

**MINUTES OF COUNCIL MEETING 5th JUNE 2017
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Hennessey Martin, and Sloane Mesdames: Martin, Payne and Wolf. Chelmsford City Councillors R. Ride & L Millane.

Minute 29 Apologies: - Councillors: Messrs. Lansdale & Rogers, Mesdames Evans & Young. Representatives Mr. D De'ath & Mrs Y Waterhouse

The Chairman welcomed everyone to the June meeting.

Minute 30 Declarations of Interest – None declared

Minute 31 Public Participation

Councillors:

1. PH reported that the signage for the bus stop by 19 Brock Hill was obscured by overgrown conifers. The Clerk responded that the residents had been written to but no response, matter to be referred to BBC as not in the parish.
2. JM reported that a number of trees planted on the St. Luke's development approach had died and needed replacing. To be reported to Sarah Coleman.
3. LP reported that sadly one of the former councillors Alan Racher had passed away, Clerk to send condolences on behalf of the parish council.

Public:

1. EE expressed concerns at the traffic using Ethelred Gardens as a "rat run" and the speed of the traffic.

Minute 32 The following Minutes were all approved and signed by the Chairman as a true record: Minutes of Council Meeting 8th May 2017; Minutes of Playing Field Committee meeting held 22nd May 2017; Minutes of Annual Parish Meeting held 24th April 2017 and Minutes of Planning/Standing/Finance Committee meeting held 2nd May 2017

Minute 33 Clerks Report – See Appendix 1

Minute 34 Finance

Payments - Cheques to issue

107327	Mrs J Pharez	Salary	
107328	Mrs G Smith	Caretakers Salary 4wks & Locking	
107329	L Vallis	Groundsman 4 weeks	£1232.40
107330	Essex Pension Fund	Pension	£403.57
107331	EALC	Course – P Hennessey 13 th June	£75.00
107332	EALC	as above 20 th June	£80.00
107333	Aon UK Ltd	Annual Insurance	£3112.80
107334	A – Z Supplies	Hall Supplies	£106.67
107335	JC Rogers	Hall Gardening May & plants	£84.00
107336	Viking Direct	Printer Ink x3	£147.88
107337	Viking Direct	Stamps	£14.98
107338	P Clark	Jones & Son Pigeon Spikes & Adhesive	£174.54
107339	L Abbott	Caretaker Holiday Cover	£50.00
D/Debit	N Power	Electricity @ Hall monthly	£99.00
1073340	D Sutton	Allotment Key Deposit	£25.00
		Total	£7181.14

The Council agreed to transfer £6,000 (Six thousand pounds) from Business Premium Account to Current Account to cover these payments

Minute 35 Correspondence

1. ECC – Flood Partnership Funding See Minute 38 (2)
2. ECC – Winter Salt Bag Partnership 2017/18 – Response needed by 23rd July. Take up offer of salt supplies
3. CCC – S106 funding. Clerk to send response confirming use of funds at Runwell Park
4. Images – Colour photographs on white paper quotation £214 plus VAT. The Council agreed to this.
5. Palm Fencing – Runwell Park Security Fence quotation. Alterations and repairs to existing kissing gate £442.00 plus VAT and Medium Mobility Kissing gate £685.00 plus VAT. The Council agreed this work should be completed and accepted the quotation £1127.00 plus VAT in total. Order to be placed as soon as possible.
6. Naivette – Quotation for 3x concrete barriers & delivery £1050 plus VAT. The Council decided not to proceed with this purchase as the installation of the second kissing gate (see above) would provide a better solution to deter the travellers entering the park with horses and bikes.

Minute 36 Planning

1. Applications Received:
 - (i) 17/00555/FUL 8 Grange Road – Raising the roof. Proposed two storey rear extension, first floor front extension with additional front dormer – No objections
 - (ii) 17/00905/FUL – Land rear of 132 Brock Hill - Demolish existing workshops and storage buildings and construction of 3 single storey dwellings with associated parking.
The Council maintained its previous objections to the similar application 17/00115/FUL with further concerns raised over the current business use/storage facilities being moved into the paddock at the rear of the application site.
 - (iii) 17/00926/FUL 119 Runwell Road – Alteration of existing flat roof to pitched roof. Rear dormer window and front facing roof light. New first floor window to side elevation. No objections.
2. St. Luke's Park.

The following matters were reported:

- Lamp post by Runwell Sports & Social Club damaged by speeding vehicle.
- RR updated the Council on the progress with the School site.
- RR updated the Council on the sale of St. Luke's Chapel and its future use as a private nursery.
- RR reported on the progress of the installation of the crossing by St. Mary's Church (hopefully by the end of 2017)

Minute 37 Allotments – Storage Unit

The Clerk reported that Jennifer Muggleston (Strutt & Parker) Agent for Chelmsford Diocese had given permission for a new wooden storage shed to be located adjacent to "Bramble Lodge". LP reported the allotments had been vandalised with 17 attempted shed break-ins resulting in one strimmer being stolen and a lot of mess left around.

Minute 38 Watercourses/Hedges

1. Meadow Lane. PC reported he had spoken with Paul Anderson at CCC re the alleged sewerage in the ditch that runs behind Meadow Lane, the recent rainfall would have dissipated the levels but the situation will be monitored. The hedges in Meadow Lane are all on private property and as the road is unadopted they are unlikely to be maintained by ECC. Plans in hand for the area at the corner of the park boundary.
2. Church End Lane. The Council considered the draft contract from CCC in relation to an ECC Flood grant to enable work to the ditch owned by 28 CEL. The emphasis was very much on the parish council (as the grant is not available to residents) and unacceptable in its current format. Clerk to ask for terms to be reviewed before proceeding further.

Minute 39 Runwell Community Primary School (RCPS)

1. School Crossing Patrol. The last “Lollipop Lady” retired at the end of 2016 and the position is still to be filled. An applicant has been successful but the Disclosure & Barring Service (DBS) and checks are still to be completed. The situation is frustrating as the applicant currently works at RCPS in a different role but the checks already made are not transferrable.
2. Proposed Nursery. PC reported on a meeting with Headmistress Sasha Furze (Clerk also attended) regarding a new Forest School Nursery to be located on the school field behind Church End Lane, opening in September 2017. Many issues concerning traffic and parking were discussed and RPC will contact CCC with regard to arranging a traffic survey and to request a 20mph speed limit in the area of the school, mindful of very young children who will need to cross the road. (No parking or vehicular access to the field only pedestrian access) Accommodation will be by way of a wooden “Rotunda” or “Yurt” modular wooden building and will be solar or generator powered. Traditional lessons will be based on the main school site.

Minute 40 Reports

1. **Park** – PC reported on the traveller problems encountered recently – pony tethered in the park, quad bikes and motor bikes, issues have been reported to the police and a log will be kept. The matter should resolve with the security fence repair and installation of second kissing gate. (See Minute 35 items 5&6) The Park Minutes recommended the installation of the Outdoor Gym Equipment even though the grant from the Big Lottery had been turned down. PC had further reviewed the park finances and asked that the Council defer this until the costs of all projects together with funding sources had been fully assessed. Agenda item for next meeting. There was a discussion about diverting the footpath. JW asked for quotations for the hard play surface to be replaced. Grants are available from ECC Community Initiative Fund (CIF) next round August 2017. Football pitches have been advertised with interest shown by Chelmsford City YFC (visit to follow)
2. **Hall** – No report. Committee meeting TBA.
3. **Allotments** – No further report.
4. **Footpaths** – No report (DD apologies)
5. **Runwell Roundabout** – No report (YW apologies)
6. **CCC** – RR reported on enforcement issues – Application re the Land opposite Toby Carvery in court at the end of June; further reported illegal planning issues in Meadow Lane. Next Surgery 24th June.
7. **Tree Wardens** – No report

The meeting closed at 9.35pm