

**MINUTES OF PLAYING FIELD COMMITTEE MEETING 23rd MAY 2016
IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 7.00PM**

IN ATTENDANCE: - Messrs: Clark, Lansdale, Rogers and Waterhouse; Mesdames: Evans, Payne and Varney. Essex Royals : Larry McKechnie and Dean Roberts

Minute 22 Election of Chairman – Mr P Clark was proposed; seconded and appointed.

Minute 23 Apologies: - Messrs. Mr R Lerwill

Minute 24 Declarations of Interest – None

Minute 25 Five Year Plan

The following areas need to be included in the plan (priorities still to be agreed):

- (i) Football pitch improvements: all aspects of usage, maintenance, drainage were discussed
- (ii) Pavilion: Alternative uses were discussed as were how often changing rooms and showers used, maintenance on the fabric of the building needed.
- (iii) Children's Play Area: TW had submitted the grant application to Tesco's prior to his resignation. The grant is for funding for the ground level trampoline. The members identified the need to make the play area more disabled friendly. Adult outdoor training equipment to be considered and updating existing play equipment.
- (iv) 1.8 acre Nature Area and Walk needs more attention.
- (v) Engagement with adjacent travelling community.

Minute 26 Football Pitches/Groundwork

LM/DR explained the issues why Essex Royals had not used the pitches as much during the current season. PC explained the problems with ECC starting the Flood Alleviation Scheme. It was agreed that more attention is needed to the pitches which is something that can be addressed once the engineering works are completed. Different forms of drainage and maintenance discussed.

Minute 27 Grant Application - Trampoline

See Minute 25 (iii)

Minute 28 ECC Flood Alleviation Scheme report

PC reported on the progress of the ECC Flood Alleviation Scheme. Despite suffering several thefts and vandalism/damage to vehicles the scheme was more or less on schedule. Fencing still to be agreed and making good of the damaged areas.

Minute 29 Maintenance:

- (i) Pavilion
- (ii) Equipment
- (iii) Children's Play Area
- (iv) 1.8 Acres

All of these items were discussed under the Five Year Plan.

Minute 30 Football Hire – VAT Rules

The Clerk explained the booking/payment procedure to help football clubs to avoid paying VAT.

Minute 31 Questions

- (i) YW thanked LM/DR for attending the meeting

Meeting closed 8.15pm