**MINUTES OF PLANNING/HALL COMMITTEE MEETING 22nd SEPTEMBER 2015**

**IN RUNWELL VILLAGE HALL COMMITTEE ROOM AT 7.30PM**

**IN ATTENDANCE**: - Chairman Mr R Lerwill; Messrs: Dockerill, Lansdale, Martin, Rogers, and Waterhouse. Mesdames Martin & Waterhouse

**Minute 104 Apologies:** Matt Grummett, Mrs L Payne & Mrs S Varney

**Minute 105 Declarations of Interest:** None reported

**Minute 106 Planning**

1. 15/01444/FUL 45 Lindon Road – Pitched roof dormer – No objection
2. 15/01466/FUL 73 Church End Lane – Demolition of existing garage and construction of single storey side extension to form garage and utility room – No objections
3. 15/01088/FUL 16 Clare Avenue – Alter existing garage by adding a canopy over front door – No objections

**Minute 107 Budget items for Hall 2016/17**

(i) Carry forward budget that for agreed projects – Curtains (budget for the curtains to include new tracks etc.) £12k; Loft Conversion/Contingency £15k; Fire Alarm System £3k, Garden £720

(ii) New items for budget: Christmas Decorations £500, 2 Tables £300, Boiler and Gas Maintenance £1000, Decorating (to include new tiling) £2500, Car Park – White Lining £2000

(iii) Annual Budgetary items – General Maintenance £2k, Gas used at Hall £6k

The committee discussed the possibility of a further item to be included in the Hall Budget – Replacement windows in main hall with triple glazing (guide price to be obtained) Clerk to explore possibility of grant funding in due course.

**Minute 108 Maintenance**

1. Fittings for flagpole
2. Broken tiles in ladies toilet
3. Light in kitchen

**Minute 109 Curtains**

BL reported he had obtained the rope for the stage curtain pulley system, he explained the new curtains need to be longer to fully close properly. The replacement curtains will be scheduled for 2016

**Minute 110 Defibrillator**

Money to be put in budget for the cabinet to hold the container - £600

**Minute 111 Questions/Comments**

1. Tree tie on oak tree needs to be released to allow for growth
2. Fingersafe on entrance door has split, replacement to be purchased and fitted.
3. The committee recommend to the Full Council that funds amounting to £20k are included in our budget and set aside as a contingency for possibly taking over St Luke’s Chapel as a future community Hall/Centre for the new development - agenda item for next meeting.
4. The committee members discussed drafting a “Welcome Letter” for new residents moving into St. Luke’s Park.

Meeting closed 8.30pm

**MINUTES OF PLAYING FIELD COMMITTEE MEETING 22nd SEPTEMBER 2015**

**IN RUNWELL VILLAGE HALL COMMITTEE ROOM AT 8.30PM**

**IN ATTENDANCE**: - Chairman Tim Waterhouse; Messrs: Lansdale, Lerwill, Martin, Rogers, and Waterhouse. Mesdames Martin & Waterhouse

**Minute 112 Apologies:** Mr. L McKechnie, Mrs L Payne & Mrs S Varney

**Minute 113 Declarations of Interest:** None reported

**Minute 114 Budget Items for Precept 2016/17**

1. Wages 2% increase
2. New items: Car Park Barrier £500
3. Quotation needed for: Outdoor trampoline.
4. Budgetary items to carry forward: Machinery maintenance £1k, Grass Cutting/Nature Area £2k, Pitch Maintenance £2500, Trim Track contingency £10k

**Minute 115 Pavilion Maintenance**

Items to put in budget: Pavilion Windows/Doors £3k; Window Grilles/Shutters £2k

**Minute 116 Football Pitches/Hard Play**

Items requiring budgetary quotations: Hard play marking, 1 set senior football goals and land drainage maintenance.

**Minute 117 Children’s Play Area**

Replace all swing seats and include one disabled seat (price to be obtained)

**Minute 118 Garages/Storage**

TW to liaise with the groundsman to get the damage on the side of the garage repaired then schedule the removal for 2016.

**Minute 119 1.8 Acres/Nature Area**

1. Topsoil is needed for to cover the rubble
2. Sign needed for park entrance to show location of Nature Walk.
3. Flail cut and hedges need cutting, Clerk to contact local farmer.

Meeting closed 9.25pm