

**MINUTES OF COUNCIL MEETING 4th SEPTEMBER 2017
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Lansdale, and Sloane. Mesdames: Evans, Payne and Wolf. Chelmsford City Councillors Ride and Millane

Minute 84 Apologies: - Messrs Hennessey, Martin & Rogers; Mesdames Martin & Young

The Chairman welcomed everyone to the September meeting and reported that in addition to apologies Mrs E Young had resigned from the Council due to increased work commitments.

Minute 85 Declarations of Interest – None declared

Minute 86 Public Participation

1. BL asked whether a request could be made to Countryside Developers for a 20mph speed limit in and around St. Luke's Park. Clerk to report to SC.
2. CE reported the junction of Runwell Chase with the access to Brockfield House was still open and being used regularly by contractors etc for access to link road. The planning application showed this to be blocked by bollards as for the junction with Runwell Road. Water hydrant (75) in Runwell Chase being used by contractors. Lamp post 12 leaning. Clerk to report issues to Countryside.

Minute 87 The Minutes of Council Meeting 7th August 2017 and the Hall Committee meeting held 14th August 2017 were approved and signed by the Chairman as a true record.

Minute 88 Clerks Report

The Clerk read out the July report see Appendix 1.

Minute 89 Finance

Petty Cash

Stamps 12@ 1st & 12@ 2nd £14.52 Hall – Repair sink and Taps £20.28 Allotment Shed £58.40
Travelling & Receipt Book £15.37 Park – Strimmer Line, Oil, Fuel £36.35 Total **£144.92**

Prepayments

107369	Mrs J Murray	Refund Allotment Key Deposit	£25.00
107370	G & S Elliott	ditto	£25.00
107371	L Raindle	ditto	£25.00
107372	A Beukes	Refund Hall Deposit	£100.00
107373	K Foster	ditto	£20.00
107374	C Moss	ditto	£20.00
107375	Cash	Petty cash as above	£144.92
D/Debit	E.on	Electricity used at Park	£188.96
D/Debit	NWG Business	Water Rates – Hall (6 months)	£414.43
D/Debit	NWG Business	Water rates – Park	£33.04

Cheques to issue

107376	Mrs J Pharez	Salary & Back Pay	
107377	Mrs G Smith	Caretakers Salary 4wks	
107378	L Vallis	Groundsman 4 weeks	£1244.00
107379	Essex Pension Fund	Pension	£406.41
107380	L Abbott	Caretaker Cover (25 th Aug)	£25.00
107381	P Clark	Park Expenses - Pavilion improvements	£319.49
107382	Newitts & Co Ltd	Football Nets & accessories	£307.97
107383	Basildon Locksmiths	Park Changing Room keys	£97.92
107384	CPRE	Membership renewal	£36.00
107385	The Flag Consultancy Ltd	Flag pole & flags	£1461.30
107386	AC Elliott	Hall –Tree pruning	£450.00
107387	LM Cooper	Refund Hall deposit	£20.00
107388	WB Lansdale	Hall expenses – Replacement door handles	£93.62
D/Debit	N Power	Electricity @ Hall monthly	<u>£75.00</u>
		Total	£7201.06

The Council agreed to transfer £3500.00 from Business Premium Account to Current Account to cover these payments.

Minute 90 Correspondence

Received

1. EALC – General Data Protection Regulation (GDPR) Briefings: Tuesday 7th November 10 – 12.30 and Thursday 9th November 10 – 12.30. Clerk to attend 7th November.
2. EALC – Annual Conference & AGM Tuesday 19th September 11am – 4.15pm. Noted
3. EALC – Facebook Course: Tuesday 10th October 10am – 1pm. Pass details to PH
4. ECC – Community Initiatives Fund ref: CIF 052/2017/18: Invitation to submit full application. Clerk to submit application before deadline 22nd September
5. Aon - Notice of change of strategy – policies moving to BHIB on renewal 2018. Ask EALC for alternative companies.
6. Emily Young – Resignation. Clerk to send letter of thanks.

Minute 91 Planning -

1. Applications Received:

- (i) 17/01320/REM - Land At Former Runwell Hospital - Reserved Matters pursuant to Condition 1 of Planning Permission 12/01480/OUT (as varied by 15/00849/MAT) for erection of 102 no. residential dwellings (Phase 4) with associated infrastructure and landscaping works relating to this phase.

Response: Runwell Parish Council have no comment with regard to Phase 4 however there were conditions of the planning permission originally given that were to be discharged before further phases were undertaken. There are still issues with lighting and the footpaths which affect the users' new and old living on the development and nearby.

2. Monthly planning committee meetings: It was agreed to hold a monthly planning meeting on the 3rd Monday of the month. (If no business the Clerk will advise) Standing Orders to be amended.

Minute 94 Standing Orders – Review wording of Standing Order 15 Proper Officer section XV

The Council agreed to change the wording as follows:

“refer a planning application received by the council to the Chairman or in their absence Vice-Chairman of the Council and/or the Planning Committee within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the Council. Any Planning Committee meeting will be held on the 3rd Monday of the month if required.”

Minute 95 Reports

1. **Park** – PC reported: Carnival 9th September, Clerk to give contact number; extra cut needed to grass areas; initial CCYFC friendly football matches going well; BL asked whether the noticeboard needed refurbishment – PC agreed; LP reported rubbish and a door dumped, PC noted this.
2. **Hall** – BL reported the internal painting would be finished on 9th September. Work needed to rear external wall to seal before the winter. Ladies (middle) toilet overflowing – plumber needed. Window opener to be repaired later in the week. PC – Christmas decorations to be reviewed.
3. **CCC** – Nothing to report.
4. **Allotments** – LP reported the new shed had been broken into but nothing had been stolen; The Council agreed to no rent increase for 2018; BBQ 3rd September approximately 30 people attended.
5. **Runwell Roundabout** – Articles needed for next edition.
6. **PRoW/Footpaths** – DD reported that a representative from CCC was taking pictures of the fly-tipping in Meadow Lane; discussed the increase in the amount of traffic using local roads.
7. **Where does the Water Go** – PC thanked CE for completing this project, copy lodged with Clerk
8. **Tree Wardens** – No report

Minute 96 Notices of Motions and Future Business: None

Minute 97 Agenda Items for next meeting: TBA

Meeting closed 9.00pm