

MINUTES OF COUNCIL MEETING 1st MARCH 2021 AT 8.00PM

Held by Zoom. Meeting ID: 841 9828 3447

IN ATTENDANCE: - Chairman: Mr P Clark; Messrs: Lansdale, Martin, Redway, Rogers, Sloane & Tarplett; Mesdames: Ellis, Evans, Hutson, Martin & Wolf

Minute 90 Apologies: - Apologies accepted from: Mrs L Payne

The Chairman welcomed everyone to the March meeting.

Minute 91 Declarations of Interest – None declared.

Minute 92 Public Participation

The following matters were raised:

1. Damaged verges outside the Village Hall collecting water, will need filling when weather improves.
2. Reported garage burglary in Church End Lane, article to go in Runwell Roundabout warning of risks as more people return to work.
3. Travellers in Co-op car park to be moved on shortly. Ensure park height restriction kept locked.
4. Damage to verge in Egbert Gardens caused by parking.
5. Off road motorbikes creating issues along the byway connecting Downham Road to The Grange, Downham; this area is under Basildon Borough Council jurisdiction, matters to be reported to them and the police.

Minute 93 The Minutes of Council Meeting held 1st February 2021 were approved and signed by the Chairman as a true record. (No meeting held 4th January 2021 due to Lockdown restrictions)

Minute 94 Clerks Report

See appendix 1. Covering matters since the last Full Council meeting. The council accepted the report.

Minute 95 Finance (i)

Payments:

Pre-payments Lloyds Bank

Deb	Zoom	Monthly Subscription	£11.99
Deb	Cash	Petty Cash to replace cheque 107639(see below)	£200.00
FPO	Viking direct	Hall Clock/Office Supplies	£98.93

Payments for authorisation 1st March 2021 Lloyds Bank

D/debit	Adobe Pro	Monthly subscription	£15.17
FPO	Mrs J Pharez	Salary	
FPO	Mrs JC Rogers	Caretaker 4 weeks	
FPO	Mrs JC Rogers	Hall Garden - Monthly	£60.00
FPO	L Vallis	Groundsman Monthly	£1436.50
Sto	Essex Pension Fund	Staff Pensions	£632.64
D/debit	Veolia	Hall Refuse January	£139.73
D/debit	ICO	Date Protection Annual Registration	£35.00

Total £4386.65

Sufficient funds are held to cover these payments

Barclays Bank

Cheque	107639	Cash £198.76	Destroyed (Barclays Bank Closed)	
D/debit	E.on Next	Electricity used at Hall monthly		£181.00
D/debit	Brit Gas Business	Hall		£717.96
D/debit	Essex & Suffolk Wat	Allotments Water ½ year		£154.15
D/debit	BT	Office & Park CCTV Line & Broadband		£156.33
				Total £1209.44

Sufficient funds held in the Barclays Current Account to cover these payments.

(ii) **British Gas Business Quotation for Boiler Maintenance at Village Hall.** The Council accepted the quotation in the sum of £627.76 (including VAT). Clerk to obtain prices for Service Agreement/Breakdown cover for 2022.

(iii) **Barclays Bank Plc – On-line Banking/Debit Card.** The Council agreed the Clerk should obtain a debit card (up to petty cash limit £200) and set up online banking through Barclays Bank with the current signatories. Clerk plus two further to authorise.

Minute 96 Correspondence Received

1. Chelmsford City Council – Love Your Parish. Return to be sent by 19th March requesting date/s for Street Care Service to clean up specified areas. To include Junction of Meadow Lane and Church End Lane around the Electricity Sub Station;
2. Fly-tipping (Chemical bins) dumped in Runwell Chase by Brockfield House;
3. Saxon Close – overgrown brambles adjacent to Runwell Brook

Minute 97 Planning: Planning Applications Received:

- (i) 21/00209/FUL 23 Brock Hill – Roof extension to create first floor accommodation including front and rear dormers. Part two storey, part single storey side/rear extension. Removal of existing garage and alteration to fenestration. RPC comment: Supported and request Planning Officer to place a parking condition as the development is behind the width restriction(traffic calming) and not to block the pavement.
- (ii) 21/00176/FUL Neighbourhood Centre Runwell Hospital Site Runwell Chase – Installation of bollards on the highway. RPC comment: Supported, bollards to be suitable for visually impaired as sighted on the pavement.
- (iii) 21/00177/ADV Neighbourhood Centre Runwell Hospital Site Runwell Chase – Installation of illuminated fascia logos, non-illuminated Perspex lettering; non illuminated logo and vinyl window graphics. RPC comment: Supported.
- (iv) CC/CHL/15/21 Land off St. Luke’s Way – Erection of new Primary School and Early Years Nursery with associated playing fields, hard play areas, parking and landscaping. RPC comment. Supported.

Minute 98 Reports

- **Hall** – Defer committee meeting to April
- **Park** – PC reported small roundabout keeps filling with water underneath (under review needs small drain); also issues with water not draining by the centre gate. Issues to be discussed with CCC Parks department who did the groundwork. No response from Sky Fencing re the new radar gate and other work requested. Plantation has been completed by CCC. Issues with the lease amendment for the Runwell Men in Sheds Project, still to be done. Minor amendments to the CCTV to be completed shortly. Further quotation for the toilets project to follow. Clerk to give Cllr Evans the quotation from CW to review the specification.
- **CCC** – PC reported that CCC had passed the proposed budget with an increase of £4.95 on Band D properties. Leisure facilities continue to be locked down. CCC having to cope with a large fall in income. There is a proposal to charge for parking at Hylands Park and to increase cremation charges.
- **Allotments** – CE reported that members were pressing for the toilet to be opened. It was agreed this should only be done when lockdown is lifted unless Allotment committee are prepared to take over cleaning arrangements.

- **PRoW/Footpaths** – PC reported damaged bridge on PROW231/2 SHW to Warren Road at crossing point from track into field close to Flemings Farm.
- **Runwell Roundabout** – Clerk reported Spring Edition being edited and ready to go to print shortly.
- **Tree Wardens** – No report.

Minute 99 Notices of motions and future business:

- Planning Committee 3rd Monday 15th March 2021 7pm (if business dictates) by Zoom.
- Parish Council Meeting Monday 12th April 2021 8pm by Zoom
- Hall and Park Meetings deferred to April

The meeting closed at 9.10pm