

**MINUTES OF PLAYING FIELD COMMITTEE MEETING 21st OCTOBER 2024
IN RUNWELL VILLAGE HALL AT 8.15PM**

IN ATTENDANCE: - Chairman Cllr Clark; Cllrs: Ellis, Gould, Hutson, Payne, Rogers, Sloane & Tarplett.
Clerk Mrs Jo Pharez, Assistant Clerk Miss J Norinkeviciute

Minute 128 Apologies: Cllrs Davis, Evans & Redway. Apologies accepted. Cllr Lansdale not present.

Minute 129 Declarations of Interest: None reported

Minute 130 Budget Items for Precept 2025/26

The Park committee recommend to Full Council to include the following items in the costings for the Precept covering the period 2025/26

Carry over Ear-marked Reserve Projects & Projects from 24/25

- Public Toilets
- Car Park improvements (to inc wheelchair bays)
- Hard Play Surface Improvements (Lining)
- Noticeboards/signage x2 (noticeboard by main entrance & Quart Pot)

Total sum to carry over to cover the above projects £47500.00
(Individual sums not allocated to enable carrying over projects to future years)

Projects for 25/26:

Path improvements (around Changing Rooms & Pavilion)	£2500.00
Replacement Park benches/seats x3	£2000.00
1.8 Acre Deer Field improvements	<u>£500.00</u>
Total	£52500.00

Further projects to price and include in 25/26 Budget:

Upgrade Toilets in Pavilion; Inner Security Door in Pavilion; Floodlight Improvements. Increase allowance for Groundsman.

Minute 131 Football Report

The Chairman reported on the success of Wickford and Runwell FC who now hire one of the pitches at Runwell Park. (Further pitch to be hired next season). Changing rooms have been improved, work will be completed shortly. It will be necessary to have a parking monitor to ensure that cars park facing the children's play area, it will also be necessary to open the overflow car park to avoid parking in Church End Lane. Monitoring of park required in case another "Junior FC" team starts regular training on Saturdays.

Minute 132 Hard play Court – Request to use Floodlights

A netball group from St. Luke's has been using the hard play court for netball practise and has asked whether the floodlights can be switched on. The Chairman reported that previously the electrician had tested the floodlights, and they had been deemed unsafe and would need to be upgraded. It was agreed this could be priced and included in the budget. (See Minute 130) Clerk to advise the netball team that the lights would not be available until made safe.

Minute 133 General Maintenance

- Report from L Vallis. Further review of paths in and out of play area with repairs to be completed if required, check the closure mechanism of the middle gate, check the picnic benches if replacement needed add to budget. Uneven path around the pavilion building (already in budget) Check steps to the rope bridge. Prices to be obtained for the work.
- CCTV - Awaiting further contact from Link that replacement cameras from CCC have been collected and installation to follow. Budget for a further static camera.

Continued

- Plantation – Very disappointed with aftercare and advice from CCC. All padlocks to enclosures now rusty and areas overwhelmed by weeds. No action at present. Letter to CCC to complain. Also write a letter to King Charles III as the plantation was part of Queen Elizabeth II Royal Canopy.
- Memorial Oak trees – Trees to be planted along the new hedge line by the football Changing Rooms to enable easier access for watering. Stakes to be purchased.
- Skip – The Committee agreed to a 8yd Skip to be provided by a local company. Work party from Wickford & Runwell FC to be arranged.
- Play Equipment – Kompan undertake quarterly checks and recommend necessary maintenance

Minute 134 Runwell Shed Report.

No report.

Minute 135 Questions/Other.

- Missing section of security fence still to be replaced. Chair to contact BF Ground Maintenance to make arrangements.

Meeting Closed 8.25pm