

**MINUTES OF COUNCIL MEETING 2<sup>nd</sup> SEPTEMBER 2019  
IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE:** - Chairman: Mr P Clark; Messrs: Redway, Sloane & Tarplett; Mesdames: Ellis, Evans & Payne. 7 members of the public

**Minute 101 Apologies:** - Mrs Jo Pharez (Clerk); Mesdames Clark & Wolf; Messrs Lansdale & Rogers

The Chairman welcomed everyone to the September meeting and reported that Mrs Stella Scrivener RCCE Community Enabler was unable to attend and would re-schedule for a future meeting.

**Minute 102 Declarations of Interest** – Mrs C Evans declared a personal interest in the Planning Application relating to Glenphyl, Lynfords Avenue. (Neighbour)

**Minute 103 Public Participation**

1. KT reported overgrown bushes on corner of Egbert Gardens/Church End Avenue still not cut back; PC to speak to residents of the property.
2. CE reported complaint from resident re light column (8HB) at junction of Brock Hill/ Waverley Crescent. Recent replaced bulb is extremely bright and illuminates both the garden and bedroom, will be worse when trees lose their leaves. PC will chase.
3. CE asked what had been done regarding 3 /4 oak trees overhanging the pavement and road in Runwell Chase (previously raised with the Parish Council) as potentially having die back. Concern that when trees lose leaves it will be harder to identify. PC to chase.
4. LP expressed disappointment that for several months LM (Runwell and Rettendon representative on City Council) has not attended nor sent apologies for his absence from Runwell Parish Council Meetings. PC advised that LM is invited every month. Clerk to send letter.
5. PC expressed concern about the lack of proper road markings at Wantz Corner mini roundabout and the poor condition of roads and pavements in general in Runwell. On-site meeting with Essex County Councillor Ian Grundy Monday 9<sup>th</sup> September regarding these issues; any highways problems be forwarded to him prior to that date. PC will push for issues to be addressed.
6. AE reported that hedges on Runwell Road are generally overgrown again and need cutting back; particular concern expressed regarding the poor state of the boundary fence and overgrown vegetation on the plot of land on the south side of Runwell Road adjacent to the shops. Details of all highways issues to be sent to JP to collate.
7. JS reported that 2 streetlights on Church End Lane are flickering and one is on all day and night and does not go off at all. Further report to be made.
8. RH reported that the Lock Gates at Battlesbridge have been closed but steps have been taken to ensure that overspill drains away and there is no concern for potential flood risk. He also reported that the River Crouch has been upgraded to the 'most prolific for fish and vertebrates' in Essex.
9. DD reported concerns of residents of Meadow Lane regarding rubbish dumping on the hill opposite South Hanningfield Way. He also reported there was (unusually) no water in the Runwell Brook.
10. MW expressed concern about the proliferation of speeding traffic on Brock Hill and that he himself had had a near miss outside his own property when a speeding car mounted the pavement. He said that local residents are 'fed up' with the speeding traffic and that he will be raising this with the Police and Authorities personally. PC reported that he repeatedly raises this issue with the City Council. PC also said that some residents had expressed an interest in setting up a 'Speed Watch' but fear of intimidation has so far precluded this from happening. (There followed a lengthy discussion about traffic issues and alternative traffic calming initiatives i.e. mannequin in Hi-Viz in Hullbridge etc.) MW said that he would be interested in 'Speed Watch' and PC agreed to contact relevant Authorities if residents wanted to set 'Speed Watch' up.
11. RG reported that the pavement in Church End Avenue is in a really bad condition.

**Minute 104** The Minutes of Council Meeting 5<sup>th</sup> August 2019 were amended to correct a typo (Minute 87.2 changed from AE to CE) and signed by the Chairman as a true record.

## Minute 105 Clerks Report (see Appendix 1)

### Minute 106 Finance

(i) Payments:

#### Petty Cash/Debit Card Payments

Lloyds Debit	Penlaw & Co Ltd	Vented Ceiling Tiles	£71.88
Ditto	Argos	Extendable Cleaning Pole	<u>£15.00</u>
		Total	£86.88

#### Payments from Barclays Bank

D/Debit	BT	Monthly Office Phone and Internet	£90.52
D/Debit	N Power	Electricity used at Hall	£265.00
D/Debit	Wave	Water at Hall 6 months	£714.20
D/Debit	Wave	Water at Park 6 months	£55.37
D/Debit	Essex & Suffolk Water	Water used at Allotments 6 month	£317.29
		Barclays Total	<b>£1442.38</b>

Sufficient funds are held to cover these payments

#### Payments from Lloyds Bank to issue

Mrs J Pharez		Salary	
Mrs JC Rogers		Caretaker 4 weeks	
L Vallis		Groundsman Monthly	£1436.50
Mrs JC Rogers		Hall Garden	£60.00
BF Ground Maintenance Ltd		Park – 2 cuts August	£264.00
Viking Direct		Copier/Printer Ink/Office Supplies	£143.98
M Gibson		Internal Audit Fee	£60.00
CCC		Operation London Bridge	£162.92
RCPS		S137 2 <sup>nd</sup> part Swimming Grant	£600.00
JMH Technology		Intruder Alarm/Security Lighting – Hall	£1663.00
A Cockerill		Returnable Hall Deposit	£30.00
D/Debit	Veolia	Hall Refuse July x5 weeks	£170.93
Standing Order	Essex Pension Fund	Staff Pensions	£677.66
		Lloyds Total	<b>£6977.15</b>

The Council agreed to transfer of £7500.00 from Lloyds Deposit account to the Current Account to cover these payments

- (ii) Allotment Rent Review – Increase to be agreed upon renewal of lease.
- (iii) Pre-School Gate quotations – Awaiting second quotation – defer to next meeting

### Minute 107 Correspondence

1. Community Speed Watch – Details of scheme. Minimum 10 volunteers (monitoring in groups of 3) Training has to be completed. Article requesting volunteers in next Runwell Roundabout.
2. Essex & Herts Air Ambulance – Letter of thanks for donation of £500.00.
3. B Ring – Complaint re increasing amounts of litter on local verges. Clerk had responded explaining it is the responsibility of Essex Highways. St. Luke's roundabout unadopted, Clerk to contact Countryside to arrange a litter pick.
4. EALC – EALC/ECC Conference 19<sup>th</sup> September 2019. Booking required – noted.

### Minute 108 Planning

1. Applications Received:

- (i) 19/01359/FUL – Glenphyl, Lynfords Avenue – Demolish existing dwelling. Construct replacement single storey dwelling with internal garage. RPC comment: Supported.
- (ii) 19/05140/TPO – 90a Church End Lane – (T1) Oak – Fell due to low vitality for die back. RPC comment: Supported.
- (iii) 19/01360/FUL – Runningwell House, Warren Road, Rettendon – Single storey front porch and rear extensions and 2 storey front and side extension. RPC comment: No objection.

### **Minute 109 Highways**

Further to earlier discussions (see Minute 103 Public Participation) Council discussed state of Runwell Roads and pavements and the seeming lack of logic in determining where repairs take place.

### **Minute 110 Wickford Carnival 100<sup>th</sup> Anniversary Saturday 14<sup>th</sup> September 2019 12noon**

Carnival organisers had not complied with our request to provide a written assurance that proper safeguarding measures were in place. Following a robust conversation instigated by PC a letter from the organisers stating that the carnival has met the requirements for safeguarding has now been provided. Following this written assurance the carnival will be permitted to start from Runwell Park. (See also Minute 105 Clerk's Report.)

### **Minute 111 Reports**

**Hall** – AE reported: Intruder alarm System to be operational by the end of September. Arming and disarming procedure to be shown to regular users. New system can be monitored to ensure users only access at appointed times. PAT testing for appliances to be arranged. Kettles to be removed following repair of hot tap and further training on its use. New electrical point needed by refrigerator. Use of electrical points under wall cupboards to be discussed at next Hall committee meeting and replacement of Pre-School gate.

**Park** – PC reported that no Football Clubs had come forward to hire the pitches this season with the resultant loss of revenue. Alternative uses discussed. PC suggested creating wildlife area and planting more substantial trees to help off-set our carbon footprint in the area closest to the Quart Pot. Agenda item for next Park committee meeting. Clerk to research/find “free” trees offer or low cost trees. CE to donate oak saplings. By-Laws along with opening/closing times to be posted by Main Gate entrance and Quart Pot entrance.

**Allotments** – LP reported the chain securing the padlock to the entrance gate had been cut (reported to the police), chain has now been replaced. PC explained that entry through unlocked gate is trespass (a civil matter and the responsibility of the landowner) whilst entry following criminal damage eg cutting of the chain is a police matter. Recommended action: Purchase and keep spare security chain. (Preferably ‘anti-cut’ motorbike chain or similar) Allotment rent review needed see Minute 106(ii)

**Footpaths** – No further report

**Runwell Roundabout** – No report

**CCC** – No further report

**Tree Wardens** – No report.

**Public Transport** – No report.

### **Minute 112 Notices of motions and future business:**

- Planning Committee 3<sup>rd</sup> Monday (if business dictates)
- Parish Council meeting Monday 7<sup>th</sup> October 2019 8pm

### **Minute 113 Agenda Items for next meeting.**

Pre-School Gate; Highways.

**The meeting closed at 9.37pm**