

**MINUTES OF COUNCIL MEETING 3rd SEPTEMBER 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Rogers, Sloane & Tarplett; Mesdames: Ellis, Payne & Wolf. Chelmsford City Councillors Millane and Ride; 23 members of the public

The Chairman welcomed everyone to the September meeting.

Minute 95 Apologies: - Mrs C Evans, ECC Cllr Grundy

Minute 96 Declarations of Interest – None declared

Minute 97 Public Participation

1. LP requested the urn for the forthcoming Horticultural Show
2. PC reported broken fence by Runwell Brook at junction of Runwell Gardens with Church End Lane.
3. BL asked for a Village Gateway to be erected on Kemble Hill, Runwell Road – project for consideration for 2019/20
4. TC seeking support from RPC & CCC representatives for parking restrictions in Clare, David and Clare Avenues. Gathering names on a petition. Clerk to confirm support by letter/email.
5. Traveller spokes lady asked whether RPC contacted Duncan Andrews (Land Group); Clerk confirmed an email had been sent and reply received.
6. Meadow Lane resident stated that ecologist reports were being taken.

Minute 98 The Minutes of Council Meeting 6th August 2018; Minutes of Planning Committee meeting held 20th August 2018 and Minutes of Hall Committee meeting held 20th August 2018 were approved and signed by the Chairman as a true record.

Minute 99 Co-option to fill Councillor Vacancy – No applications

Minute 100 Clerks Report – See Appendix 1 - noted

Minute 101 Finance

Prepayments

Online	Pitchmark Ltd	Park – Blue Marking Paint	£139.80
107564	RCCE	Annual Membership	£105.60
107565	L Abbott	Caretaker cover (July)	£100.00

Payments from Barclays Bank

107566	CPRE	Annual Membership	£36.00
107567	Mrs J Knight	Returnable Hall deposit	£20.00
107568	J Stammers	ditto	£100.00
107569	Mrs J Frost	Returnable Allotment Key Deposit	£12.50
107570	Runwell Parish Council	Transfer to Lloyds Bank plc	£10000.00
D/Debit	N Power	Monthly Hall Electricity	£75.00
D/Debit	BT	Monthly Office Phone and Internet	£78.07
D/Debit	Wave	Hall sewerage charge 6 months	£766.98
		Barclays Total	£11088.55

The Council agreed to transfer £10000 from Barclays Business Premium A/c to Barclays Current A/c to cover these payments.

Payments from Lloyds Bank

Online	Mrs J Pharez	Salary	
Online	Mrs JC Rogers	Temp Caretaker 4 weeks + Locking	
Online	Mrs JC Rogers	Hall Garden	£60.00
Online	L Vallis	Groundsman 4 weeks	£1274.00
Standing Order	Essex Pension Fund	Pension	£428.93
Online	A – Z Supplies	Hall Supplies	£26.62
Online	BF Ground Maintenance	Grass Cutting	£132.00
		Lloyds Total	£3776.15

Minute 102 Hall

1. **Floor:** The Chairman reported that RCCE had information on funding new floors, Clerk to obtain more information, quotations needed for replacement and alternative surfaces– Agenda item for next Hall committee meeting.
2. **Ladies/Gents Main Toilets Refurbishment:** Project to replace tiles with like for like or surface panels for 2019/20. Earliest date Easter Holidays 2019. Guide prices needed. Agenda item for next Hall committee meeting
3. **Christmas Decorations:** Work party tba for Friday 23rd November 2018 1.30pm onwards
4. **Kitchen:**
 - i) Lighting installed as agreed but insufficient to light under cupboards and unable to use Cooker Hood lights unless extractor fan on, alterations would invalidate the guarantee. The Council agreed to accept PC Wright Electrical quotation to upgrade lighting in the sum of £731.46 plus VAT.
 - ii) Hot tap PC/BL/JS discussed the need for an improved hot tap with greater capacity than that installed, prices and specifications to be obtained, price of old tap to be deducted from the new tap. Kettles to be allowed until this has been rectified

Minute 103 Correspondence

1. T Clarry – Parking restrictions Keith, Clare and David Avenues – See Minute 97 (4) The council agreed to support the request. TC to petition residents.
2. ECC Cllr Grundy – Hedges Runwell Road. Report ref 2577973. Awaiting further action from ECC.
3. EALC – AGM Thursday 20th September 2018. Date noted.
4. PC Wright quotation for lighting improvements to Hall Kitchen see Minute 102 s4(i). Extra work to be requested to replace broken wall light and flickering fluorescent lighting.

Minute 104 Planning

1. Applications received

- (i) 18/01300/FUL Barn Rear of 132 Brock Hill – Proposed replacement of existing stable building with detached 3 Bed Bungalow. RPC comment: Strongly object to this application. There have already been 5 new or replacement dwellings approved for this site none of which have been commenced. The application relates to land very much to the rear of the address and so cannot be considered as infill development and is located in the greenbelt where new development is inappropriate. This extra dwelling as proposed for this site is unacceptable.
- (ii) 18/01455/FUL 10 Running Well– Single storey side extension. RPC comment: No objection.
- (iii) 18/01206/FUL Land South of 132 Brock Hill_– New residential 2 storey 4 bed property with layout parking. Existing vehicular access retained. RPC comment: Strongly object. The applicant already has permission for a bungalow as well as a replacement bungalow next door and 3 further dwellings to the rear, none of these have been started. There has also been an application for another dwelling on the paddock at the rear. All of these dwellings are on the boundary of the defined settlement and fall within the greenbelt where construction of new buildings is usually inappropriate. The single storey dwellings have less impact than a 2 storey house. The amount of development on this site is becoming excessive.

Minute 105 Highways –A132 Runwell Road

The Council considered the letter received from ECC Highways regarding the No Waiting Order for the lay-by outside St. Mary's Church – response needed by 7th September. The Council supported the changes.

The Chairman invited RR to report on the installation of the Puffin Crossing by St. Mary's Church. Work permit agreed for a period of 3 weeks expires shortly and a further permit to complete the works will be given in due course.

Puffin crossings are an updated version of a pelican crossing. The main differences is that the red and green man signals are just above the WAIT box and not on the other side of the road. Pedestrians should press the button on the box. Puffin crossings have special sensors built in which can detect a pedestrian waiting and make sure that traffic remains stopped until all the pedestrians have crossed the road. Puffins do not have a flashing green man for pedestrians or a flashing amber light for drivers.

Minute 106 Reports

1. **Park** – PC reported that the ground was still very hard but slowly getting back to normal; the groundsman would be on Annual Leave from 2nd – 16th September; Wickford Carnival 8th September, procession leaving from runwell Park at 1pm, PC agreed to cover supervision in the absence of the groundsman.
2. **Hall** – See minute 102
3. **Allotments** – LP asked whether the rent for the Allotments would be increased, the Council agreed to maintain the rent at £20.00 per year per plot – no change. LP reported 40th Anniversary of the Allotments – BBQ Sunday 9th September from 3pm to celebrate.
4. **Footpaths** – No report from DD, PC reported that Footpath 7 (section between Laburnums and Quart Pot Public House) needs cutting back also Footpath 10 by Runningwell Stud, area around the stile needs cutting back. Clerk to report to PRow officer at CCC
5. **Runwell Roundabout** – Articles needed by the end of October.
6. **CCC** – No further report
7. **Tree Wardens** – No report.
8. **Highways/Other** – No further report

Minute 107 Notices of Motions and Future business

1. Allotment AGM Monday 29th October 2018 8pm (Rents can be paid from 7pm)

Minute 108 Agenda items for next meeting

1. Review CCTV Contract

Apologies for next meeting LP, MR, JW & BL all on holiday.

The meeting closed at 9.10pm