**MINUTES OF COUNCIL MEETING 3rd NOVEMBER 2014**

**IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE**: - Chairman: Mr. B Lansdale; Messrs. Croot, Dockerill, Grummett, Lerwill, Rogers and Sloane. Mesdames: Payne and Racher. CCC Messrs Ride and Millane.

**Minute 120 Apologies: -** Mr. S. Fagioli, Mr. J and Mrs S Martin & Mrs S Varney

**Minute 121 Declarations of Interest –** None declared

**Public Participation**

1. RL noted that now the police would no longer be attending our meetings, this item should be deleted from the agenda. Clerk to remove this item.
2. JS reported he had met WPCSO Hilary Willmot at last months “Street Meeting” and reported the problem van parking on the pavement and blocking the view of the traffic calming in Brock Hill.
3. MR reported that the streetlight in the alleyway between Runwell Gardens and Canewdon Close was not working.
4. RD reported the alleyway as mentioned above also needed the vegetation cutting back as it was growing through the boundary fence with the Caretakers House. Clerk to write to RCPS to ask for this to be done; JS also to ask the school to get this cut back.
5. RD reported damage to the road outside 20a Lindon Road due to a utility company repair now collapsing. Clerk to report.
6. RD reported that two small “Go-Pak” tables had gone missing at the Hall, it was not possible to pinpoint when this had actually happened. Clerk to amend Caretakers check list to include a weekly check of the tables. Clerk reported one of the Pre School tables was also missing. The Council agreed to replace the Hall tables but advised that the Pre School tables were stored at their own risk.
7. JD reported that the footpath in Locarno Avenue was in a very bad condition, Clerk responded this was in ECC Highways budget for repairs 2014/15 but the date this would be completed was unknown.
8. JD queried why some Hall deposits were £20 and some £100. Clerk explained the smaller deposit was in respect of daytime childrens parties whilst the £100 was for evening party hire.
9. RR reported that he may be able to assist with cutting paths back if other sources are unavailable.

**Minute 122** The Minutes of Council Meeting held on 6th October 2014 and the Hall Committee meeting held 13th October 2014 were approved and signed by the Chairman as a true record.

**Minute 123 Clerks Report** see Appendix 1

Matters requiring action: Park benches – work party needed for these to be fitted; BL to check the new air vents in the storage container; the “threat” was discussed, Clerk to get more information and report the issue to the police; BL preparing specification for the Hall lighting and replacement ceiling tiles.

**Minute 124 Finance**

1. Payments:

Petty Cash

Window Cleaning at Hall £85.00 Clerks use of Home/Personal Phones (6 months) £40

Boot Scraper – Park £9.99 Total £134.99

Pre-payments

106824 Sky Fencing 20% Deposit £1609.92

106825 Mrs L Payne Toilet Seats x6 £170.00

106826 HMRC Tax & NI Jul, Aug, September £1472.02

106827 G Brockwell & Son Vents in Container £240.00

Cheques to issue

106828 Mrs J Pharez Salary

106829 Mrs G Smith Caretakers Salary 4wks & locking

106830 L Vallis Groundsman 5 weeks £1196.00

106831 Essex Pension Fund Pension £361.63

Continued

106832 E.on Electricity used at Hall £396.51

106833 WB Lansdale Filler for park £25.99

106834 WB Lansdale(Abela Glazing) Window repairs/replacement – Hall £568.00

106835 F Pearce & Sons Flail cut 1.8 Acres & Cut Hedges £492.00

106836 MC & S Builders Hard Play, Pavilion Maintenance & Garage £3388.80

106837 A – Z Supplies Office Supplies £31.86

106838 BF Ground Maintenance Grass Cutting Sept x2 £264.00

106839 Clearview Communications Ongoing Maintenance Contract £1053.60

106840 P & J O’Neill Returnable deposit £100.00

106841 Cash Petty cash as above £134.99

106842 Royal Brit Legion Poppy Appeal £100.00

D/Debit J & J Pharez CCTV Broadband £12.21

**Total £13291.72**

The Council agreed to transfer £13,000.00 from business tracker a/c to current a/c to cover these payments.

1. **Receipts & Payments 1st April – 30th September 2014:** The Council approved the accounts
2. **Additional Budget items:** Village Sign; Parish Election 2015; Park (meeting tba)

**Minute 125 Correspondence**

1. CCC –Street Numbering Land Rear of 63 – 65 Waverley Crescent: New address 52 Linden Road
2. CCC – Rights of Way Work 2014: Runwell/Rettendon scheduled for completion by end October.
3. CCC – Planning Document for Consultation: 9th October – 27th November:

Employment Land Review (ELR) Draft – Document can be reviewed online.

1. CCC – Planning Enforcement – Highway 130 Church End Lane - noted
2. ECC – Highways Drainage Problem ref 2365228 re Ditch by 46 Church End Lane - noted
3. Sarah Kitchener Perrow Fund – Thank you - noted
4. CCC – Parish elections 2015 – Cost noted and sum to be allocated in next budget
5. CCC – Notice of proposal for a larger home extension 12 Church End Avenue – No objection
6. Heat Sense – Renewable heating and technology initiative – no action.
7. CCC – Local Plan – Call for sites 2014. Process for next Local Plan from 2020 commencing.
8. Ethos Environmental Planning/CCC – Open space, sport and recreation facilities study. Clerk to complete the study.

**Minute 126 Planning**

1. 14/01696/FUL 144 Church End Lane – Outbuilding – no objections
2. 14/00548/REM Runwell Hospital amended plans – Improvements to the original application noted in particular with regard to the increase in height of the earth bunds (noise reduction measures)

**Minute 127 Village Sign**

Discussed above see Minute 124(iii) re pros and cons of maintaining current Village Sign or designing a new sign possibly to be laser cut/resin for minimum future maintenance. BL/MG to research styles and costs.

**Minute 128 Reports**

* 1. **Hall** – RD reported electric fault and the missing tables (see public participation item 6); MR suggested a gardener for the work to the rear garden, details to be given to the Clerk; LP asked for volunteers to put up Christmas decorations on Friday 21st November at 1.30pm
  2. **Park** – See appendix one Clerks report. New Chairman needed and meeting arranged for 10th November 2015 at 8.30pm
  3. **Allotments –** Green loo to be installed later this month
  4. **Footpaths –** DD not present – no report
  5. **Runwell Roundabout –** KR expressed her concern at the lack of articles, no articles no Roundabout!

The Chairman agreed to provide a report. Clerk will forward relevant information to include.

* 1. **CCC –** RR reported further on the Runwell hospital development. Phase 1 covering the new road access/alignment had planning approval and the developers – Countryside were now tendering for the work which could possibly start later this year. Construction traffic to use the existing haul road. The amended application submitted covers improvements as specified by CCC Planning officers with a delegated decision likely by the end of November. Availability of affordable housing still being discussed. The resurfacing of Runwell Chase is still an unresolved issue and is not a condition of the planning approval. Pressure needed on ECC Highways and Countryside to resolve this.

RR asked to arrange a meeting on Monday 10th November to discuss flooding issues in Runwell. ECC & CCC officers to be present along with representatives from RPC and RR/LM. It was agreed to arrange the meeting for 7pm in the committee room (all councillors invited). Report covering findings, solutions, budgets, timescales etc to be sent to Clerk prior to the meeting.

RD enquired whether CCC could compel the owners of Brock Hill Garage to make the site safe as it was a matter of concern to a number of residents. RR explained the channels available to the council but it could be a complicated process. LM/JP reported probate issues were problematic together with insolvency issues; the matter was now in the hands of agents.

* 1. **Tree Wardens –** No report

# Minute 129 Notices of motions and Future Business:

Flood meeting Monday 10th November 2014 7pm

Park Committee Monday 10th November 2014 8.30pm

Finance meeting tba

**Minute 130 Agenda items:**

1. Budget/Precept 2015-2016
2. Village Sign

**Public**

The Chairman invited the late visitors to comment as they missed the earlier public forum.

1. The Vice Chairman of Rettendon Parish Council asked whether Runwell Parish Council had received any funding from the S106 agreement from the planning application covering the Runwell Hall Farm development – Clerk replied nothing had been received.
2. BC reported that some of the residents on the Bloor Homes development were having problems, the issues were discussed.

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The meeting closed at 9.30pm