

**MINUTES OF COUNCIL MEETING 5th MARCH 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs Lansdale, Martin, Rogers & Sloane. Mesdames: Ellis, Evans, Martin, Payne and Wolf. 30 members of the public.

Minute 207 Apologies: - Chelmsford City Councillors Ride and Millane.

The Chairman welcomed everyone to the March meeting.

Minute 208 Declarations of Interest – PC declared a non-pecuniary interest in Minute 215(i)

Minute 209 Public Participation (Time limit 15 minutes – extended to 45mins to allow all comments)

1. JS reported clients of Cygnet Dentist Practise parking in Swan Lane due to insufficient parking at the practise; the Chairman responded that the Ward Councillors were aware of the problem.
2. MR commented on the parking issue as above. Clerk to write to SEPP about the problem.
3. LP stated she had made arrangements to meet Merringtons for a quote for the Hall kitchen and Ashwells for the Hall curtains.
4. AE reported 2 streetlights not working in SHW and one on the corner of CEL
5. DD reported faulty street light in Brock Hill
6. Resident reported the shocking state of the footpath along the Runwell Road between the Church End Lane junction and Quart Pot Public House. Chairman reported the hedge in question was the property of Chelmsford Diocese, Clerk and LP meeting with the land agent on Tuesday 6th March.
7. JD reported that some streetlights in Runwell were duplicated.

The Chairman opened the meeting to the public who were attending to discuss the removal of the Local Bus Service 15 by First Bus.

8. Father Jo Delfgou spoke for the majority of those attending: Expressed extreme dismay that the No15 Bus Service had been withdrawn; the service had been pivotal to the community of Runwell to access Wickford and beyond and to those using the Blood Service Clinic in St. Mary's Church Hall. The new No 16 service to St. Luke's Park was running virtually empty and bypassing the areas in need. Crossing the road from Church End Lane to the bus stop outside St. Mary's Church without an appropriate crossing is very dangerous. The NHS advertise the No15 as the connecting bus to use the blood service.
9. Mrs A – Very annoyed about the removal of the service; unable to get to Wickford or Basildon Hospital.
10. Mrs C – Same comments as above
11. Mrs H – Very important to get this vital service re-instated. Suggested that the No16 service diverts through Church End Lane and Barn Hall then into Wickford
12. Mr. A – Reported he had not seen any notices on the First Bus Stops warning residents of the removal of the service and had seen residents waiting for the bus completely unaware it would not be running – disgraceful. Many residents cannot afford taxis to Wickford and back. Bus pass of very little use if no buses to use it on.
13. Several further comments received expressing the distress of people with limited mobility and a lot of hostility about the removal of the service. Many of those in attendance thought the parish council meeting was specifically to complain about the bus service.
14. Mr C said the matter should be referred to the Ward Councillors.
15. Mrs B felt a petition could be started to prove a bus service was needed and then a smaller bus be provided eg a 16 seater (this had been successful in Rettendon)

The Chairman explained the new No 16 service was paid for by the developers of St. Luke's and was part of the planning approval; he was attending the Transport Representatives meeting in Chelmsford tomorrow and would raise the issues as a matter of urgency and try to arrange a public meeting with ECC and First Bus and request a solution to the problem not a reason for the removal.

Several members of the public left the meeting after the discussion concluded.

Minute 210 The Minutes of Council Meeting 5th February 2018, Planning committee meeting held 19th February 2018 and Hall committee meeting held 19th February 2018 were approved and signed by the Chairman as a true record. The Chairman highlighted that acceptance of the minutes authorised the purchase of a new cooker and extraction unit as a matter of urgency to a sum of £3k. The Council voted in agreement. The Council voted to amend the Hall deposits to £125.00

Minute 211 Co-option of Councillor

No applications received. Maintain as Agenda Item.

Minute 212 Clerks Report

The Clerks report was read out and noted – see appendix 1

Points raised – Article to be drafted covering the bus issues; advertise the Memorial Benches in the Park £400 plus VAT; Agreement for the Carnival to assemble in Runwell Park 8th September, Clerk to query catering facilities on site and general rubbish clearance and monitoring of the toilets.

Minute 213 Finance

(i) Payments:

Petty Cash

Petrol – Park £5.00 Travelling WB Lansdale - Chelmsford £9.00

Snow/Grit Sundries – Hall – P Clark £32.02

Total £46.02

Prepayments

D/Debit Wave Water – Village Hall £455.78

D/debit Wave Water – Park £44.94

Cheques to issue

107477	Mrs J Pharez	Salary	
107478	Mrs G Smith	Caretakers Salary 4 wks	
107479	L Vallis	Groundsman 4 weeks	£1244.00
107480	Essex Pension Fund	Pension	£406.41
107481	DMR Garden (JC Rogers)	Hall Garden	£60.00
107482	A-Z Supplies	Hall Supplies	£119.88
107483	S Johnson	Hall paint repairs	£145.00
107484	ICO	Affiliation re Data Protection	£35.00
107485	Shield Total Insurances Ltd	Allotment Insurance	£139.03
107486	R.C.C.E	Hall membership	£60.00
107487	C Battersby	Returnable Hall Deposit	£20.00
107488	T Dewis	ditto	£20.00
107489	Cash	Petty Cash as above	£46.02
D/Debit	N Power	Monthly Hall Electricity	£75.00
D/Debit	BT	Monthly Office Phone and Internet	£81.28
D/Debit	Essex & Suffolk Water	Water – Allotments	£50.64
D/Debit	Anglian Water	Hall Sewerage – 6 months	£404.01
		Total	£ 4992.27

The Council held sufficient funds on Current Account to cover these payments.

(ii) Quotations for consideration:

1. PC Wright Ltd to replace 18 port consumer unit plus bi-annual testing of Village Hall £1675.80 plus VAT. The Council voted and accepted the quotation, Clerk asked to check that new unit would be able to accommodate changes to electrics arising from the new kitchen requirements. The Council further approved an increase in the expenditure on this item up to £2300 should a bigger board be needed.
2. Business Gas – Maintenance for Village Hall Broag Boilers x2 £527.46 plus VAT. The Council voted and accepted the quotation.
3. Glasdon – price for 4@ Seats & 4@ Picnic Tables £3654.05. These items to be promoted as Memorial Benches; await response before accepting quotation and placing order. PC to obtain price for the installation of concrete bases.

Minute 214 Correspondence

1. CCC – Love Where You Live – Parish Cleansing Days – Return by 23rd March 2018 – Councillors to fill in form identifying areas that need tidying and return to Clerk at the end of the meeting.
2. Mid Essex Hospital Services – Health Forum Monday 26th March 2018 6pm – 7pm - Information on the website.
3. P Clark to Cllr Gooding Essex County Council – Withdrawal of local bus route. Matter discussed during public participation see Minute 209 (8 – 15). Awaiting further response and offer to attend a local parish meeting.
4. Cllr Ray Ride – St Mary’s Crossing update. Response noted (RR not present)
5. South Essex Parking Partnership – Parking restriction Runwell Gardens/Church End Lane. Clerk to complete forms and return.
6. Highways Liaison – Local Highway Panels – Confirmation of traffic surveys x2 in Church End Lane. Await results of survey.

Minute 215 Planning

1. Applications Received:
 - (i) 18/00234/CLEUD – Pondlands, Runwell Road – Continuation of use of office and yard for storage of vehicles at Pondlands Farm with relation to business FiS Southeast Ltd – RPC Comment – No evidence to object to this application.
 - (ii) 17/02155/FUL – 11 Athelstan Gardens – Demolition of existing bungalow, construction of 3 house terraced row and two detached bungalows with associated access and landscaping. Amended application received. Maintain objection.
 - (iii) 18/00356/FUL- Land at Runwell Hall Farm – Construction of farm workshop, urea mixing plant, container storage and associated yard area used for agricultural purposes. No comment (appears retrospective)
 - (iv) 18/00353/FUL - Land at Runwell Hall Farm – Change of use of land for siting of agricultural workers caravan and ancillary utilities container outside of period occupied by seasonal agricultural workers (October to March) – No comment (appears retrospective)
2. CCC Local Plan Consultation – Comments by 14th March 2018
3. Brock Hill Service Station – The Chairman reported that the notices posted at the development had been reported to CCC Planning and now subject to enforcement notice 18/00091/ENFC

Minute 216 Highways/Transport

1. St. Mary’s Crossing – This item was discussed under Correspondence Minute 214 (4) Progress noted but pressure needs to be maintained.
2. Local Bus Service – See Minute 209 (8-15)

Minute 217 Reports

- **Allotments:** LP/JP to attend meeting with Strutt & Parker tomorrow 6th March
- **Park** – PC no further report
- **Hall** –. BL nothing further to report. Cooker main priority. Quotations for kitchen refurbishment needed. Change of Hall deposit to £125.00 noted.
- **CCC** – No report.
- **Runwell Roundabout** – Articles needed by the end of the month. Advert to be placed for Councillor Vacancies and Memorial benches and article re the Bus issues
- **PRoW/Footpaths** – DD reported that traffic along Church End Lane and Brock Hill had in his opinion increased greatly.
- **Tree Wardens** – No report

Minute 218 Notices of Motions and Future Business:

Park committee meeting to be deferred. Annual Parish Meeting Monday 23rd April 2018

Minute 219 Agenda Items for next meeting: TBA

Meeting closed 9.50pm