

**MINUTES OF HALL COMMITTEE MEETING 23<sup>rd</sup> JANUARY 2023  
IN RUNWELL VILLAGE HALL AT 8.00PM (Start delayed to 8.15pm)**

**IN ATTENDANCE:** - Chair Mrs A Ellis; Messrs: Clark, Redway, Rogers and Sloane; Mesdames Evans & Payne. Present Cllr Mrs G Gould. Mrs L Bridger and Mrs M Campbell.

**Minute 173 Apologies:** Mrs D Hutson

**Minute 174 Declarations of Interest:** None declared

**Minute 175 Runwell Village Pre School – Report.**

The Chair introduced Mrs L Bridger and Mrs M Campbell who gave a report on Runwell Village Pre School. There was a question-and-answer session which was beneficial for those present. It was agreed that the Pre School should write a formal letter to the Council. The Chair thanked LB & MC for attending and they left the meeting.

**Minute 176 Review of Utility Costs**

The committee reviewed the gas and electricity prices. It was agreed to forward the summaries to Utility Aid for further review with the potential for reducing current prices.

**Minute 177 Review of Hall Charges**

The Committee recommend to the Full Council hall hire price increases with effect from 1<sup>st</sup> April 2023. See attached sheet.

**Minute 178 Hall Risk Assessment**

The Chair and the Clerk will undertake a review of the Hall Risk Assessment on Monday 30<sup>th</sup> January 2023. The Chair reported she would be checking the batteries on the defibrillator.

**Minute 179 Window Quotations**

1. One quotation received from SGC Glass. Awaiting two further quotations from Climatec and WE-Glaze. Thanks to MR for meeting these companies. Defer to Full Council meeting 6<sup>th</sup> February 2023.
2. The Clerk advised that a grant application had been made to the Queens Platinum Jubilee Village Hall Fund in the sum of £8000 in respect of the replacement window project. (Sums amounting to 20% of project fees could be applied for) Awaiting decision as to whether the Council can proceed to the second stage of the application process.

**Minute 180 RHA Trophy Cabinet**

The Clerk reported the agreement with the Chairman of the former Runwell Horticultural Association (RHA) Mrs M Smith, to provide and install a trophy cabinet to be installed in the Committee Room. All costs will be covered by RHA. Cllr Payne offered to polish trophies should this be required.

**Minute 181 Go-pak table order**

The Committee recommend to the Full Council the purchase of two further large tables to replace damaged/unsafe tables together with 2 further small tables (to match existing)

**Minute 182 Maintenance**

The Committee recommend to the Full Council to engage local handyman J Payne to complete the following jobs needed at the Village Hall: Repair side curtain opening mechanism; replace “L” to front of building; replace damaged plinth in play area; jet wash surface of play area; paint edges of entrance steps with white paint. Work party to replace chair buffer inserts.

Meeting closed 10.05pm