

# MINUTES OF COUNCIL MEETING 4th NOVEMBER 2024 IN RUNWELL VILLAGE HALL AT 7.00PM

IN ATTENDANCE: - Chairman Cllr Rogers; Cllrs Ellis, Evans, Gould, Lansdale, Payne, Sloane and Tarplett  
4 members of the public. Clerk Mrs. J Pharez. Assistant Clerk Miss J Norinkeviciute.

Vice Chairman Cllr Rogers took the Chair and welcomed everyone to November meeting.

**Minute 136 Apologies:** Chair Clark, Cllrs Hutson & Redway. Apologies accepted. Cllr Davis not present.

**Minute 137 Declarations of Interest** – None declared.

## Minute 138 Public Participation

The following matters were raised: **Highways:** *Runwell Chase* – Overgrown hedges (not cut back for at least 2 years) request these are cut back winter 24/25. Report to ECC Highways. *Egbert Gardens/ Swan Lane* – continued issue of overgrown hedge, the Chair reported that the elderly couple would accept help to cut back. *Streetlighting* continued issues with streetlighting by the Church and St Luke's Park - previously reported, ask City Councillors to chase Countryside and Essex Highways to resolve; *Traffic Accident in Brock Hill* – residents raised concerns about the serious collision of a van and the cyclist who was left in a life-threatening condition. A request had been sent for a meeting with Adam Pipe (Operational Lead for Roads Policing within Essex Police) - not acknowledged yet. Ask Cllr Clark to follow up; **Runwell Roundabout** – Autumn/Winter content discussed; **Hall** – considered to change/set up the name of Tesco mobile account to RPC (currently on Clerk's personal name). Thank you to Cllr Evans for an offer to help with this matter; **Planning 7 The Greenway** – Resident raised concern that despite strong objections planning application 24/01095/FUL (2 New Dwellings) had been approved. The Chair explained that whilst RPC were consultees it was Chelmsford Planning Department that ultimately made the decision.

**Minute 139** The Minutes of Council Meeting held 7<sup>th</sup> October 2024; Minutes of Planning Committee held on 21<sup>st</sup> October 2024; Minutes of Hall Committee held on 21<sup>st</sup> October 2024 and Minutes of Park Committee held on 21<sup>st</sup> October 2024 were all approved and signed by the Chairman as a true record.

## Minute 140 Clerks report – see Appendix 1

Cllr Evans asked about the management of the Allotments should insufficient members come forward to join the committee. The Chair replied that the Council would take over the management.

## Minute 141 Finance: (i) Payments for approval

### Lloyds Bank Pre-payments

D/debit	Adobe	Acrobat Pro Monthly	£19.97
D/debit	Veolia	Hall refuse re September	£213.80

### Lloyds Bank Payments for approval

FPO	J Pharez	Salary	plus back pay	
FPO	JC Rogers	Salary	5 weeks plus locking etc	
FPO	J Norinkeviciute	Salary	5 weeks plus back pay	
FPO	Essex Pension Fund	Staff Pensions		
FPO	JCR Garden Serv	Hall Garden – Monthly		£60.00
FPO	L Vallis	Groundsman Runwell Park		£1035.00
FPO	BF Ground Maint	Grass cutting Runwell Park – Oct		£336.00
FPO	BF Ground Maint	Grass cutting Runwell Park – Nov		£336.00
FPO	Link CCTV	Quarterly contract		£380.14
D/debit	Veolia	Hall refuse		£282.25
FPO	EALC	New Clerks course		£120.00
FPO		Office and admin supplies		£85.26
FPO	C Stone	Returnable hall deposit		£50.00
FPO	G Muir	ditto		£50.00
FPO	J Teesdale	ditto		£50.00

**Total: £8803.52**

A transfer of £8000 (eight thousand pounds) was agreed from the Lloyds Bank Savings account to the Lloyds Bank current account to cover these payments.

### Barclays Bank Pre-payments

D/debit	E.on Next	1/4ly Electricity Park	£152.00
D/debit	Brit Gas	Monthly Gas Hall	£130.00
Total:			£282.00

Sufficient funds are held in the Barclays current account to cover these payments.

The Council approved all the payments and transfers.

(ii) The Council approved Receipts & Payments and Bank Reconciliation covering the period 1<sup>st</sup> April 2024 to 30<sup>th</sup> September 2024.

(iii) Budget review 24/25 - deferred to next Finance meeting.

### **Minute 142 Correspondence** (read out)

1. Chelmsford City Council - Planning application Yellow Site Notices – Request to reduce the number of old notices uncollected, that the members of Parish Councils should to remove any outdated notices.
2. Sir Geoff Hurst Academy – consultation on new school in Chelmsford to support children with Social, Emotional and Mental Health (SEMH) needs. Consultation – Clerk to respond.
3. NALC - Government consultation paper “to reinstate remote/hybrid meetings” closes on 19<sup>th</sup> December. All local councils to participate. RPC does not support this idea, Clerk to respond.
4. Brock Hill Resident - letter from a resident (92-year-old lady) with concerns in regard to the ditch outside their property. ECC Highways refuses to resolve the matter claiming it is not their responsibility. RPC are happy to give guidance to a resident towards resolution.
5. Chelmsford City Council – Essex County Council Election called on 12<sup>th</sup> December 2024 for a bye election. Village Hall required as a Polling station. Noted, Clerk to make the necessary arrangements.

### **Minute 143 Planning:** Applications received:

- (i) 24/05208/TPO Toby Carvery, Runwell Road – Proposal: T1 – Oak Crown raise to 4.8m, making no cuts over 50mm – Reason: To open vision into site; G2: Oak (Marked G1, shaded in orange) – Crown raise to 4.8m, making no cuts over 50mm – Reason: To open vision into site; Ash (Marked G2, shaded in orange) – Crown raise to 4.8m, making no cuts over 50mm – Reason: To open vision to site; Ash (Marked G2, shaded in purple) – Fell Reason: To open vision into site; G3 – Fell all remaining trees within the group – Reason: To open vision into site. RPC comment: Runwell Parish Council strongly objects to this application; it is unnecessary to cut down healthy trees to improve the visual aspect of the site, it is acceptable to cut back diseased/damaged trees.
- (ii) 24/01445/FUL – 37 Brock Hill – Demolition of existing garage and conservatory. Proposed single storey front and rear extensions. RPC comment: No objections to this application.

### **Minute 144 Runwell Park**

Replacement of missing security fence panel by Meadow Lane – Defer and get update from Cllr Clark.

### **Minute 145 Village Hall**

Replacement Gardener – Defer to the next Hall meeting; Clerk to draft a job description and contract.

### **Minute 146 Formation and Membership of Chelmsford Association of Parish Councils**

The Council resolved to support and join a Chelmsford Association of Parish Councils once formed.

### **Minute 147 Reports received from:**

**Hall** – Seitou Ryu Karate started on 5<sup>th</sup> Nov 2024. Thanks to working party for clearing out under the stage; Ladies toilet sink unit – seeking quotations. **Park** – Skip arrived, no further report; **Runwell Roundabout** – Articles ready to go onto Autumn/Winter edition. Ideas brought to the meeting will be included if room permits. **Allotments** – no report. **School Governors** – no report. **PRoW** – no report. **CCC** – no report

### **Minute 148 Notices of Motions and Future Business**

- Planning meeting Monday 18/11/24, followed by Finance Committee for Budget/Precept 25/26
- Working Party to put up Christmas decorations Friday 22<sup>nd</sup> November 2024 2pm

### **Minute 149 Agenda items for next meeting Monday 2<sup>nd</sup> December 2024**

- Hard Play Lighting/MUGA(Multi Use Games Area) project.
- Update on the missing part of the security fence at Meadow Lane

Meeting closed 8.20pm