

**MINUTES OF COUNCIL MEETING 7th JUNE 2021
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Redway, Rogers, Sloane & Tarplett; Mesdames: Ellis, Evans, Hutson & Payne.

4 members of the public. Names noted in accordance with Covid-19 regulations.

Minute 19 Apologies: - Mr & Mrs Martin. Apologies accepted on health grounds.

The Chairman welcomed everyone to the June meeting.

Minute 20 Declarations of Interest – MR declared a pecuniary interest in Agenda item 7(iii) Salaries.

Minute 21 Public Participation

1. GR expressed continued concern at the speed of traffic using Church End Lane and Brock Hill, endorsed by all present.
2. DH reported PRoW 7 South Hanningfield Way to Flemmings Farm: barbed wire had been added to the log by the style. DD noted.
3. MR advised he had a contact willing to quote for the replacement sound system at the Village Hall.
4. LP asked whether there had been any progress removing the rockery from the verge at Brock Hill/Downham Road. (Previous incident: resident fell over and was seriously hurt) PC to follow up.
5. AE asked for an update on the “Land Issue” in Viking Way. PC reported that comments were with the Crown Lawyers. There is a possibility of re-titling the land as Public Open Space. Further report that the Police had enforced parking issues at Runwell Community Primary School recently.
6. CE thanked the Council for the flowers.
7. PC reported drop in visit by Police to Runwell Park. Now aware that images are captured by CCTV and reviewed at Chelmsford control centre.

Minute 22 The Minutes of Council Meeting 10th May 2021 were approved and signed by the Chairman as a true record.

Minute 23 Co-option. No applications received. Rollover to next month.

Minute 24 Clerks Report – See Appendix 1

Minute 25 Finance

(i) Payments

Lloyds Bank Pre-payments

Deb	Zoom	Monthly Subscription	£11.99
FPO	BIS Door Systems	Runwell Park Pavilion Security Doors	£2286.00
FPO	Glasdon Uk Ltd	Picnic Tables x2	£1356.05
FPO	CCC	Runwell Park 60 Trees @ £140	£10080.00
			Total £13734.04

Sufficient funds held in the current account to cover these transactions.

Lloyds Bank Payments for authorisation 7th June 2021

Deb	Adobe Pro	Monthly subscription	£15.17
FPO	J Pharez	Salary	
FPO	JC Rogers	Salary – 5 weeks	
FPO	L Vallis	Groundsman Runwell Park	£1436.50
STO	Essex Pension Fund	Staff Pensions	£632.64
FPO	Mrs JC Rogers	Hall Garden - Monthly	£60.00
FPO	Brit Gas Commercial	Hall boiler maintenance	£627.76
FPO	BF Ground Maint	Grass Cutting Park x3 April	£468.00

FPO	Music Licence	Village Hall	£120.37
FPO	Viking	Printer Ink	£53.86
FPO	EALC	Youth Conference – P Clark	£60.00
FPO	A-z Supplies	Hall Supplies – May	£95.09
D/debit	Veolia	Hall Refuse May 2021	<u>£139.73</u>
Total			£5578.61

The Council agreed a transfer of £6,000.00 (Six thousand pounds) from the Deposit Account to the Current Account to cover these payments.

Barclays Bank Pre-payments

D/debit	BT	Office & Park CCTV Line & Broadband	£193.58
D/debit	Brit Gas Business	Hall	£257.61
D/debit	E.on Next	Electricity used at Hall monthly	£181.00
D/debit	E.on	Electricity used at Park quarterly	<u>£290.81</u>
Total			£923.00

Sufficient funds held in the Barclays Current Account to cover these payments.

(ii) Review grants; Subscriptions; Donations; Direct Debits (fixed and flexible) and other fixed payments (See Appendix 2)

In accordance with the Annual Governance regulations, the Council reviewed and approved the payments listed in Appendix 2. The Chairman stated he would not be accepting his Chairmans Allowance. The Clerk was asked to establish whether the Citizens Advice Office was remaining open in Wickford prior to paying any grant.

(iii) Salary Reviews – deferred to end of meeting – see below

Minute 26 Correspondence

- CCC Local Plan Consultations – Draft Solar Farm Development 18th May 2021 – 15th June 2021. Clerk to respond. Solar energy projects supported.
- Essex Highways – Active Travel Essex consultation - Deadline for feedback is 2nd July 2021 – More walking and cycling (5 Essex towns – Braintree, Brentwood, Chelmsford, Colchester and Wickford) Clerk to respond.
- Longfield Solar Farm Statutory Consultation - 1st June – 13th July
Solar energy farm co-located with battery storage, on farmland NE Chelmsford and north of A12 between Boreham and Hatfield Peverel. Clerk to respond. Solar energy project supported.
- Express Solicitors – Accident Claim. Incident 9th April 2021. Clerk to forward to Insurers.
- Rt Hon Mark Francois MP – Allotment complaint from Mrs M Cady. The Chairman reported his reply and correction of misrepresented facts.
- Essex Police – Community Policing – Request for 3 matters needing further policing in Runwell. (See summary under Minute 30 Reports – Police)

Minute 27 Planning

1. Applications Received:

- 18/02089/S73 Oak Tree Farm, Meadow Lane – Variation to Condition 2: Alterations to layout, size and design of approved dwelling. RPC comment: Supported
- 21/00759/FUL 99 St. Luke’s Way – Construction of a gazebo with integrated shed. RPC comment: Supported.
- 21/00834/FUL Restawhile, Meadow Lane – Demolition of existing dwelling and construction of new dwelling. RPC comment: Supported.
- 21/00515/FUL 40 Egbert Gardens – Part single, part 2 storey rear extension, single storey front extension and first floor side extension. RPC comment: No objection.

Minute 28 Runwell Allotments - Complaints

See Minute 26 (5) above.

Continued.

A further letter of complaint was expected but had not been received. It was agreed that Plot 1 could now be re-let as nothing further had been heard.

It was agreed that all returned plots (in varying conditions) could now also be let.

Minute 29 Policy Reviews. The Clerk reported that a full review of all Council Policies had been started, these would be placed on the Agenda upon completion of the review for formal adoption.

Minute 30 Reports

1. **Hall** – AE thanked GR for the repair to the Pre-School play surface. Full re-opening to be discussed at next committee meeting. Quotations for replacement sound system needed.
2. **Park** – PC reported extra CCTV camera on order. Members of Park Committee asked to consider the “Toilet” project for full discussion at the Committee meeting on 21st June. Order placed with Farthings for replacement gates to the Children’s Play Area. Runwell Men in Sheds project to be moved along.
3. **Allotments** – No further report.
4. **Footpaths** – DD reported missing signpost for PRow 3 by the Pumping Station in Brock Hill, also damaged footbridges on PRow 2 and 10 reported but no repairs to date. Streetlight by 114 Brock Hill out of order. PC reported the diversion/re-positioning of the footpath on Rettendon side of Curry Hill Bridge still on-going.
5. **Runwell Roundabout** – Articles needed by the end of the month
6. **CCC** – PC reported the area where Footpath 7 crossed from Runwell Park into Meadow Lane had been cleared and an earth bund installed to prevent further fly-tipping. Footpath access maintained.
7. **Tree Wardens** – No report
8. **Public Transport** – No report
9. **Police – Items to report to Community Policing Team**
 - (1) Traffic – Speeding and modified motorbikes
 - (2) Parking – Blocking pavements and driveways, school areas and junctions.
 - (3) Muggings/ domestic thefts and Rural Crime.

Minute 31 Notices of Motions and Future Business:

Planning Meeting: 21st June 2021 7pm

Hall Committee Meeting: 21st June 2021 7.15pm

Park Committee Meeting: 21st June 2021 8.15pm

Minute 32 Agenda items for next meeting: St. Mary’s Burial Ground

The meeting closed to the public at 9.50pm

The meeting re-opened at 9.50pm

Minute 25 (iii) Salary Reviews

The Council increased the Clerks salary by one incremental point - NALC SCP 26 new Hourly rate £15.83 x 25 hours: Monthly £1714.92 annually £20579. With effect from 1st June 2021

Caretakers pay increased to £11.50 per hour (10 hours worked) £115.00 per week, extra hours by arrangement to be paid at £12.00 per hour. Saturday night locking £20.00. With effect from 1st June 2021.

Work schedule and hours of the groundsman to be decided at next Park Committee meeting on 21/6/21

Meeting closed 10.10pm