**MINUTES OF COUNCIL MEETING 6th July 2015**

**IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE**: - Chairperson Mrs S Martin Messrs: Clark, Croot, Grummett, Martin, Sloane& Waterhouse Mesdames Payne, Varney and Waterhouse. Chelms. City Councillors Millane & Ride.

Due to the absence of the Chairman and Vice Chairman the councillors present proposed and seconded Sandra Martin to act as Chairperson.

**Minute 54 Apologies:** Messrs Lansdale, Lerwill & Rogers

**Minute 55 Declarations of Interest** – None reported

**Minute 56 Public Participation**

1. JS circulated a local newspaper report where Basildon Councillor Kerry Smith was yalking of amending the area boundaries to move Runwell from Chelmsford to Basildon. RR/LM to make enquiries and report back.
2. YW reported poor footpath conditions in Church End Avenue, Locarno Avenue and Viking Way, photographs to follow, Clerk to report.
3. JS/JD overgrown vegetation along footpath from Clare Avenue leading to Swan Lane. RR agreed to add this to CCC local works programme.
4. TW reported local coach company repeatedly parking coach outside the Village Hall and resulting in a damaged verge and access problems. Clerk reported this matter had already been reported to the police Situation to be monitored.
5. MG reported nuisance bonfires which seem to be coming from Meadow Lane, matter to be reported to CCC enforcement department.

**Minute 56** The minutes of the Council meeting held 1st June 2015; minutes of Hall committee meeting held 24th June 2015, minutes of Planning/Standing committee held 24th June 2015 and minutes of Playing Field committee held 24th June 2015 were approved.

**Minute 57 Clerks Report –** The Clerk gave a verbal report of the work covered during the previous month

**Minute 58 Finance**

**(i) Payments**

Petty Cash

Park – Fuel £10.30 Window Cleaning Hall £85.00 Postage - Large Letter £0.95 **Total £96.25**

Cheques to issue

106954 Mrs J Pharez Salary

106955 Mrs G Smith Salary

106956 L Vallis Groundsman 5 weeks £1495.00

106957 Essex Pension Fund Pension £382.79

106958 DMR Garden Services Hall Garden £60.00

106759 A – Z Supplies Hall Supplies £49.14

106960 EALC Courses x4 £199.00

106961 D & J Baxter Returnable Deposit £100.00

106962 A Felton ditto £20.00

106963 E.on Electricity used at Hall £405.03

106964 South Woodham Builders Park – Path repairs £10140.00

D/Debit BT Hall telephone £51.26

106965 Cash Petty Cash as above £96.25

D/Debit J & J Pharez CCTV Broadband £12.21

 **Total £14649.60**

The Council agreed a transfer of £8000 from Business Tracker Account to Current Account to cover these payments.

**(ii) Annual Review of Grants, Subscriptions and Salaries.**

**The following list was agreed:**

1. Chairmans allowance £200 paid in two instalments
2. Clerks phone allowance £20 paid quarterly
3. Churchyard grant increased £1400 paid annually
4. RCPS Swimming Grant £800 paid in two instalments
5. Citizens Advice Bureau £200 paid annually
6. RBL Poppy Appeal £110 paid annually
7. Travelling Allowance – no change £0.45 per mile plus parking
8. Clerks Salary paid in line with NALC guidelines reviewed January
9. Caretaker hourly rate increased to £9.50 and £17 per Saturday night for locking Hall.
10. Groundsman – nothing requested leave at £11.50 per hour.

**Minute 59 Correspondence**

Received

1. ECC – Winter Salt Bag Partnership – The council agreed to take part in this scheme 2015/2016 and accept the offer of a delivery of salt and arrange a work party to distribute as and when needed.
2. Essex & Herts Air Ambulance – Request for a clothing bank. The council agreed to this request, clothing bank to be located in Runwell Park; TW/JP to co-ordinate.
3. CCC – Parish Council Planning Policy Meeting 30th July 2015 7.30pm – YW & PC to attend

**Minute 60 Planning**

1. **Applications received:**
2. 15/01085//FUL Runwell Hall Farm – Retrospective application for the resurfacing of Farm Entrance – Supported and comment regarding the frequency of “retrospective”applications which needs addressing.
3. 15/00862/FUL 14 Church End Avenue – Single storey rear extension and external alterations including a new glazed roof lantern – Ask CCC planning officer to review the accuracy of the plans.
4. 15/00969/FUL 11 Locarno Avenue – Replacement dwelling – No objections

Through the Chair a member of the public queried the planning response to 31 Brock Hill. The council supported the neighbours objections; Clerk to send in a further response.

1. **Runwell Hospital Development**

The Chairman invited RR to report.

Development is progressing, asbestos has now been removed; house building slightly behind schedule; road and infrastructure taking shape.

The council discussed the doctors facilities as it is still perceived as an issue. Letter to be sent to; area NHS office regarding the lack of doctors facilities;cc to MP’s Mark Francois and John Whittingdale

**Minute 61 Village Sign**

JS showed the councillors the top half of the Village Sign which was in poor condition and beyond repair; wood had rotted in several places. Alternatives were discussed, JM to get some prices for comparison. Agenda item for next meeting,

**Minute 62 Brockwell House Security**

Meeting to be arranged with management to include SM, BL, YW and TW

**Minute 63 Hall = Defibrillator**

SV reported on the responses she had received from the Hall users, mixed comments. More information being collected. Agenda item for next meeting.

**Minute 68 Reports**

1. **Hall** – Working party arranged to take down Hall curtains on 17th July at 1pm. Meeting tba with builders to discuss work programme.
2. **Park** – TW had reviewed the Rospa report, no serious issues and planned maintenance in hand. Essex Royals FC had left park spotless after their bbq; happy with the new path.
3. **CCC** – RR/LM had no further report
4. **Allotments** – LP asked for funds to purchase crushed concrete – 4 tonnes @ £10 per tonne - agreed
5. **Runwell Roundabout –** KR reported that the next edition would be prepared in October 2015, it was agreed an article should be placed promoting the CAB in Wickford
6. **PRoW’s (Public Footpaths) –** DD had no matters to report
7. **Health & Safety –** PC reported his attendance of the Zurich LCAS course at South Woodham Ferrers,

**Minute 69 Notices of Motions and Future Business:**

**Minute 70 Agenda items for next meeting**

Carry over items from current agenda.

Meeting closed at 10.00pm