

**MINUTES OF COUNCIL MEETING 3rd OCTOBER 2022
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Redway, Rogers, Sloane & Tarplett.
Mesdames: Ellis, Evans, Hutson and Payne; 3 members of the public.

The Chairman welcomed everyone to the October meeting.

Minute 90 Apologies: Messrs Davis & Mpawose. Apologies accepted.

Minute 91 Declarations of Interest – None received.

Minute 92 Public Participation

Runwell Sports and Social Club – Request for progress on the upgrade of facilities and allocation of the S106 monies, concerns raised about suitability/safety of current building and access areas. **St. Luke's Park** – accessibility issues with disabled parking bays outside the Community Shops, A-frame advertising board blocking the pavement (report to Planning Enforcement); residents have issues that pre-school/nursery is not open as promised. Lack of speed limit signage. **Church End Lane** – Rubbish (to be monitored), Overgrown Oak Tree opposite Homeholly Hse, report to ECC Highways as located in the verge/footway; **Hall** – Neighbours overgrown conifer – Clerk to write to resident. Review Heating controls/usage – Agenda item for Hall Committee. GR to review current heating/boilers control system. Driving School using the car park for parking practise. **Carnival** – Went ahead on 1st Oct after hasty re-organising and whilst smaller than normal was a great success. Some issues with parking. Thanks to PC/DH. Report needed to summarise the distribution of the money raised on the day. **Park** – Clerk to arrange for the cesspit to be emptied; **Wickford Community Archive Exhibition 22nd October 10am – 4pm in Christchurch; St. Andrews Church to host Community Displays – Small Heritage; Historic Children's Activities/Games, Wickford Shops and Runwell Art Club**

Minute 93 Minutes of Council Meeting 5th September 2022 were approved and signed by the Chairman as a true record.

Minute 94 Co-option for Councillor Vacancy

No applications received. Maintain on Agenda.

Minute 95 Clerks Report

See Appendix 1

Minute 96 Finance

(i) Payments for approval

Lloyds Bank

FPO	J Pharez	Salary	
FPO	JC Rogers	Salary – 5 weeks plus locking etc	
FPO	Essex Pension Fund	Staff Pensions	
FPO	L Vallis	Groundsman Runwell Park 4 weeks @ £232.50	£930.00
FPO	DMR Garden Serv	Hall Garden - Monthly	£60.00
FPO	RCPS	S137 Swimming Grant	£1750.00
FPO	St. Mary's Church	Churchyard Grant	£1800.00
FPO	CCC	Play in the Park	£1352.00
FPO	Link CCTV	New pole and dome camera	£1903.73
FPO	PKF Littlejohn LLP	External Audit Fee 21/22	£480.00
FPO	Axminster Tools	Runwell Shed – Disc Sander	£215.98
FPO	A – Z Supplies	Hall Supplies – Mop heads	£57.90
FPO	A – Z Supplies	Hall Supplies – Sanitary Supplies	£40.75
		Ditto	£9.55
FPO	BF Ground Maint	Grass Cutting Runwell Park – 1 cut	£180.00
FPO	Mark Winn Build	Refurbishment of Ladies Toilet	£13792.00
D/debit	Veolia	Hall Refuse	£201.79
		Total	£25616.11

The second half precept of £56753.00 had been received therefore sufficient funds are held to cover these payments. Once the transactions have been processed £30,000 (Thirty thousand pounds) will be transferred into the deposit account.

Barclays Bank

Debit Card:

25/9	M/Soft 365	Annual Fee	£79.99
D/debit	E.on Next	Electricity used at Hall monthly	£181.00
D/debit	BT Business	Quarterly Park @ Office Broadband	£653.00
D/debit	BT	Hall payphone	£72.15
D/debit	E.on Next	Electricity at Park 1/4ly Jul, Aug, Sept	£613.29
107665	HM Rev & Customs	Tax & NI Jul, Aug, Sep	£1388.79
Total			£2916.07

Sufficient funds held in the Barclays Current Account to cover these payments.

(ii) Receipts & Payments July – September 2022 – deferred to next meeting.

(iii) External Audit Conclusion by PKF Littlejohn LLP 2021/22 – The Clerk reported that the External Audit had been completed with no matters raised. The Council resolved to accept the report on Section 3 of the Annual Governance and Accounts Return. Return publicised on website and noticeboard.

Minute 97 Correspondence

CCC – Review of Local Plan – reply date extended to 20th October. First part of a 5-year review. Clerk to complete a generic response.

Minute 98 Planning

1. Applications Received:

- (i) 20/02127/S73/1 - Land Adjacent Brick Cottages Runwell Road - Variation of condition 2 of approved permission 20/02127/S73 - (Variation to condition 2 of approved permission 20/02127/FUL - (Construction of two storey dwelling). Addition of rear dormer window. Minor increase in dwelling size, alteration of ground floor rear door and fenestration). Addition of a single storey attached garage to the side. RPC comment: Supported.

2. Southlands Solar Farm Exhibition 1st September 2022

Exhibition was well attended. No feedback from Alpaca Communications to date.

Minute 99 LGA Model Code of Conduct 2020

It was proposed, seconded and resolved to adopt the LGA Model Code of Conduct 2020 as annexed to these minutes.

Minute 100 Reports

Hall – The Chairman asked Committee members to consider projects (and costs) for the budget meeting on 17th October.

Park – As above. Discussion followed on the specification for the new toilets.

Runwell Roundabout – Articles needed for the next edition by the end of October.

Allotments – LP proposed, and it was agreed to increase the rent for the allotment plots to £30 per year. One year's notice to be given in accordance with Allotment Law. AGM will be held 31st October 2022.

Schools

- **RCPS** – DH reported that she is now the new Chair of Governors at Runwell School. The school is expecting an Ofsted visit in March 2023.
- **St. Luke's** – PC reported on the problems with the Nursery/Pre-School not opening to coincide with the main school.

PRoW – DD reported that the Waymarker for Footpath 3 was still missing. Clerk has checked ECC portal, the issue is noted and scheduled for repair but no date for completion available.

CCC – Cllr Clark gave a statement covering CCC's position following the recent concerns over financial problems at Thurrock Council (Unitary Authority) – fortunately CCC had no financial involvement. The Local Plan Review he is going to ask for a review of the Defined Settlement Boundary in Runwell. He commented about Chelmsford rough sleepers and also the uncertain position regarding housing for 26 Ukrainian families whose 6-month placements with Chelmsford families would be ending. The City Council will ultimately have to cover their housing needs.

Minute 101 Notices of Motions and Future Business

- Planning Committee Meeting (if business dictates) Monday 17th October 2022 7pm
- Hall Committee Meeting Monday 17th October 2022 7.15pm
- Park Committee Meeting Monday 17th October 2022 8pm

Minute 102 Agenda items for next meeting

Councillor Vacancy – Co-option.

The meeting closed at 9.55pm