

**MINUTES OF COUNCIL MEETING 6th FEBRUARY 2017
IN RUNWELL VILLAGE HALL AT 8 PM**

IN ATTENDANCE – Chairman Mr W.B. Lansdale; Messrs Clark, Hennessey, Rogers and Sloane. Mesdames Evans; Martin, Payne, Wolf and Young. CCC Lance Millane (8 members of the public)

The Chairman welcomed everyone to the February meeting.

Minute 187 Apologies: Mr. J. Martin; CCC Ray Ride

Minute 188 Declaration of Interest – None declared

Minute 189 Public Participation

1. PH requested an informal get together of new and old members. Clerk to arrange.
2. JS asked on the progress of St. Mary's Crossing, PC responded, Clerk awaiting further reply from ECC Highways.
3. BL reported 'pony poo' in Runwell Chase, SM responded.
4. JD reported broken drain cover in Keith Avenue caused by the refuse lorry driving over pavement to avoid parked cars. Clerk to report for repair.
5. KR reported surface of Hall floor appeared to be flaking.
6. MM reported on concerns at St. Luke's Park – i. Broadband: BT have quoted to upgrade; ii. Footpaths along The Avenue in poor condition; iii. Attenuation ponds dangerous; iv. Grass verges damaged; v. Teenagers seen going in St. Luke's Chapel; vi. Residents feel misled as to the timing of the opening of the new school; vii. Neighbours meeting to be held at Runwell Sports & social Club in March.
7. JD expressed disappointment that the Planning Enforcement Officers had no issue with the filling in of the pond at 27 Egbert Gardens.
8. JS reported that lighting along "The Avenue", Runwell Chase needs improvement as pavement in poor condition and currently the main pedestrian access to Wickford.

Minute 190 The Minutes of the Council Meeting 9th January 2017 and the Minutes of the Planning Committee Meeting held 30th January 2017 were approved and signed by the Chairman as a true record.

Minute 191 Clerks report Appendix 1

Minute 192 Finance

1. Payments

Petty Cash

Toilet Rolls £8.00	Christmas Refreshments £14.30	Window Cleaning Village Hall £85.00
Stamps £28.56	Clerks ½ yearly phone allowance £40.00	Total £175.86

Cheques to issue

107270	Mrs J Pharez	Salary	
107271	Mrs G Smith	Caretakers Salary 4wks & Locking	
107272	L Vallis	Groundsman 4 weeks	£1232.40
107273	Essex Pension Fund	Pension	£411.24
107274	PC Wright Electrical	Repairs Hall & Park	£693.78
107275	A – Z	Hall Supplies	£55.13
107276	MC & S Builders	Install K Barrier	£600.00
D/Debit	J & J Pharez	CCTV Broadband	£12.21
D/Debit	N Power	Monthly electricity Hall	£99.00
D/Debit	E.on	Electricity – Park	£206.36
D/Debit	British Gas	Gas – Hall Nov, Dec, Jan	£1746.61
107277	Cash	Petty Cash as above	£175.86
Total			£6921.58

Sufficient funds held to cover these payments

2. Receipts & Payments 1st April 2016 – 31st December 2016 were approved.
3. 2016/17 Budget Review to December – The Clerk reported that expenditure was in line with the budgeted sums and the council were also on schedule to achieve the predicted income. The Clerks report was accepted.

Minute 193 Correspondence

1. CCC – Play Schemes Booking 2017 by 17th February 2017 re Easter & Summer. Clerk to book one slot for the Summer.
2. CCC - Community Infrastructure Levy. Meeting arranged with Stuart Graham Wednesday 22nd February 2pm in Committee Room at Village Hall
3. Essex Rivers Hub – Friday 10th February, Essex Records Office (2 places reserved) BL/PC to attend.
4. CCC – Trash Screen Meadow Lane Culvert. PC reported that CCC have agreed to clear this area annually, the ditch still needs regular maintenance. CCC have been in touch to start work on the ditch alongside Church End Lane.
5. R Smith – Request for tables. Agenda item for next Hall Committee.
6. CCC – Review of planning consultation process. Comment that full contact details needed on wed letter and improvements needed to website as frustratingly slow to access and download plans.
7. CCC – CIL – See 2 above
8. CCC – Defined Settlement boundaries. Look out for further consultation on the Preferred Option Local Plan at the end of March.
9. CCC Environmental N Tansley – Dog Bin/s. Clerk to do letter drop to properties adjoining the proposed sites

Minute 194 Planning

1. Applications Received

- 16/01893/FUL 105a Church End Lane – Dropped kerb at front of property. No objections.
- 17/00108/FUL 110 Swan Lane – Raising of roof height to accommodate overall first floor extension, addition of two storey front extension, other internal alterations and alterations to external appearance. No objections.
- 17/00059/FUL Rose Kilde, Meadow Lane – single Storey rear extension & enlarged conservatory to rear. No objections.
- 17/0015/FUL Land rear of 132 Brock Hill – Demolish existing workshops and storage buildings and construction of 3 single storey buildings. Object as inappropriate development in the green belt, albeit on the site of existing barns. This is overdevelopment and garden grabbing. The development is out of character with the rest of the street which comprises of detached properties set within large plots. Approval of this application could set a precedent for similar applications.
- 17/00073/FUL 11 Browns Avenue – Retrospective variation of Condition 4 of 15/00267/FUL (Changes of use of land for pony rides 3 days a week 3-4months of the year) to extend operating days to 7 days a week, 12 months a year to run as a business & personal use. Object this application followed an enforcement visit. The increased activity of the proposal will cause inconvenience to the residents of Brown's Avenue which is a small no through road. There have been parking issues and the application does not make provision for the increase in traffic movements and/or parking arrangements for visitors. The business use proposed is not suitable in a small residential area. Also raise concerns about the ponies fouling the streets when rides are lead away from the area on the planning application.

2. St. Luke's Park

Provisional meeting date with Sarah Coleman Wednesday 15th February 2017, Clerk to rearrange to Thursday 16th February 2017 2pm; Councillors to attend BL, JS, SM, PC & EY. LM reported on a meeting with Countryside including RR and SC, problems with renovations needed to St. Luke's Chapel due to the Heritage Officer insisting on like for like tiles on the roof which will be to be specially made, better security needed for the Chapel.

3. **Essex & Southend-on-Sea Replacement Waste Plan;** Modification reference Main 5 Clause 4 Dollymans Farm recycling centre, comment as follows:

Strongly disagree with the change to introduce a new site at Dollymans Farm, Basildon which is situated close to the adjoining Parish of Shotgate, Wickford. We believe the filling of the site could cause flooding in the vicinity, there will be increased traffic volumes on the A129 and there is a danger of pollution from the leaching of toxic waste into the Chichester Brook nearby which is a tributary of the River Crouch.

Minute 195 Runwell Parish Council Facebook Page

The Council agreed to Cllr Phil Hennessey starting a FB page in the name of Runwell Parish Council. It was agreed that PH would be the moderator. PH has read the relevant policy in respect of social media.

Minute 196 Review of Committees

The Clerk reported that all committees were reviewed annually in May. The new members could attend some committee meetings first to see where best they could help.

Minute 197 Reports

Hall – BL finalising specification for kitchen makeover

Park – PC reported that a new pitch line marker would be needed soon, other items to be covered in forthcoming committee meeting.

Tree Wardens – No report

Footpath PRow's – FW reported that David Death had undergone triple bypass surgery to his heart but was on the road to recovery. The Council send best wishes for a speedy recovery.

Runwell Roundabout – KR asked the Chairman to write a report for the Roundabout.

Allotments – LP reported that Mr. K. Doyle had still not returned gate key.

Chelmsford City Council – No further report

Minute 198 Notices of Motions and Future Business

Hall Committee meeting Tuesday 21st February 7pm, Park Committee meeting 21st February 8pm. Annual Parish Meeting Monday 24th April 2017

Minute 199 Agenda items for next meeting

Carry over current topics.

Meeting closed at 10pm