

# RUNWELL PARISH COUNCIL

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To all Councillors

27<sup>th</sup> February 2024

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 4th March 2024 at 7.00pm for the purpose of transacting the following business:

## AGENDA

Chairman's Welcome

### **1. Apologies**

**2. Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

**3. Public participation session with respect to items on the agenda and other matters of mutual interest.**  
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

**4. Minutes of Council Meeting held 5<sup>th</sup> February 2024, Minutes of Planning Committee 19<sup>th</sup> February 2024 and Park Committee Meeting 19<sup>th</sup> February 2024**

**5. Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)

### **6. Finance**

- (i) Payments for approval.
- (ii) Utility Aid – Review offer on prices for Electricity and Gas upon renewal later this year.
- (iii) Kompan Quotation for triennial inspections 24/25.
- (iv) Scribe – Renewal price for Account Package and addition for Hall Booking System.
- (v) Purchase 13<sup>th</sup> Edition of Charles Arnold Baker on Local Council Administration from EALC at a discounted price of 90% of list price (£164.99) EALC price £148.50 including postage and packing.
- (vi) Grass Cutting Contract 2024

### **7. Correspondence**

### **8. Planning**

#### **1. Applications Received:**

- (i) 24/00211/FUL - 6 Delmar Gardens - Single storey rear extension. Loft conversion with front and rear dormers.
- (ii) 24/00254/FUL - 38 Lindon Road - Raise roof to create first floor with dormers and roof lights. Proposed single storey rear extension. Demolition of the existing single-storey flat roof garage replaced with new side extension.
- (iii) Other applications received between the date of the agenda and the next Full Council meeting will be deferred to the Planning Committee Meeting on Monday 18/02/24

#### **2. Planning Appeals:**

- (i) 22/02187/FUL – Runwell Hall Farm – Erection of agricultural machinery storage building and farm/estate building with associated parking and landscaping. - 23/00067/REFUSE
- (ii) 23/01803/FUL – Runwell Hall Farm – Erection of farm office building - Ref: 24/00011/REFUSE

**Continued:**

**9. Assistant Clerk**

- (i) Committee report from 12<sup>th</sup> February 2024
- (ii) Interview report.
- (iii) Position offer.

**10. Highways**

- 1. Runwell Road Streetlighting report from ECC Cllr Tom Cunningham.
- 2. 20's Plenty Campaign.
- 3. Speeding issues in Runwell – Brock Hill & Church End Lane. Discuss action to take.
- 4. Love Your Parish
  - (i) Agree roads for litter picking hedge cutting etc
  - (ii) Community Litter Pick

**11. D Day 80<sup>th</sup> Anniversary Celebrations in Wickford Thursday 6<sup>th</sup> June 2024**

- (i) Invitation from Wickford Town Council to join them for lighting the Beacon in Wickford Memorial Park.
- (ii) Working Party meeting on Monday 11 March, 7pm at The Wick Community Centre to discuss the arrangements – request for 2 members to attend.

**12. Reports:** Committees (Hall and Park), Runwell Roundabout, Allotments, School Governors, Public Rights of Way, CCC Officers, Representatives etc.

**13. Notices of Motions and Future Business:**

- (i) Planning Committee meeting Monday 18th March 2024 if business requires.
- (ii) Hall Committee Meeting to be arranged.
- (iii) Annual Parish Meeting Monday 15<sup>th</sup> April 2024 7.30pm

**14. Agenda items for the next meeting** of Runwell Parish Council on 1<sup>st</sup> April 2024. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

*Mrs Jo Pharez*

Clerk to the Council