

**MINUTES OF COUNCIL MEETING 5<sup>th</sup> NOVEMBER 2018  
IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE:** - Chairman: Mr. P Clark; Messrs. Lansdale, Martin, Rogers & Tarplett. Mesdames: Ellis, Martin, Payne and Wolf. Chelmsford City Councillors Ride and Millane. 6 members of the public.

**Minute 146 Apologies:** - Mr J Sloane, Mrs C Evans

The Chairman welcomed everyone to the November meeting.

**Minute 147 Declarations of Interest** – None declared

**Minute 148 Public Participation**

1. LP thanked the Council for the use of the Village Hall for Father Jo Delfgou leaving lunch.
2. Two residents from Canewdon Gardens commented on Agenda item 10(ii) Site at 32 Canewdon Gardens proposed development of semi-detached two storey dwellings to replace existing bungalow. The objections were loss of light to immediate neighbour, loss of amenity, parking concerns and general positioning of the proposal.
3. JD reported that lamp post 2 in Keith Avenue was not working. JD thanked the Council for the support given to the parking initiative.

**Minute 149** The Minutes of Council Meeting 1st October 2018 and the Minutes of Hall Committee Meeting held 8<sup>th</sup> October 2018 were approved and signed by the Chairman as a true record; Minutes of Playing Field Committee Meeting 8/10/18 & Minutes of Planning Committee Meeting 15/10/18 deferred to next meeting.

**Minute 150 Co-option of Councillor/s – 2 Vacancies - No applications**

**Minute 151 Clerks Report** see Appendix 1.

**Minute 152 Finance**

**1. Payments:**

Petty Cash

Window Cleaning Village Hall £85.00	Petrol – Park £34.66	Strimmer Cable & Oil £27.00	
	<b>Petty Cash Total</b>		<b>£146.66</b>

Prepayments (Lloyds)

Debit Card	Argos	Replacement Printer & Ink	£81.97
Debit Card	Viking	July Ink for office	£52.13

Payments from Barclays Bank

107581	T Edwards	Returnable Allotment Key Deposit	£25.00
107582	D Crittenden	Returnable Hall Deposit	£20.00
107583	Royal British Legion	S137 Poppy Appeal donation	£100.00
D/Debit	N Power	Monthly Hall Electricity	£124.00
D/Debit	BT	Monthly Office Phone and Internet	£81.31
D/debit	Eon	Electricity – Park	£104.48
D/debit	British Gas	Gas – Hall	£47.49
		<b>Barclays Total</b>	<b>£502.28</b>

Payments from Lloyds Bank

Online	Mrs J Pharez	Salary	
Online	Mrs JC Rogers	Caretaker 5 weeks	
Online	Mrs JC Rogers	Hall Garden	£60.00
Online	L Vallis	Groundsman 5 weeks	£1555.00
Standing Order	Essex Pension Fund	Pension	£428.93
		& C Rogers	£24.90
Online	A – Z Supplies	Hall Supplies	£62.35
Online	BF Ground Maintenance	Grass Cutting Jun O/s & Oct	£396.00
Online	BF Ground Maintenance	Weed treatment	£864.00
Online	PC Wright Electrical	Hall Repairs	£131.45
		<b>Lloyds Total</b>	<b>£5340.73</b>

The Council has sufficient funds in both Barclays & Lloyds Accounts to cover these payments.

- (ii) Receipts & Payments 1<sup>st</sup> April 2018 – 30<sup>th</sup> September 2018: Approved by Full Council
- (iii) Essex County Council Community Flood Improvement Scheme Church End Lane. Approval received further information to follow.

### **Minute 153 Hall Kitchen**

The Chairman reported that the kitchen had been well received by the majority of Hall users, worktops changed and leak dealt with promptly with minimal disruption to the Hall users. Waiting for date for the installation of the hot tap.

### **Minute 154 Correspondence**

1. CDBF – Runwell Allotment Entrance – Details of licence noted
2. Hilton Property Maintenance – Budget Estimate for Toilet Refurbishment at Village Hall – Noted; JW suggested Ruggles & Jefferies as a comparison.
3. Capitol Flooring – Budget Estimate for Hall Floor. Need to check products are non-slip
4. CCC – CIL Transfer re 1<sup>st</sup> April – 30<sup>th</sup> September 2018. To be used towards future projects.
5. CAB Basildon & Thurrock – Thank you re donation. Noted.
6. Mayors Office – Armistice Centenary Bell ringing 12.30pm 11<sup>th</sup> November. St. Mary's to take part.
7. RCPS – Thank you re donation. Increase may be needed next year as pupil numbers increase.
8. CCC – Expression of Interest for Summer Play in the Park. Book same dates for 2019 with Sports Coach as an additional item.

### **Minute 155 Planning -**

Applications Received:

- (i) 18/01741/FUL – 132 Swan Lane – Extension to existing two storey dwelling to create three storey dwelling by raising the roof – RPC Comment: Maintain previous objections
- (ii) 18/01549/FUL – Site at 32 Canewdon Gardens – Demolish existing subsidising bungalow, build pair of semi-detached two storey three bedroom houses (Wording on application “subsidising”) RPC Comment: The pair of semi-detached properties on the site of the former detached bungalow are poorly sited they have been positioned too close to the boundary with No. 30 Canewdon Gardens and too close to the front of the plot. There does not appear to be a side access to the property closest to 30 Canewdon Gardens and being a two storey building this will have an overwhelming effect on No 30 and potentially affect the light to the property as the majority of windows to the rooms at 30 are on the boundary side. There are also concerns on the provision of parking. There are known issues with trees in the area and assurances are sought that the oak trees subject to TPO's will not be felled as part of this application.

### **Minute 156 Reports**

**Allotments:** LP reported on the AGM, queries raised re keys (no change needed), security of the site and entrance gate needs attention/replacing. LP to meet PC to show issues.

**Park** – PC reported that the residue from dredging the ditch in Church End Lane had been left in the park but was eventually removed; Quart Pot doing refreshments for the football teams; rescheduling of fixtures alleviated some of the parking issues.

**Hall** – No further report.

**CCC** – Further work to complete St. Mary's Crossing to take place from Friday 16<sup>th</sup> November

**Runwell Roundabout** – Autumn/Winter Edition completed and in the process of being delivered.

**PRoW/Footpaths** – DD reminded everyone about the Boxing Day Walk leaving Runwell Park at 10.30am.

**Tree Wardens** – No report

**Minute 157 Notices of Motions and Future Business:** Working party for Christmas decorations Friday 23<sup>rd</sup> November 1.30pm; Planning Committee Monday 19<sup>th</sup> November 7pm; Finance Committee Monday 19<sup>th</sup> November 7.30pm.

**Minute 158 Agenda Items for next meeting:** TBA

Meeting closed 9.20pm