihood of funds being available to actually build a school on the area identified within the site. Health provision still being debated again dependent on funding.

**Minute 98 Village Sign**

JM not present - carry over as an agenda item to the next meeting.

**Minute 99 Brockfield House Security**

Awaiting confirmation of an appointment to discuss this issue. Agenda item for next meeting.

**Minute 100 Chelmsford Local Plan Sustainability Appraisal Scoping Report**

Consultation expires 11th September 2015, Clerk to respond by the deadline.

**Minute 101 Reports**

1. **Hall** – Chairman made further comment with regard to the heating controls, thermostatic valves removed from radiators in main Hall. SV reported that the defibrillator promised to RPC was still to be released.
2. **Park** – TW reported that the entrance barrier needed repair/re-alignment; Clothing Bin had already been used; possible new team (Wickford Town) to use one of the football pitches.
3. **CCC** – RR/LM spoke about Chelmsford Local Plan Sustainability Appraisal Scoping Report with reference to the selection of sites and relevant infrastructure, they further reported on the reduction of Central Government Grants to local authorities over the next four years.
4. **Allotments** – LP had nothing to report
5. **Runwell Roundabout –** KR requested articles for the next edition by the end of September.
6. **PRoW’s (Public Footpaths) –** DD had nothing to report but queried whether the A132 was suitably weight bearing at the points where local brooks and streams were piped under the road. Clerk to report this to ECC Highways.
7. **Health & Safety –** No report

**Minute 102 Motions and future business**

Precept/Budget meetings for Hall and Playing Field Committees Tuesday 22nd September 2015 7.30pm and 8.30pm respectively.

**Minute 103 Agenda items for next meeting:** Village Sign, Brockfield House Security

Meeting closed at 9.40pm