

RUNWELL PARISH COUNCIL

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To all Councillors

25th February 2025

You are summoned to a meeting of a Runwell Parish Council at the Village Hall on Monday 3rd March 2025 at 7pm for the purpose of transacting the following business:

Agenda

Chairman's welcome

1. Apologies

- 2. Declarations of Interest** – All members are reminded that they must disclose any interest they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her.

3. Public participation session with respect to items on the agenda and other matters of mutual interest.

(In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the public Forum). The meeting will adjourn for questions from the members of the public. The Council will first hear from Councillors and then from the public. (Maximum time allowed for this section is 15 minutes) To include report from ECC Cllr Sue Dobson

Please note: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

4. Co-option of Councillor – One vacancy

5. Minutes of Council Meeting 3rd February 2025; Minutes of Planning Committee 17th February 2025; Minutes of Park Committee 17th February 2025;

6. Clerks report (covers matters since last meeting, business requiring a decision is listed on the agenda)

7. Finance

- (i) Payments for approval
- (ii) Quotation for Tree Survey in Runwell Park
- (iii) Budget Review to December 2025

8. Correspondence

9. Greater Essex Devolution Consultation by Ministry of Housing, Communities and Local Government – Citizen Space (See Clerks Report)

10. Planning

1. Applications received:

- (i) 25/00250/FUL - Land At Runwell Hall Farm Hoe Lane Rettendon - Retrospective application for the change of use of land to dog walking area

11. Highways

- (i) ANPR camera request re St.Luke's Roundabout.
- (ii) Meadow Lane (Private - Unadopted Road) Rubbish issues.

12. Runwell Park

- (i) Request from Wickford Carnival Committee to assemble in Runwell Park on Saturday 13th September 2025

13. Village Hall

- (i) Cleaner/Caretaker (application close Friday 7th March 2025
- (ii) Boundary Fence – Replacement Fence panels required.

14. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, School Governor, Public Rights of Way, (ECC Report see under Public participation) CCC Officers, Representatives etc.

15. Notices of Motions and Future Business:

- (i) Planning Meeting 3rd Monday 17th March 2025 if business requires.
- (ii) Hall Committee Meeting Monday 17th March 2025.
- (iii) 100th Anniversary 16th March 2025 2pm – 4pm
- (iv) Annual Parish Meeting & Exhibition 14th April 2025 7pm

16. Agenda items for the next meeting of Runwell Parish Council on 7th April 2025. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.



Clerk to the Council
25th February 2025