

**MINUTES OF COUNCIL MEETING 7th MARCH 2016
HELD IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman Mr W B Lansdale, Messrs: Clark, Grummett, Lerwill, Martin, Rogers, Sloane & Waterhouse; Mesdames Martin, Payne & Waterhouse. CCC representatives Millane and Ride.

Chairman's Welcome

Minute 204 Apologies: Cllr Mrs S Varney; CCC Lance Millane

Minute 205 Declarations of Interest – None declared

Minute 206 Public Participation

1. JS reported an incident at the new crossing point opposite Runwell Chase where a bus allegedly became stuck at the width reduction. JS also reported that the chevron bend sign at the junction of Church End Lane and Runwell Road had still not been repaired.
2. YW reported that the oxygen cylinder dumped in Meadow Lane had been removed.
3. Concerned resident of Runwell Chase welcomed the extensive planting of the areas on the roundabouts and new access road to St. Luke's Development but expressed concern that the "open" areas were extremely accessible for unauthorized parking/camping. The Chairman agreed with this observation and advised that this same concern had been raised by the parish council during earlier consultations.

Minute 207 The minutes of the Council meeting held 1st February 2016; minutes of Hall Committee meeting held 15th February 2016; minutes of Planning Committee held 15th February 2016 and minutes of Playing Field Committee held 15th February 2016 were approved and signed by the Chairman as a true record.

Minute 208 Clerks Report – See appendix 1

Everyone present expressed disappointment and concern over the theft of the defibrillator.

Minute 209 Finance

(i) Payments:

Petty Cash

Hall Repairs – Committee Rm Door Handle, Leaking Ladies Toilet, Kitchen Radiator	£59.02
Park – Fuel, Marking Paint, Oil, Strimmer Line	£32.33 & £22.30
Travelling – M Rogers	£25.10
Total	£138.75

Pre-payments

D/Debit	Essex & Suffolk Water	Park	£53.06
D/Debit	ditto	Allotments	£27.76
D/Debit	ditto	Hall	£344.02
107082	Auxiliary (UK) Ltd	New Parish Council stamp	£11.58
107083	Mr J Pharez	Safety Mirror – Ladies Toilet	£68.79
107084	Mrs J Pharez	Park Signs x 4	£50.10
		Basketball B/Board x2	£119.98
		Samsung Printer Ink x2	£73.50
			£243.58

Cheques to issue

107085	Fingersafe GB Ltd	Hall doorway finger guards x3	£81.00
107086	Mrs J Pharez	Salary	
107087	Mrs G Smith	Caretakers Salary 5wks & locking	
107088	Essex Pension Fund	Pension	£382.79
107089	L Vallis	Groundsman 5 weeks	£1495.00
107090	Shield Total Insurance	Allotment Insurance	£136.05
107091	EALC	Course Fees x2	£100.00
107092	A – Z Supplies	Hall Supplies x2	£145.47
107093	P Pritchard	Returnable Hall Deposit	£20.00

Continued

107094	K Oakes	ditto	£100.00
107095	S Ormes	ditto	£20.00
107096	Cash	Petty Cash as above	£138.75
D/Debit	J & J Pharez	CCTV Broadband	£12.21
Total			£5088.12

The Council agreed to transfer £4000 from Business Tracker Account to Current account to cover these payments

- (ii) Review of Expenditure to Budget – Defer to next meeting

Minute 210 Correspondence

Received

1. ECC Strategic Development - St Luke's Park Development. Response from Hilary Gore with regard to (i) Church End Lane junction improvements – still to be finalised (it should be noted this was a condition of the permission given for the Re-development of the former Runwell Hospital site); further reply to be sent putting pressure for a crossing. YW to organize a petition of residents to this effect in addition. (ii) Pedestrian refuge in the vicinity of Runwell Chase – explanation of design given and further safety audits to take place.
2. ECC Strategic Development and Infrastructure – Pre Application Advice Developer Charge - Noted
3. Ringway Jacobs – Closure of Carlton Road 8th March 2016 re works by UK Power Networks - Noted
4. ECC re CC/CHL/02/16 – Permission for New Classrooms at RCPS - Noted
5. CCC – Request to use Hall for European Referendum Thursday 23rd June 2016 - Agreed
6. M C & S Builders – Quotation for Village Sign in sum of £2600, this was felt to be too expensive and included the provision of a new oak post, LP to ask for a reduction as existing post stored at Brock Hill Farm could be re-used.
7. M C & S Builders – Quotation for Window and Doors at Runwell Park Changing Rooms – various items listed, priorities to be agreed and referred to next Park Committee meeting.

Minute 211 Planning

(i) Applications/Appeals received:

1. 16/00173/FUL 25 Lindon Road – Demolish existing bungalow and construction of a new two storey dwelling and side extension to existing outbuilding to create a games room – No objection
2. 16/05049/TPO Land known as “The Paddocks” Meadow Lane – Fell; remove T1 oak, T3 Hawthorn, T4 Hawthorn and replace to facilitate construction of flood control structure – No objection
3. 15/00558/ENFB Land opposite Toby Carvery – Material change of use of land for storage – Maintain objections
4. 15/00558/ENFB Land opposite toby Carvery – The erection of a building and construction of gates and the creation of hardstanding – Maintain objections

(ii) Neighbouring Council Local Plan Consultations

1. Basildon Plan – Clerk to send strong objection to the extension of the development proposed North of Barn Hall on the boundary with Brock Hill, no apparent extra roads proposed and lack of infrastructure.
2. Rochford Plan – Clerk to respond and oppose any development close to Runwell; Rettendon or Battlesbridge boundaries.

(iii) Lower Thames Crossing Consultation

The Council supported Option 3 – Clerk to respond

Minute 212 St. Luke's Park Development

RR reported that rumours about The Boiler House remaining on site had no substance and the structure would be demolished as per the agreed planning permission. Work had started on St. Luke's Chapel. Clerk to send further letter to Countryside expressing an interest only at this stage to a possible lease of the building for community use. As mentioned in previous reports, the asbestos on site was more extensive than first thought and its removal had caused delays to the development, first houses should be ready for September 2016. Shared equity housing will be available. Meeting arranged for 18th March with CCG regarding Health Facilities, YW asked whether a parish council representative could attend, RR to advise in

due course. RR further reported that the CCC Senior Planning Officer Neil Jordan was fully aware of the problems with the pedestrian refuge opposite Runwell Chase.

YW reported on the response from Sarah Coleman of Countryside Properties with regard to an extra Village Sign; Village Gateway and Welcome Pack. No funding available for the sign or gateway apart from what Countryside will provide on-site. Parish Council information can be included in the Welcome Pack.

Minute 213 Village Sign

See Minute 210 item 6 Correspondence. Further price to be obtained

Minute 214 Reports

1. **Hall** – The Clerk reported for SV that appointments had been made with 3 companies to obtain advice and new quotations for the Hall curtains.
2. **Park** – TW reported that the 2nd phase ECC Flood Scheme had started and the contractors were ahead of schedule; TW reported further on the possible installation of a trampoline; safety reports needed together with a general risk assessment review of the park and the effects on the insurance cover if the council go ahead. Cost of the project could be in the region of £13k. Minute 210 (item 7) MC&S Builders quotation for repairs to Changing Rooms total £12k, future of park, spending priorities etc to be discussed at next Park Committee meeting.
3. **Allotments** – No report.
4. **CCC** – No further report
5. **Runwell Roundabout** – No report
6. **PRoW's (Public Footpaths)** – DD reported the ditch linked to the Runningwell which goes under Footpath 10 was blocked probably due to the works taking place at St. Luke's Development, this matter needs to be reported.
7. **School Liaison** – YW reported that RCPS were celebrating the Queen Elizabeth II 90th birthday on Thursday 21st April at 1.30pm and the councillors were invited to attend. The children are to receive a commemorative medal to mark the occasion. Further to Minute 185 it was proposed and agreed to donate £200 to Runwell Community Primary School to assist with the purchase of the medals.
8. **Tree Wardens** – SM commented on the tree planting taking place at St. Luke's.

Minute 215 Notices of Motions and Future Business

1. Monday 18th April 2016 Annual Parish Meeting - it was agreed to ask a representative (Roy Hart) from the River Crouch Conservation Trust to attend to give a presentation. For 2017 ask the Essex Beekeepers for a presentation.

Minute 216 Agenda items for next meeting:

1. St. Mary's Crossing
2. Village Sign
3. Expenditure Review

Meeting closed at 9.45pm