

**MINUTES OF COUNCIL MEETING 4th MARCH 2019
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Rogers & Sloane. Mesdames: Ellis, Evans & Martin. 6 Members of the public.

Minute 218 Apologies: - Messrs Lansdale, Martin & Tarplett; Mesdames Payne & Wolf; CCC Ride & Millane

The Chairman welcomed everyone to the March meeting.

Minute 219 Declarations of Interest – None declared

Minute 220 Public Participation

1. SM reported that 2 street lights were not working in Runwell Chase – these have been reported.
2. JD also reported streetlight issue in Keith Avenue as above.
3. BR reported issues with the kitchen.

Minute 221 Co-option of Councillor/s – 2 Vacancies - No applications.

Minute 222 The Minutes of Council Meeting 4th February 2019, Minutes of the Planning Committee held 18th February 2019 & Minutes of the Hall committee meeting held 18th February 2019 were approved by the Council and signed by the Chairman as a true record.

Minute 223 Clerks Report see Appendix 1.

Minute 224 Finance

1. Payments:

Payments from Barclays Bank

107601	R Liniham	Hall returnable Deposit	£30.00
107602	J Langford	ditto	£30.00
D/Debit	WAVE	Village Hall Sewerage 6 months	£646.94
D/Debit	WAVE	Park Water	£106.99
D/Debit	WAVE	Hall Water	£643.56
D/Debit	N Power	Monthly Hall Electricity	£124.00
D/Debit	BT	Monthly Office Phone and Internet	£81.30
D/Debit	Essex & Suffolk Water	Allotments – Water 6 months	£310.02
D/Debit	ICO	Data Protection Fee	£35.00
		Barclays Total	£2007.81

Sufficient funds are held to cover these payments

Payments from Lloyds Bank

Go-pak		Hall tables	£464.98
M Berry		Allotment Gate	£1200.00
Mrs J Pharez	Salary		
Mrs JC Rogers	Caretaker 4 weeks		
Mrs JC Rogers	Hall Garden		£60.00
L Vallis		Groundsman 4 weeks	£1274.00
Essex Pension Fund		Pension Mrs J Pharez	£428.93
		& C Rogers	£24.90
A – Z Supplies		Hall Supplies	£47.12
RCCE		Hall membership	£60.00
Shield Total Insurance		Allotment Insurance	£139.03
		Lloyds Total	£5296.06

Sufficient funds held in Lloyds Bank to cover these payments

Minute 225 Correspondence

1. CCC – Parish Cleansing Days 2019 – Clerk to book
2. CCC – Love Your Chelmsford Team – Nominations for Chelmsford Champions Awards - Noted
3. ECC – Passenger Transport Meetings – 4th June 2019 – Raise Village Link changes.

4. BF Ground Maintenance – Grass Cutting Contract – £110 per cut +VAT terms: Fortnightly April – September, extra cuts by arrangement. (No change from 2018. The Council agreed to renew.
5. CCC – Chelmsford Community Transport. Obtain membership details. Invite representative to attend APM
6. Wickford Carnival – Request for meeting to discuss DBS requirements. PC, CE & JP to be present.

Minute 226 Planning -

Applications Received:

- (i) 12/01480/MAT/1 - Land at former Runwell Hospital - Material amendment to permission 12/01480/OUT (pursuant to Conditions 31 & 32 (12/01480/DOC/10 & 12/01480/DOC/18)) and 14/00548/REM (Varied by 14/00548/NMAT/1) for the removal and replacement of pedestrian and cycle hardstanding and amendment to the approved public open space for Phase 2. RPC comment: Supported
- (ii) 18/02089/FUL – Barn conversion west of Dobe Farm – Demolition of barn and replacement dwelling. RPC comment: Same comment as for previous application ref18/00597/FUL No objections subject to the application conforming to current planning regulations.
- (iii) 19/00195/FUL – 106 Swan Lane – Demolish bungalow and build pair of semi-detached houses. RPC comment: Supported

Minute 227 Highways

- Church End Lane – Clerk to chase the report of the missing fence by Runwell Brook; arrange meeting with SEPP re Runwell Gardens Parking & Speed limit at this point.
- Runwell Road: The Chairman read out the City Councillors email report which covered the completion of St. Mary's Crossing & arrangements for the clearance of the footway by Burr Hall.

Minute 228 Hall

- **Floor:** The Council formally approved the quotation from Capitol Cleaning services to sand, prime and seal the floor for the sum of £3695.00 plus VAT. The same company also supplied a quotation for £180+VAT to deep clean the toilets floor – this was also accepted.
- **Toilet Refurbishment:** Quotations received to date exceed budget. Hall Committee meeting to be arranged to revise the specification to save cost.
- **Guttering:** Two quotations received Paul Griffiths £430 and Jonathan Payne £250. It was agreed to accept the quotation from Jonathan Payne.
- **Fire Alarm/Intruder System:** Awaiting further quotations from 2 companies to be submitted.

Minute 229 Parish Council Elections

The Clerk advised the members the call for the election would be made on 26th March 2019 there was then a period of one week to make applications. Deadline for applications 4pm on Wednesday 3rd April 2019.

Minute 230 Risk Assessment Review

Defer to next agenda

Minute 231 Reports:

- **Allotments:** No report
- **Park** – PC reported that only one set of fixtures had been cancelled this season.
- **Hall** – No further report
- **CCC** – See Minute 202
- **Runwell Roundabout** – Articles to be submitted urgently, next distribution end of March.
- **PRoW/Footpaths** – No report
- **Tree Wardens** – SM advised on Oak die back and overhanging trees

Minute 232 Notices of Motions and Future Business:

Hall Committee meeting Monday 18th March 2019 7pm, Next Council Meeting Monday 1st April 2019; Annual Parish Meeting 29th April 2019. Local Elections 2nd May 2019

Meeting closed 9.25pm