

# RUNWELL PARISH COUNCIL

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**124 Church End Lane  
Runwell  
Wickford  
Essex SS11 7DP**

To all Councillors

31<sup>st</sup> January 2023

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 6th February 2023 at 7.00pm for the purpose of transacting the following business:

## **AGENDA**

Chairman's Welcome

### **1. Apologies**

- 2. Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

**Public participation session with respect to items on the agenda and other matters of mutual interest.** The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

- 3. Minutes of Council Meeting held 9th January 2023; Minutes of the Playing Field Committee held 23<sup>rd</sup> January 2023 and Minutes of the Hall Committee held 23<sup>rd</sup> January 2023**
- 4. Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)
- 5. Finance**
- (i) Payments to authorise.
  - (ii) Runwell Village Pre School support request.
  - (iii) Resolution: Runwell Parish Council to suspend Financial Regulation 11.1 sub section (b) regarding the contract for the Replacement Village Hall Windows and Doors. Contracts exceeding £25,000. Further to this: Runwell Parish Council having considered Public Contracts Regulations 2015 Part 4, Chapter 8, Publication of contract opportunities on Contracts Finder regulation 110 section 5 (b) A contracting authority does not have to advertise an opportunity where it makes the opportunity available only to a number of particular businesses selected for this purpose.
- 6. Correspondence** – see list.
- 7. Planning**
- (i) No applications received requiring comment up to the date of the Agenda.
  - (ii) Any other application received between the date of the agenda and the monthly meeting requiring urgent attention.
- 8. Runwell Park**
- (i) Criminal Damage Report.
  - (ii) Public Toilets Report.

Continued.

## **9. Runwell Village Hall**

Runwell Parish Council has selected local companies SGC Glass, WeGlaze and Climatec to supply quotations in respect of the contract to Replace the Village Hall Windows and Doors.

- (i) Approval of Replacement Village Hall Windows and Door contract.

## **10. Citizens Advice Chelmsford**

## **11. Parish Elections Thursday 4<sup>th</sup> May 2023**

Applications must be submitted by 4<sup>th</sup> April 2023. (Purdah date 20<sup>th</sup> March 2023)

## **12. King Charles III Coronation Saturday 6<sup>th</sup> May 2023**

**13. Reports:** Committees (Hall & Park); St. Luke's Park; Runwell Roundabout; Allotments; Public Rights of Way; School Representatives; Chelmsford City Council Report; Other representatives.

**14. Notices of Motions and Future Business:** Planning meeting Monday 20<sup>th</sup> February 2023 if business dictates. Annual Parish Meeting Monday 17<sup>th</sup> April 2023.

**Agenda items for the next meeting** of Runwell Parish Council on 6<sup>th</sup> March 2023. Please note no decision can lawfully be made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified.



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