

**MINUTES OF COUNCIL MEETING 4th NOVEMBER 2019
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr P Clark; Messrs: Lansdale, Rogers & Tarplett; Mesdames: Ellis, Evans, Martin, Payne & Wolf. 5 members of the public.

Minute 152 Apologies: - Mrs K Clark; Mr. J Martin; Mr. G Redway & Mr C J Sloane

The Chairman welcomed everyone to the November meeting and introduced Stella Scrivener from Rural Community Council of Essex (R.C.C.E) – Community Enabler.

Ms Scrivener gave a short talk on a new campaign launched across Essex called “United in Kind” a new movement to tackle loneliness through kindness, creating connections within the community. Various local initiatives were discussed. Set up a Wellbeing Committee as an additional resource to sign post activities.

Minute 153 Declarations of Interest – None declared.

Minute 154 Public Participation

1. SM reported a dead tree Runwell Chase and further raised issues arising from the site opposite the Toby Carvery which is subject to CCC Enforcement action.
2. AE reported various issues as advised to her: Water leak in Runwell Road; issues with site as mentioned above & works in adjacent field; problems with ditch outside 62 Brock Hill and emergency access to property; traffic count points.
3. CE reported that FP10 was overgrown and had damaged bridge and handrail.
4. KT reported dog mess in hard play area at park, spring loaded gate fitted to prevent animal access.
5. FW reported the culvert railings had been tampered with. Matter has already been reported to CCC.
6. RG thanked the Council for the prompt repair of the fence.
7. MW asked for an update on the Traffic Calming issues raised earlier in the year, progress from ECC Ian Grundy, the Chairman responded.

Minute 155 The Minutes of Council Meeting 7th October 2019 and Minutes of the Planning Committee; Hall Committee & Park Committee meetings on 28th October 2019 were approved and signed by the Chairman as a true record.

Minute 156 Clerks Report (see Appendix 1)

Minute 157 Finance

(i) Payments:

Payments Barclays Bank

D/Debit	BT	Monthly Office Phone and Internet	£89.56
D/Debit	N Power	Electricity used at Hall monthly	£181.00
D/Debit	Eon	Electricity used at Park quarterly	£173.13
D/Debit	Brit Gas	Gas used at Village Hall	£75.70
107617	Royal British Legion	Poppy Appeal	£100.00
107618	R Chudleigh	Allotment Key Refund	£20.00
		Barclays Total	£639.39

Sufficient funds held to cover payments.

Payments from Lloyds Bank

Mrs J Pharez	Salary		
Mrs JC Rogers	Caretaker 4 weeks (includes tax refund)		
L Vallis	Groundsman Monthly		£1436.50
Mrs JC Rogers	Hall Garden		£60.00
Standing Order	Essex Pension Fund Staff Pensions		£582.53
BF Ground Maintenance	Grass Cutting – Runwell Park 2 cuts October		£264.00
CCC	Play in the Park		£215.00
Images	Runwell Roundabout Autumn/Winter 1900 copies		£368.00
A-Z Supplies	Hall Supplies part 1		£42.55
	Ditto part 2		£21.59
Viking Direct	Office Supplies		£57.83
Sky Fencing	Replace Car Park fence		£170.00

R Haigh	Returnable Hall Deposit	£30.00
P Dennis	ditto	£100.00
A & J Constable	ditto	£30.00
C Hunt	ditto	£30.00
Thameside Fire Protection	Fire Alarm	£3579.29
D/Debit	Veolia	Hall Refuse Sept x4 weeks
		£139.44
	Lloyds Total	£9563.80

The Council agreed a transfer of £10,000 from the Business Deposit Account to Current Account to cover these payments.

Minute 158 Correspondence

1. Barclays – Confirmation of Mandate Change
2. RVPS – Summer Fun Day Response. No Parking Traffic cones to be placed in Church End Lane between Tidworth Avenue and Locarno Avenue for the forthcoming Christmas Bazaar. PC to arrange with CCC and letter to residents.
3. EALC – Police & Fire Conference Tues 19th November 9.30 – 3.30pm. PC, MR & SM to attend.
4. Citizens Advice South Essex – Acknowledgement of donation
5. WCD/Phoenix – Hot tap repair. The Council discussed this issue at length. Due to timescales it was agreed unanimously a replacement tap to be purchased & installed as a matter of urgency budget agreed £2k. No further work to be undertaken by either WCD or Phoenix Enterprises.
6. Strutt & Parker – Lease renewal see Minute 160
7. CCC – December 12th General Election. Hire charge increase to £250 to cover heating and lighting.

Minute 159 Planning

1. Applications Received:
 - (i) 19/01723/FUL – 112 Swan Lane – Two storey rear extension. RPC comment: Supported
 - (ii) 19/01783/FUL - 33 Lindon Road – Replace flat roof on rear extension with pitched roof. Exterior walls to be rendered. RPC comment: Supported

Minute 160 Allotments Lease

Strutt & Parker Land Agents for Chelmsford Diocese request £500 upfront Solicitors fee for renewing the lease. The Council all agreed this sum excessive and asked the Clerk to respond stating this amount would be deducted from the churchyard grant given to St. Mary's Church.

Minute 161 Website

It was agreed to allocate £1k in 20/21 budget for a new website. New provider still to be agreed.

Minute 162 Reports

Hall – BL reported meeting with Farthings re the side gate, quotation to follow.

Park – PC reported: tree planting scheme proposed for 2020 and plans for the replacement play area in spring 2020. Groundsman does not currently have adequate Public Liability cover to do work adjacent to the Highway, licence to be obtained from CCC Highway Rangers to permit such work.

Allotments – LP requested a letter be sent to Mr Doyle to cut back his hedge by the entrance; oak tree within the site requires attention

Footpaths – DD reported that he would be checking all the footpaths in the parish prior to the 45th Boxing Day Walk meeting at Runwell Park.

Runwell Roundabout – Clerk completed Autumn/Winter edition to be distributed later in the week.

Tree Wardens – No report.

Public Transport – No report.

Minute 163 Notices of motions and future business:

- Planning Committee 3rd Monday (if business dictates)
- Finance Committee meeting 18th November 2019 7pm
- Parish Council meeting Monday 2nd December 2019 8pm

The meeting closed at 9.55pm