**MINUTES OF COUNCIL MEETING 3rd AUGUST 2015**

**HELD IN ST. MARY’S CHURCH HALL AT 8.00PM**

**IN ATTENDANCE**: - Chairman Mr W B Lansdale, Messrs: Clark, Grummett, Lerwill, Martin, Rogers, Sloane & Waterhouse; Mesdames Martin, Payne, Varney and Waterhouse. Chelmsford City Councillors Millane & Ride.

**Minute 71 Apologies:** Mr. Croot

**Minute 72 Declarations of Interest** – None reported

**Minute 73 Public Participation**

1. JS reported following neighbour consultation regarding double yellow lines in Ethelred Gardens, two objections had been received and the matter was now been given further consideration. It is reported that one of the objectors is the dentist practice which is partly the cause of the parking issues.
2. JS reported that Runwell Road had again flooded despite recent works by ECC Highways.
3. YW reported that a car window had been smashed in Church End Avenue.
4. YW reported residents concern over the width of the new access road to Runwell Chase. The council agreed with this observation however the access is being built in accordance with the approved plans; it is noted there is unlikely to be sufficient room for two vehicles to pass. The re-surfacing of Runwell Chase has not been programmed for the current works in hand.
5. YW – following from last month’s report of pavement faults; ECC Highways has been seen reviewing the areas mentioned.
6. JS reported sightings of “farm machinery” being taken into Meadow Lane.
7. JD expressed great concern over the removal of diving facilities at the Riverside swimming complex in Chelmsford which is currently undergoing major redevelopment. RR explained the costings and reasoning behind the decision. Diving facilities are available in Southend and Stratford.
8. RD raised resident’s concerns over the proposed redevelopment and extension of Runwell Community Primary School. Further parking to be provided but only for extra staff with no allowance for visitors or training staff, due to access to the school made via small no through cul-de-sacs the number of parent drop offs would also increase and would increase the misery of residents living in close proximity to the school. (RPC discussed under planning see Minute xxx)
9. FG asked whether there was news on the Meadow Lane drainage scheme: nothing heard to date.
10. YW offered to be School Liaison Officer and suggested “walking bus scheme” recommending parents parked in Runwell Park.

**Minute 74** The minutes of the Council meeting held 6th July 2015 were approved and signed by the Chairman as a true record.

**Minute 75 Clerks Report –** See appendix 1

**Minute 76 Finance**

**(i) Payments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Pre payments |  |  |  |  |  |
| 106966 | Shaw & Son | Minute book | £164.40 |
| 106967 | HMRC |  | Tax & NI Apr, May, Jun | 1135.13 |
| 106968 | RCCE |  | Annual Subscription | £96.00 |
| 106969 | Viking direct | Office supplies, ink & stamps | £157.73 |
| 106970 | BF Ground Maintenance | Grass Cutting - May x2 | £264.00 |
| 106971 | Images |  | Summer Roundabout | £141.60 |
| 106972 | A - Z Supplies | Hall supplies | £62.65 |
| 106973 | Playsafety Ltd | Rospa Inspection - Park | £92.40 |
| 106974 | C.D.B.F. | Quarterly allotment rent | £79.11 |
| 106975 | EALC |  | Courses x3 | £210.00 |
|  |  |  |  | Sub-total | £2,403.02 |
|  |  |  |  |  |  |
| Cheques to issue |  |  |  |  |  |
| 106976 | Mrs J Pharez | Salary |  |  |
| 106977 | Mrs G Smith | Salary |  |  |
| 106978 | LVallis |  | Groundsman - 4 weeks | £1,196.00 |
| 106979 | Essex Pension Fund | Pension |  | £382.79 |
| 106980 | DMR Garden Services | Hall Garden & Bark Chippings | £100.00 |
| 106981 | E Quick | ditto |  | £20.00 |
| Direct Debit | E.on |  | Electricity @ Park | £169.12 |
| 106982 | BF Ground Maint. Ltd | Grass Cutting June x2 | £264.00 |
| 106983 | PC Wright Electrical Ltd | Safety Test Park/Hall & Repairs | £636.00 |
| 106984 | EFPA |  | Annual Subscription | £30.00 |
| 106985 | RCPS |  | Half year swimming grant | £400.00 |
| 106986 | WB Lansdale | Chairmans Allowance | £100.00 |
| Direct Debit | J & J Pharez | Broadband for CCTV | £12.21 |
|  |  |  |  | **Total** | **£4,883.49** |
| The Council agreed to transfer £6000 from business tracker a/c to current a/c to cover these payments |

**(ii) Receipts & Payments 1st April 2015 – 30th June 2015**

The Council approved the accounts covering the period 1st April – 30th June 2015

**Minute 77 Correspondence**

Received

1. CCC Streetscene – Rubbish Bin request from Mrs H Mills – Runwell Gardens. The Council are not prepared to fund a rubbish bin primarily due to rubbish being created from the pupils of RCPS, therefore the request should be directed to the school. It was reported that previously a bin had been located in the connecting alleyway between Runwell Gardens and Canewdon Close but was subjected to regular vandalism and had subsequently been removed.
2. SV – Response from East of England Ambulance Service re defibrillator – see Minute 81 below.
3. ECC David Pittaway – Pre Planning Consultation re Runwell Primary School – forward comments from Minute 78 (i) 2 below.
4. CCC – Chelmsford Local Plan Sustainability Appraisal Scoping Report. Consultation 24th July – 11th September 2015. Agenda item for next meeting to summarize comments.
5. BL – Quotation re Hall Floor £2430+VAT work to take place week commencing 31st August. Macs Flooring quotation £3000+VAT but flexible on timescales. The Council discussed the pros and cons of both quotations and agreed to offer the contract to Macs Flooring as stated.

**Minute 78 Planning**

1. **Applications received:**
2. 15/01178/FUL Land North of 124 Brock Hill – New detached dwelling and garage – No objections
3. Runwell Community Primary School expansion proposals. The Council discussed the Pre-Planning Consultation held at Runwell School on Thursday 16th July. Comments to make: Insufficient parking arrangements and expansion will lead to further congestion in and around the school which is accessed via cul-de-sacs; primary school should undergo a change of use as now a teacher training facility; the school is oversubscribed necessitating the expansion but 2 - 3 of the existing classrooms have been allocated other uses: Teacher Training, Peter Pan Playgroup and Out of School Club; The design is sound and fits well within the school grounds. See appendix 2
4. **Runwell Hospital Development**

The Chairman reported the scale/widths of the new roads; it is anticipated the roads will be open by the autumn; continued traffic hold ups along this stretch of the A132 until completion achieved. The extra asbestos found on the site has caused a delay with the house building of around 3 – 6 months.

**Minute 79 Village Sign**

Carry over as an agenda item to the next meeting.

**Minute 80 Brockwell House Security**

Clerk to send letter and/or arrange meeting to establish measures in place in case of a security breach/emergency also query why smoking is permitted/encouraged beyond the outer gate.

**Minute 81 Hall Defibrillator**

SV reported that the East of England Ambulance (EEA) Service had 20 surplus defibrillators waiting to be released and RPC had been awarded one for free. Cabinets are available at around £530+VAT for external locations and would be suitable for our purposes. The Council agreed this should be located at the Village Hall and to follow the recommendations of the EEA with regard to the final position and training.

**Minute 82 Playing Field Security**

The Clerk reported that the local police were aware of the names of the children involved in the recent incident between residents of Meadow Lane and the football team that were training at the park. The situation is being monitored. The football team involved are still using the park.

**Minute 83 Reports**

1. **Hall** – Working party arranged to put back Hall curtains on Tuesday 1st September, time tba. Vaccuum cleaner has blown up and needs replacing – BL to arrange & Council agreed to this. BL reported he was happy with the work completed so far. BL to remove thermostatic valves from the radiators.
2. **Park** – TW reported that the issues raised in the Rospa report had been dealt with. Height restriction bar has been damaged but no remedial action needed. Essex Royals FC will be using Runwell Park for their home ground as usual for the next season. It was agreed to give LV the groundsman a gesture of our thanks in respect of his 60th birthday in September. Clothing recycling bin to be located shortly.
3. **CCC** – RR/LM no further report
4. **Allotments** – LP reported that the bees were dying and only 20lbs of honey was produced as opposed to 60lbs in 2014
5. **Runwell Roundabout –** No report
6. **PRoW’s (Public Footpaths) –** No report
7. **Health & Safety –** No report

**Minute 84 Agenda items for next meeting**

Village Sign; Brockwell House; Chelmsford Local Plan Appraisal Scooping Report

Meeting closed at 9.40pm