

RUNWELL PARISH COUNCIL

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To all Councillors

31st August 2021

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 6th September 2021 at 8.00pm for the purpose of transacting the following business:

Councillors to attend from 7pm to meet applicants (4) for the 2 vacancies. (10 minutes allowed for each applicant in closed session not open to the public)

AGENDA

Chairman's Welcome

1. **Apologies**
2. **Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.
3. **Public participation session with respect to items on the agenda and other matters of mutual interest.**
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)
4. **Minutes of Council Meeting held 5th July 2021; Minutes of Planning Committee meeting held 19th June 2021; Minutes of Hall Committee meeting held 19th July 2021; Minutes of Planning Meeting held 16th August 2021**
5. **Co-option/s (2 vacancies to be filled)** Vote will be taken by ballot.
6. **Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)
7. **Finance**
 - (i) Payments (Covering July & August)
 - (ii) Receipts and Payments 1st April 2021 to 30th June 2021
 - (iii) Review & agree quotations for: Replacement Audio & Hearing Induction Loop for Hall.
 - (iv) Quotation for: Replacement entry door Runwell Park Pavilion
 - (v) Quotation for: Professional services to draft detailed specification/project manage proposed new Public Toilets at Runwell Park.
(*Terms of reference for quotations in Financial Regulations – see Clerks report*)
8. **Correspondence** – see list
9. **Planning**
 - (i) Applications Received:
 1. 21/05215/TPO - Brockfield House Kemble Way – Proposed: Hawthorn - W1 - (Marked T1 on Map) To fell - Is in decline; Elm x 5 - W1 - (Marked T2 on Map) - To fell juvenile Elms to ground level - Reason - Maintenance; Oak x 3 - W1 - (Marked T3 on Map)- To raise lateral spread overhanging the

Continued.

site to 3m from ground level, crown lift to 3m from ground level - Reason - Clearance underneath; Oak - G5 - TPO/2008/110 - (Marked T13 on Map)- To remove failed branch and crown lift to 3m from ground level - Reason - Clearance underneath, make the tree safe.

2. Any other application received between the date of the agenda and the monthly meeting.

10. Hall – Review applications for weekly hire (Summary in Clerks report)

11. Runwell Shed Project – Formal signing of Memorandum of Understanding.

12. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, Public Rights of Way, CCC Officers, Representatives etc.

13. Notices of Motions and Future Business: Planning meeting 3rd Monday 20th September 2021 if business requires. Hall and Park Committees if business dictates.

14. Agenda items for the next meeting of Runwell Parish Council on 4th October 2021. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

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