

**MINUTES OF COUNCIL MEETING 6th MARCH 2017
IN RUNWELL VILLAGE HALL AT 8 PM**

IN ATTENDANCE – Chairman Mr W.B. Lansdale; Messrs Clark, Hennessey, Martin, Rogers and Sloane. Mesdames Evans; Martin, Payne and Wolf. CCC Ray Ride & Lance Millane (8 members of the public)

The Chairman welcomed everyone to the March meeting.

Minute 221 Apologies: Mrs E Young

Minute 222 Declaration of Interest – Mrs J Wolf declared an interest in Agenda item 9 (2)

Minute 223 Public Participation

1. BL reported on the progress of the link road at St. Luke's Park development. Speed limit to be checked with Sarah Coleman and limit of 20mph to be suggested.
2. JS expressed concerns about the recent activity on the Hovefield's estate in Wickford and the forming of a further traveller site, he hoped this would not happen in Runwell.
3. PC/JS attended the Police Commissioners meeting in Woodham Ferrers Village Hall 3rd March. PC reported that rural crime was on the increase and Wickford Police Station had been sold for development. The county are trying to raise £75m by selling all of the closed police stations.
4. MM/GH gave a residents report on St. Luke's Park (issues have also been reported to Sarah Coleman (Countryside Properties)): Verges still a problem, ECC Highways have been asked for a solution; Signage directing traffic around the site is poor; Attenuation ponds – siting close to properties and footways, design unsafe; Disappointment that school promised for 2018 will not be open until 2021; Still awaiting broadband to be upgraded.
5. DD to write an article for the Runwell Roundabout about "Heart Attacks"

Minute 224 The Minutes of the Council Meeting held 6th February 2017; the Minutes of the Hall Committee Meeting held 21st February 2017 and the Minutes of the Playing Fields Committee held 21st February 2017 were approved and signed by the Chairman as a true record.

Minute 225 Clerks report Appendix 1

The Council noted the problems with the broadband service and agreed to swap to BT

Minute 226 Finance

Prepayments

107278	Pitchmark Ltd	New Line Marking Machine & Paint	£1733.99
107279	Mr. P Clark	Ballast for Runwell Park	<u>£91.03</u>

Sub Total £1825.02

Cheques to issue

107280	Mrs J Pharez	Salary	
107281	Mrs G Smith	Caretakers Salary 4wks & Locking	
107282	L Vallis	Groundsman 4 weeks	£1232.40
107283	Essex Pension Fund	Pension	£411.24
107284	EALC	Course P. Hennessey	£45.00
107285	A – Z	Hall Supplies	£34.78
107286	Destroyed		
107287	Mrs L Shoulder	ditto	£100.00
107288	Mrs T Smith	ditto	£100.00
107289	K Chamberlain	ditto	£20.00
107290	Shield Total Ins Serv Ltd	Allotment Insurance	£136.66
107291	C Rogers	Hall garden	£50.00
107292	Essex Oven Cleaners Ltd	Hall Oven	£200.00
D/Debit	J & J Pharez	CCTV Broadband	£12.21
D/Debit	N Power	Monthly electricity Hall	£99.00
D/Debit	Essex & Suffolk Water	Hall	£469.62
D/Debit	ditto	Allotments	£123.21
D/Debit	ditto	Park	£44.33

Total £6584.99

The Council agreed to transfer £5000 from Business Tracker A/c to Current A/c to cover these payments.

Minute 227 Correspondence

Received

1. ECC – Reply re St. Mary’s crossing. Progress being made, must keep pressing for the final scheme, ask for date for the works to commence.
2. ECC Highways – Refusal of Wantz Corner Sign. Noted with disappointment, loss of historical reference for the community.
3. CCC – Love Where You Live – Parish Cleansing Days. Areas needing litter picking: Regency Close by the bridge with Viking Way (also cutting back needed); path between Clare Avenue & Swan Lane; councillors to advise other areas to the Clerk before 24th March 2017.
4. ECC – Water course between 28 – 30 Church End Lane: Waiting to hear from ECC on best way to take this project forward.
5. Pitchmark – Quotation for Village Hall line marking paint £455.58. Awaiting quotation from Tim Wilson defer to next meeting.
6. CCC Planning Policy – Preferred Options Consultation. Dates noted.
7. CCC Electoral register query. Reply noted concerning voting rights of people living in unauthorized properties.

Minute 228 Planning

REWORD

1. Applications Received

17/00088/FUL 4 Brookside Cottages – Retrospective application for the installation of 20msq of hard standing. The council object to the application and comment as follows: The plan does not show how the area in question is accessed, the applicant does not have permission to use the entrance to the Allotments Gardens. This can be checked with Jennifer Mugleston from Strutt & Parker the agents for Chelmsford Diocese 01245 254635. The area is in effect landlocked, there is no need for machinery to be stored on this land although it is probably necessary for the ditch to be cleared but this in itself does not justify the application. The area as shown on the block does not relate in size or scale to the area that has already been landscaped. Photographs of the before and after will be sent to the general planning email for reference. *(CE asked re the position on Mr K Doyle returning his key, legal advice needed as to the implications of various courses of action and costs involved)*

2. St. Luke’s Park

The council discussed the meeting report (confidential) from 16th February attended by Cllrs Bill Lansdale, Paul Clark and Sandra Martin & Clerk Jo Pharez with Sarah Coleman and James Livesey of Countryside Developments.

The safety of the attenuation ponds and their close proximity to the housing is of great concern, despite the assurances of the developer it was still felt that more was needed to safeguard the residents. If improvements not made then the matter should be reported to the H & S Executive for further review.

St. Luke’s Chapel - a contentious subject, the council debated at length the proposed costs of bringing the chapel back into a useable state, the future use of the building, the ongoing running costs of the building, the sale of the building and alternative solutions. The wording of the S106 agreement covering St. Luke’s Chapel is not sufficiently defined – what is written is not being interpreted by the developer in the same way as the community, the majority of those present were not happy with the prospect of the building being sold for commercial use, properties have been sold on the understanding that it was to be a community hub. It was felt that the developers would have been aware of the costs involved with restoring St. Luke’s Chapel prior to purchasing the whole area.

RR reported that the serious site issues would be collated and raised with Head of Planning David Green. RR’s opinion on St. Luke’s Chapel was that the ongoing running costs would be prohibitive even if restored and suggested knocking it down. This was NOT well received and generated debate. RPC to maintain pressure for the crossing by St. Mary’s Church.

The parish council to write to Countryside and CCC to challenge what is proposed for St. Luke’s Chapel, a joint meeting is needed with all involved to settle the future of the building and to achieve what was agreed in the planning consent.

3. Local Plan – Chelmsford City Council

The dates for the public consultation will be released following the Development Committee Meeting on 9th March 2017.

Minute 229 Highways

Local Highway Panel Schemes:

Clerk to contact ECC Cllr Ian Grundy in respect of the following:

1. Removal of Brock Hill Traffic Calming – Traffic assessment needed, traffic now “log-jams” at peak periods e.g. commuter and school times. Other times drivers race to beat the oncoming traffic, driving dangerously.
2. Church End Lane – Speed management scheme and 20mph area near the school access by Runwell Gardens. Also no “Lollipop lady” at Wantz Corner.

Minute 230 Reports

Hall – BL finalising specification for kitchen makeover (3 quotations will be needed) New door handles needed for internal doors, CE requested they comply to current building regulations in respect of disabled accessibility; Stage curtains to be removed for alteration 14th March 2017.

Park – PC reported the new pitch marker was very good, lines very clear. Tree planting scheduled for Saturday 11th March 10.30am; guides and RHA have agreed to help – all councillors welcome. (PC will provide refreshments) The security fence adjacent to Meadow Lane in the NE corner by Footpath 7 has been damaged and quad bikes are accessing the park. Mobile welder to be arranged.

Tree Wardens – No report

Footpath PRow's – DD to advise the Clerk which areas on the paths that need clearing.

Runwell Roundabout – The Clerk asked the new council members if they would help deliver the newsletter. Roads to be arranged after the meeting.

Allotments – No further report.

Chelmsford City Council – RR reported that CCC had agreed and set their budget and were maintaining front-line services. Household refuse collection changing to fortnightly made a saving of £400k approx. The new Local Development Plan would be available for further consultation shortly. Enforcement action ongoing in Meadow Lane, currently 10 unauthorised areas. BL asked about the reduction of staff at CCC, in 2003 approx. 1400 staff members, 2017 around 800 full time staff members; Directors of departments also reduced to 5. MR asked whether the costs of Planning Enforcement in Meadow Lane would mean that this area would be included in the Defined Settlement Area as a means to easily regularize the situation, RR responded a definite NO.

Where Does the Water Go Project

CE awaiting contact details for the last areas to survey

Minute 231 Notices of Motions and Future Business

Specification for Hall re-decoration; quotations for Hall Car Park White-lining; Kitchen specification

Annual Parish Meeting Monday 24th April 2017; Essex County Council Election Thursday 4th May 2017

Minute 232 Agenda items for next meeting

Clerk to give one calendar months' notice of Chairman and Vice Chairman vacancies. New appointments will be made at the Annual Parish Council Meeting on 8th May 2017. Standing Order 8: If you intend to stand for either of these vacancies please give the Clerk at least 2 weeks notice of your intention to stand. Positions and names will be listed on the May agenda to be proposed and voted on.

Meeting closed at 9.50pm