

**MINUTES OF COUNCIL MEETING 5th JULY 2021
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Redway, Rogers, Sloane & Tarplett; Mesdames: Ellis, Evans, Hutson & Payne.

4 members of the public. Names noted in accordance with Covid-19 regulations.

Minute 58 Apologies: - Mr & Mrs Martin. Apologies accepted on health grounds.

The Chairman welcomed everyone to the July meeting.

Minute 59 Declarations of Interest – none

Minute 60 Public Participation

1. BL reported on the recent occupation in lower Runwell Chase by travellers, footway blocked, dog bite and mess left. Police not helpful.
2. PC responded to the above as CCC representative. CCC Street Clean team organised to clear up the area; extra bollards requested to protect the area; statutory notice issued (takes 7 days) no return for 3 months.
3. JS reported that mini roundabout markings missing at Wantz Corner, this has been on report for 4 years, PC will chase up ECC.
4. GR – issues with school parking in CEL close to Homeholly House and virtually blocking the road. Double yellow lines due soon.
5. DH - still issues with speeding traffic in Brock Hill, parked cars & delivery drivers cause issues within the width restriction areas.
6. LP asked whether there had been any progress removing the rockery from the verge at Brock Hill/Downham Road. (Previous incident: resident fell over and was seriously hurt) Ongoing issue for a few months and rockery still in place. PC to chase ECC.
7. AE reported seriously overgrown hedge adjacent to the A132 Runwell Road becoming impassable. Exit from allotments needs attention; speak to resident KH to cut back hedge. Further ECC Highways issue requiring attention.
8. Rev SW thanked the Parish Council for continued support.
9. RH reported that sea trout and an otter had been seen in The River Crouch.
10. FW advised everyone that Anglian Water Treatment Works at Hanningfield Reservoir were having an open day on 21st September 2021

Minute 61 The Minutes of Council Meeting 7th June 2021, Minutes of Planning, Hall and Park Committee meetings all held on 21st June 2021 were all approved and signed by the Chairman as a true record.

Minute 62 Co-option. One application received from Mr Steve Davis. Mr Davis was proposed, seconded and elected to join the Council, he took his seat and signed his Acceptance of Office. The Chairman welcomed SD to the Council.

Minute 63 Clerks Report – See Appendix 1

Minute 64 Finance

Lloyds Bank

Pre-payments

Deb	Zoom	Monthly Subscription	£11.99
Deb	Bitdefender	Annual Antivirus Internet Security	£58.33
FPO	MJ Fencing	Seat & Benches plinths & fitting – Runwell Park	<u>£1692.00</u>
			£1762.32

A transfer of £1700 was made from the Deposit A/c to the Current A/c to cover these transactions.

Lloyds Bank

Payments for authorisation

Deb	Adobe Pro	Monthly subscription	£15.17
FPO	J Pharez	Salary	
FPO	JC Rogers	Salary – 4 weeks	
FPO	Essex Pension Fund	Staff Pensions	£641.50
FPO	L Vallis	Groundsman Runwell Park	£1436.50
FPO	Mrs JC Rogers	Hall Garden - Monthly	£60.00
FPO	BF Ground Maint	Grass Cutting Park x2 May	£312.00
		ditto x2 June	£312.00
FPO	A-Z Supplies	Hall Supplies – June	£11.99
FPO	RCCE	Parish Council M/Ship	£105.60
FPO	Capitol Hygiene	Annual Service Contract Fem Hygiene Units	£318.24
FPO	Essex Air Ambulance	S137 Donation	£500.00
FPO	Nick Cooke Assoc	Structural Survey – Pavilion Runwell Park	£540.00
D/debit	Veolia	Hall Refuse June 2021	£173.16
		Total	£6232.77

A transfer of £6,500.00 (Six thousand, five hundred pounds) was agreed from the Deposit Account to the Current Account to cover these payments.

Barclays Bank

Pre-payments

D/debit	BT	Hall Payphone	£68.54
D/debit	Brit Gas Business	Hall	£302.32
D/debit	E.on Next	Electricity used at Hall monthly	£181.00
		Sub-Total	£551.86

Payments for authorisation

Debit card	Petty Cash: Repairs to Play Area Gate £30.00	Allotments Refunds £52.50	
	Hand gel & Flowers £25.50	Window Cleaning Village Hall £85.00	£193.00
107647	HMRC	Tax & NI Apr, May, Jun	£1089.58
D/Debit	Strutt & Parker	1/4ly Allotment Rent	£79.10
		Total	£1913.54

Sufficient funds held in the Barclays Current Account to cover these payments.

Minute 65 Correspondence

1. R Barklem – Hedge obscuring Runwell Allotment Entrance – See Minute (7)
2. Aviva – Acceptance of accident claim. Details noted.
3. ECC – Approval of St. Luke’s Primary School and Early Years Nursery – Noted.

Minute 66 Planning

1. Applications Received:

- (i) 20/01883/S73 6a Lynfords Drive – Variation to Conditions 2 & 3 to change elevations to include a first-floor dormer and rooflights to the rear and to change the materials to allow construction of all walls in brick (not timber weatherboard). RPC comment: Invalid application awaiting revisions.
- (ii) 21/01144/FUL 4 Running Well – Loft conversion. RPC comment: Supported

Minute 67 Runwell Park

1. Structural Report re Pavilion. It was agreed that trial pits should be dug. Price to be obtained for this work.
2. Runwell Men's Shed – Request for start up grant of £200. Agreed under S137

Minute 68 Village Hall

- (i) Quotation for replacement sound system & hearing loop. It was agreed this item could be deferred to the Hall Committee for the decision on awarding the quotation. MR to follow up. LP to chase up her contact – Skittle Man.

Minute 69 Reports

1. **Hall** – AE reported: Re-opening protocol to be deferred to next Hall Committee on 19th July 2021. Quotation needed to repair/replace tiles in the ladies toilets (Clerk to contact Lindon Contracts)
2. **Park** – PC reported: New “Graffiti Artwork” on kick wall to be left in place. Community Day to do further works to the new woodland on 8th/9th July cancelled. CCC have asked that the grass around the new woodland trees be left as this adds protection to them. Discussed the possibility of providing a Barn Owl Box (price of pole and box to be obtained)
3. **Allotments** – LP reported: 9 new ploholders, 17 on the waiting list.
4. **Footpaths** – DD report: Barbed wire on PRow 2 in SHW has notice on it. Copy of Billericay footpaths circulated; DD offered to produce a similar map for Runwell footpaths.
5. **Runwell Roundabout** – See Clerks report. Clerk to write article covering walking etiquette.
6. **CCC** – PC report: As above. Various ECC Highways issues reported/chased; CCC liaison with Street Clean team re Runwell Chase; Countryside meeting. Approach received from Runwell Community Primary School to fill a governor vacancy. DH was proposed, seconded and appointed to the role of Local Authority School Governor. PC/Clerk to advise RCPS of this appointment.
7. **Tree Wardens** – No report
8. **Public Transport** – No report

Minute 70 Notices of Motions and Future Business:

Planning Meeting: 19th July 2021 7pm

Hall Committee Meeting: 21st July 2021 7.30pm

Minute 71 Agenda items for next meeting

Rollover items

The meeting closed at 9.30pm