

**MINUTES OF COUNCIL MEETING 2nd JULY 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Martin, Rogers, Sloane & Tarplett;
Mesdames: Ellis, Evans, Martin & Wolf

Minute 57 Apologies: - Councillor Mrs L Payne

The Chairman welcomed everyone to the July meeting.

Minute 58 Declarations of Interest

Mrs A Ellis declared a non-pecuniary interest in Planning Application 10 Browns Avenue see Minute 65(ii)

Minute 59 Public Participation

1. CE reported on the tree planting and maintenance programme at St. Luke's Park, concerns about the removal of dead trees and non-replacement to date. Issues with fly-tipping in Runwell Chase
2. AE reported that the Browns Avenue street sign had been replaced
3. PC reported the security blocks had been delivered and positioned at Runwell Park
4. BL reported poor footway surface in Runwell Chase and litter issues by Brockfield House. Concern raised about fire risk of dried grass on verges.
5. PC reported that CCC Highway Rangers had cut back bushes and litter-picked the unadopted paths.
6. Several residents raised issues with regard to the planning application re 11 Athelstan Gardens:
 - Worries that the application included access to the rear "amenity area" which could lead to back garden development.
 - Concerns the applicant will ask to convert the retained garden shed in the amenity area into a property.
7. JD asked about "Land Group" the developers seeking to redevelop Meadow Lane. Information available at the drop in scheduled at Barn Hall social club on Thursday 5th July 2018
8. Resident expressed concerns about the reduced facilities at South Woodham Ferrers tip
9. RG asked City Cllr Ray Ride (through the Chair) for a progress report on the crossing by St. Mary's Church, Runwell Road. RR responded that design was complete, signal controlled crossing needed, contractor appointed, safety audit had raised minor issues, S278 still to be signed covering the crossing and work at Radwinter Avenue roundabout. The crossing should be started during the summer before the next school term.
10. FW reported that the School Crossing Officer by Wantz Corner had left and was not going to be replaced. Further information to be requested from RCPS.

Minute 60 The Minutes of Council Meeting 4th June 2018 and the Minutes of Planning Committee held 18th June 2018 were approved and signed by the Chairman as a true record.

Minute 61 Clerks Report – See Appendix 1

Minute 62 Finance

(i) Payments

Petty Cash

Petrol – Park £25.28 & £8.00 L& C Ramsay – deposit £10.00 Postage – 1st & 2nd class Stamps £30.00
Clerks ½ yearly phone allowance £40.00 Total £113.28

Prepayments

107543	PC Wright Electrical Ltd	Park ECIR Testing	£300.00
107544	BF Ground Maintenance	3 Cuts Park – May	£396.00
107545	Pitchmark Ltd	30 x 10 litre cans Marking Paint	£960.00
107546	Destroyed		
Online	Naivette Services	Security blocks – Park	£2778.00

Payments from Lloyds Bank and Barclays Bank

Online	Mrs J Pharez	Salary	
Online	Mrs G Smith	Caretakers Salary 4 wks	
Online	L Vallis	Groundsman 4 weeks	£1244.00
Online	Essex Pension Fund	Pension	£428.93
Online	PC Clark	Park Expenses	£69.45
Online	PC Clark	Installation of Security blocks	£468.00
Online	Playsafety Ltd	Annual Rospa Inspection	£88.20
107547	Runwell Parish Council	Lloyds Bank	£5000.00
107548	A – Z Supplies	Hall Supplies	£102.63
107549	Chelmsford City Council	Lease of Runwell Playing Fields	£1.00
107550	RCPS	S137 ½ yearly swimming Grant	£600.00
107551	Essex & Herts Air Ambulance	S137 Grant	£500.00
107552	JC Rogers	Hall Garden	£60.00
Debit Card	Cash	Petty Cash as above	£113.28
D/Debit	N Power	Monthly Hall Electricity	£75.00
D/Debit	BT	Monthly Office Phone and Internet	£79.32
D/debit	BT	Payphone – Hall 1/4ly	£57.36
		Total	£14951.97

The Council has sufficient funds in both accounts to cover these payments

(ii) Hall – Outside Play Area Quotation

The Council agreed to defer the decision for awarding the contract for the “Outside Play Area” to the Hall Committee up to a maximum of £3,500 to replace the surface and provide coloured play shapes. Project to be funded from S106/CIL funds held.

Minute 63 Standing Orders

The Council reviewed the amendments as listed by the Clerk and agreed to adopt the new format which now includes references to GDPR. Clerk to issue new copies to each Councillor either electronically or in paper as requested by each individual.

Minute 64 Correspondence

1. NHS Mid Essex – Request from Nick Alston for Governors - noted
2. Chelmsford & Maldon Community Policing Team – How to Engage with Local Communities - noted
3. Countryside Properties – Raised issues. Points covered in the Clerks report
4. ECC Project Delivery Manager Dave Chapman – Subsidence Runwell Park. The Chairman reported his meeting with contractor to discuss remedial work in conjunction with proposed drainage scheme for 28 Church End Lane
5. St. Mary’s – Churchyard Grant – Thanks noted

Minute 65 Planning

1. Applications received

- (i) 18/00979/FUL 11 Athelstan Gardens – Demolition of existing bungalow. Construction of 1 detached & 2 semi-detached dwellings and associated private amenity area. RPC comment: Object - Overdevelopment, proposal is detrimental to the nature of the area and the streetscene, plots should be of a similar size and shape to those prevailing in the immediate area. A development of two properties would be more in keeping with the area. Concerns re the parking, the garages appear to be sited beyond the building line, also concerns about the drive to the retained "amenity" area at the rear and the intention to rebuild the existing 6m x 6m shed. If access is retained a turning area needed. Design and access statement states garden shed will be converted to an office/storage space and garden to be used for vegetables, the true intention for the use of the garden needs to be established. A planning restriction should be placed on the land behind to prevent further development.

- (ii) 18/01021/FUL Land South of 10 Browns Avenue – Proposed new agricultural barn to replace existing field shelters and lorry bodies and retention of 2 existing field shelters. RPC comment: No objection.
- (iii) 18/01077/FUL 132 Swan Lane – Extensions to existing two storey dwelling to create three storey dwelling by raising the roof. RPC comment: Object - Three storey building in this position totally out of character and not in keeping with the area. Pre-application advice was noted, RPC fail to see how an example in South Woodham Ferrers influences property design in Runwell, the description of "Landmark Building" is not relevant in relation to buildings along this road.

2. Meadow Lane Redevelopment

Land Group – Community Engagement Event Thursday 5th July 2018 4pm – 7pm at Barn Hall Social Club, Alderney Gardens, Wickford. All councillors to attend if possible. Report at next meeting.

Minute 66 Highways –A132 Runwell Road

See Clerks report – Thanks To ECC Ian Grundy for his support. Strutt and Parker have now instructed contactors to cut back the hedge by the Glebe Field. Clerk to contact owners of Burr Hall re the hedge by their property.

Minute 67 Reports

1. **Park** – PC reported that the 1.8 acre Wildlife Walk was in good condition. Benches to be ordered and bases to be installed this month.
2. **Hall** – Kitchen project; pre-start meeting arranged for 9th July time tbc. BL reported tiling in the toilets to be deferred until kitchen completed.
3. **Allotments** – Clerk to chase Strutt & Parker re fencing on the boundary with Brookside Cottage.
4. **Footpaths** – DD reported that he would be walking all the Village PRoW's, CE asked to accompany.
5. **Runwell Roundabout** – CE meeting with YW to edit 5/7/18 then Summer 18 edition going to print.
6. **CCC** – No further report – see Minute 59(9) re St. Mary's Crossing.
7. **Tree Wardens** – SM endorsed comment (see Minute 59(1)), enforcement order placed on Countryside to replace dead trees however the planting season has been missed.
8. **Highways/Other** – JW asked on the progress of the ditch by 28 CEL, PC responded.

Minute 68 Notices of Motions and Future business

- (i) Play in the Park Tuesday 2nd August 2018 1.30pm – 3.30pm
- (ii) Hall committee meeting TBA.

The meeting closed at 9.30pm