

RUNWELL PARISH COUNCIL

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To all Councillors

28th September 2021

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 4th October 2021 at 8.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

1. Apologies

2. Declarations of Interest - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about.

3. Public participation session with respect to items on the agenda and other matters of mutual interest.
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

4. Minutes of Council Meeting held 6th September 2021

5. Clerks report (covers matters since last meeting, business requiring a decision is listed on the agenda)

6. Finance

- (i) Payments
- (ii) Receipts & Payments July – September 2021
- (iii) External Audit – Completion of Intermediate Level Limited Assurance Review by PKF Littlejohn LLP
- (iv) Caretaker Holiday Pay in lieu of time not taken.
- (v) Quotations for Groundwork at Runwell Park.

7. Correspondence

8. Planning

- 1. Applications Received:
 - (i) 21/01784/FUL 15 Waverley Crescent – Proposed new side extension, new roof configuration, dormers to front and rear, internal alterations and raised patio to rear.
 - (ii) 21/01795/FUL 35 Brock Hill – Removal of existing conservatory, single storey extension, part garage conversion to from shower room & garage extension.
 - (iii) 21/01920/FUL 3 Athelstan Gardens – Proposed 2 storey side extension and single storey rear extension. Front & rear dormers and rooflights.
 - (iv) Any other application received between the date of the agenda and the monthly meeting.

9. Runwell Park

- (i) Runwell Shed Project – To agree and sign Memorandum of Understanding
- (ii) Changing Rooms Survey Report and to agree an action plan.
- (iii) Project Management Report re New Toilet Project – to co-ordinate with 9 (ii)
- (iv) Report on sapling/trees viability in new plantation.

Continued:

10. Appointment of New Committee Members/Representatives:

Vacancies on Finance Committee (Non-signing); Standing Committee; Planning Committee & Park Committee. Tree Officer.

11. Community Defibrillator – St. Luke’s Park

To agree a suitable location at St. Luke’s Park, to agree Council’s contribution to the provision/installation of a defibrillator and ongoing running costs.

12. Runwell Community Primary School - Parking Issues

13. Queen Elizabeth II Platinum Jubilee (Thursday 2nd June – Sunday 5th June 2022)

(Suggestions to mark this 70th Anniversary – Beacons, Big Lunch (Sunday 5th June), Community Events or Street Parties)

14. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, School Governor, Public Rights of Way, CCC Officers, Representatives etc.

15. Notices of Motions and Future Business:

- (i) Planning meeting 3rd Monday 21st June 2021 if business requires.
- (ii) Budget meetings for Hall, Park Committees.
- (iii) Standing Committee for future staffing arrangements.

16. Agenda items for the next meeting of Runwell Parish Council on 1st November 2021. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

Mrs Jo Pharez

Clerk to the Council