**MINUTES OF HALL COMMITTEE MEETING 24TH JUNE 2015**

**IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 7.00PM**

**IN ATTENDANCE**: - Messrs. Croot, Lansdale, Lerwill, Rogers; Mesdames: Payne, Varney and Waterhouse.

**Minute 30 Election of Chairman –** Mr R Lerwill was proposed; seconded and appointed.

**Minute 31 Apologies: -** Mr. J Sloane.

**Minute 32 Co-option –** Mr R Dockerill was proposed; seconded and elected to the committee.

**Minute 33 Declarations of Interest –** MR declared a personal interest re the Hall Garden.

**Minute 34 Hall Refurbishment**

1. Work party arranged to take down curtains Friday 17th July 2015 1pm; RD requested that the stage curtains needed new cords prior to the Hall re-opening. RD/BL to purchase cording from Chandlers.
2. The committee recommend to the Full Council to accept the quotation from South Woodham Builders (SWB) in the sum of £1750+VAT for the work to the areas above the window.
3. Quotation received from Mac’s Flooring to sand and re-seal the Hall floor in the sum of £3000+VAT. The committee felt this was a bit high and asked the Clerk to get two further quotations.

**Minute 35 Hall Maintenance**

1. Car Park – work to the entrance of the car park will be completed when SWB start the summer works at the Hall and the building is closed.
2. Lighting – The Clerk reported one of the outside dawn to dusk lights was not working; PC Wright electricians will repair when visiting to complete annual inspection at Runwell Park.

**Minute 36 Hall Garden**

1. The committee recommend to the Full Council that woodchip is purchased to cover the borders in the rear garden to reduce the weeds. DMR Garden Service to be instructed to proceed with this on acceptance of the minutes.
2. The committee recommend to the Full Council that an outside tap is fitted close to the kitchen water connection with an internal on/off valve. Clerk to ask SWB to include this in their works during the summer.

**Minute 37 Hall Curtains**

The committee recommend to the Full Council that this project is deferred to 2016.

**Minute 38 Defibrillator**

SV reported on this item – awaiting further responses from the clubs that use the Hall.

**Minute 39 Questions**

1. RD raised the issue of the Heating; the clerk responded that Roy Hall would be adjusting the settings on his return from holiday and would give recommendations for improvements to the controls. RD stressed the importance of getting this improved before the winter.

Meeting closed 8pm

**MINUTES OF STANDING/PLANNING COMMITTEE MEETING 24TH JUNE 2015**

**IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 8.00PM**

**IN ATTENDANCE**: - Messrs. Croot, Grummett, Lansdale, Lerwill, Martin, Rogers; Mesdames: Martin, Payne and Varney

**Minute 40 Election of Chairman –** Bill Lansdale was elected Chairman

**Minute 41 Apologies -** Mr J Sloane

**Minute 42 Declarations of Interest –** BL declared an interest in the Agenda item re Runwell Hospital Bus Stop.

**Minute 43 Planning Applications:**

1. 15/00906/FUL - Land at Former Runwell Hospital Runwell Chase - [Application for a temporary car park for the Runwell Hospital Staff Social Club (RHSSC), associated with the redevelopment of former Runwell Hospital site (outline planning permission 12/01480/OUT).](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NP3HXMBRDU000&prevPage=inTray) No objections.

(ii) 15/00697/AG1 - Runwell Hall Farm Hoe Lane Rettendon - [Combined Urea storage building and Workshop.](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NP9Z6DBR08P00&prevPage=inTray) Comment – Creeping development, codicile/clause required covering use of building which should be removed if it becomes redundant.

(iii) 15/05099/TPO - Land at Former Runwell Hospital Runwell Chase - [2008/062: Lime x 32 (G1 - G8) - either side of access road - re-pollard to previous points; Oaks (G4 - G10) - either side of access road - remove deadwood over access road (DD).](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NPKJSYBRDU000&prevPage=inTray) No objections

(iv) 15/00887/FUL - 31 Brock Hill Runwell - [Demolition of existing detached 2 bedroom bungalow and garage. Construction of 2 No. three bedroom detached chalet style bungalows with associated parking. New 0.9m high brick wall to the front and 0.9 high close boarded fence to the side.](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NP1VAQBR0AS00&prevPage=inTray) No objections.

(v) 15/05101/TPO - Land at Former Runwell Hospital Runwell Chase - [Lime x 16 (G5) - along access road - re-pollard to previous points; Weeping Willow (G5) - along access road - remove weak, crossing & dead branches.](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NPS3JNBR0PV00&prevPage=inTray) No objections.

(vi) 15/00831/FUL - 106 Church End Lane Runwell - [Construction of a porch with a flat roof.](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NOKZ9QBRDU000&prevPage=inTray) No objections.

(vii) 15/00970/FUL - 9 Locarno Avenue Runwell - [Alterations to front roof](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NPGYWPBRDU000&prevPage=inTray). No objections.

(viii) 15/00768/FUL - Land South of 30 South Hanningfield Way Runwell - [Part retrospective application for 2no. Detached bungalows and 2no. Detached summer houses. New crossover, 1.2 metre high fence and hard standing to the front of properties.](http://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NO65X9BRDU000&prevPage=inTray) Comment – No objections to changes to the planning application subject to a codicil/clause being placed restricting use not to allow living accommodation or office use.

**Minute 44** **Bus Stop – Runwell Hospital Development**

Site visit tba next week to discuss repositioning proposed bus stop opposite Runwell Chase. The committee recommended the area closer to Browns Avenue where the road is wider. Safety Audit to be discussed at site meeting. BL/JP to attend meeting.

Meeting closed 8.50pm.

**MINUTES OF PLAYING FIELD COMMITTEE MEETING 24TH JUNE 2015**

**IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 8.50PM**

**IN ATTENDANCE**: - Messrs: Lansdale, Lerwill, Rogers and Waterhouse; Mesdames: Payne and Varney

**Minute 45 Election of Chairman –** Mr T Waterhouse was proposed; seconded and appointed.

**Minute 46 Apologies: -** Messrs. Mckechnie & Sloane

**Minute 47 Co-option –** Essex Royals representative Larry Mckechnie.

**Minute 47 Declarations of Interest –** None

**Minute 48 Rospa Report 2015**

The Clerk gave TW the 2015 Rospa report; TW requested 2014 report this was also given. TW to review and report at next meeting.

**Minute 49 S106 Funding/Play Area Project**

The committee discussed the feasibility of a trampoline and it was agreed a visit to a park where one was currently in use should be arranged. It was also suggested that the local school children should be asked for their views on a new piece of equipment. The committee also agreed that if possible something that was disabled friendly would be a good idea. Clerk to advise CCC that funding of £3493.61 would be used for new play equipment.

**Minute 50 Maintenance**

1. Children’s Play Area – TW to report after reading Rospa report.
2. Pavilion – Windows/Doors in need of attention and could possibly be replaced with UPVC; budget item for next financial year. Condition to be monitored.
3. Football Pitches – Some work needed, discussion needed with Essex Royals FC tba.
4. Car Parks – It is anticipated there will be some disruption if and when the Meadow Lane/Church End Lane drainage project occurs (ECC funding still to be agreed) improvement work to place after this.

**Minute 51 Essex Royals FC**

Apologies from LM – Clerk to give contact details to TW. No report.

**Minute 52 1.8 Acres**

The committee discussed ways of promoting this nature area. Recommendations:

1. Put up a sign at the entrance
2. Ask local schoolchildren to name the area.
3. Co-ordinator/promoter needed

**Minute 53 Questions**

1. Request for Dog Poo Bag Dispenser – Budget Item for 2016.

Meeting closed 9.25pm