

**MINUTES OF COUNCIL MEETING 9th JANUARY 2023
IN RUNWELL VILLAGE HALL AT 7.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Redway, Rogers, Sloane & Tarplett. Mesdames: Evans, Ellis, Gould, Hutson and Payne; 3 members of the public.

The Chairman wished those present a Happy New Year and welcomed everyone to the January meeting.

Minute 153 Apologies: Cllrs Davis & Lansdale. Apologies accepted.

Minute 154 Declarations of Interest – None received.

Minute 155 Public Participation

Highways/Potholes – Locarno Avenue – 2022 repair breaking out (poor quality), Potholes along A132 near Rettendon Turnpike, Potholes outside 38-42 Downham Road 2022 repair breaking out, Lindon Road – resident meeting Lee Smith; Delmar Gardens – Road sign at junction with Carlton road has been stolen, **St.Luke's** – Poor maintenance of swales and ditches (Chase Countryside/Landtrust); **Streetlights** - Areas still not working Runwell Road, St. Luke's, Church End Lane and Brock Hill; (all have been reported) **Blocked drains** – Areas along Swan Lane between Egbert Gardens to Athelstan Gardens – drains have been checked and are blocked solid with debris and plastic bottles, requires professional removal; **Burglaries** – it was reported that there has been a spate of burglaries in Swan Lane and Brock Hill – reminder to all to be vigilant and keep doors properly secured; **Oak Tree Church End Lane** – Maintenance of the tree and the path issues have been raised with CCC Tree Officer David Ford. Further report to be made to Highways.

Minute 156 Minutes of Council Meeting 5th December 2022 were approved and signed by the Chairman as a true record.

Minute 157 Clerks Report

See Appendix 1

Minute 158 Finance

(i) Payments to authorize:

| <u>Lloyds Bank</u> | <u>Pre-payments</u> | | |
|--------------------|---------------------|---|----------|
| FPO | D Wallaker | Allotment Key deposit returned | £25.00 |
| FPO | C Cutting | Hall Deposit returned | £30.00 |
| FPO | iBMS Solutions | Hall Thermostat & Installation | £764.16 |
| FPO | J Pharez | Salary | |
| FPO | JC Rogers | Salary 5 weeks plus locking etc | |
| FPO | L Vallis | Groundsman Runwell Park 4 weeks @ £232.50 | £930.00 |
| | | Sub total | £3794.69 |

Payments for authorisation

| | | | |
|-----|----------------------|---|-----------------|
| FPO | Essex Pension Fund | Staff Pensions | |
| FPO | JCR Garden Serv | Hall Garden - Monthly | £60.00 |
| FPO | Viking | Office Supplies | £60.11 |
| FPO | Play Inspections | Annual Playground/Play areas Inspection Fee | £180.00 |
| FPO | Link CCTV | Inspection fee Feb/May 23 | £380.14 |
| FPO | PC Wright Electrical | Replace LED Light Panel – Hall | £154.56 |
| FPO | J Keating | Returned Hall deposit | £30.00 |
| FPO | J Bright | ditto | £30.00 |
| FPO | F Shirmer | ditto | £30.00 |
| | | Total | £5445.13 |

The Council agreed a transfer of £3,000.00 (Three thousand pounds) from the Deposit Account to the Current Account to cover these payments

Continued:

Barclays Bank

| | | | |
|--------------|------------------|---------------------------------------|----------------|
| D/debit | BT | Office & CCTV Phone & Broadband 1/4ly | £636.88 |
| D/debit | BT | Hall payphone | £72.15 |
| D/debit | E.on Next | Electricity used at Hall monthly | £181.00 |
| D/debit | E.on Next | Electricity used at Park 1/4ly | £522.75 |
| 107671 | HM Rev & Customs | Tax/NI Months Oct, Nov, Dec 2022 | £1840.57 |
| Total | | | £3253.3 |

Sufficient funds held in the Barclays Current Account to cover these payments.

(ii) Receipts & Payments; Bank Reconciliation 1st April 2022 – 31st December 2022

The Council reviewed and approved the Receipts and Payments and Bank Reconciliation for the above period. Copy of accounts attached to these minutes.

Minute 159 Planning

Applications Received:

- (i) 22/02149/FUL - Runningwell House, Warren Road – Part single, part two storey front and side extension. Single storey side extension. Internal alterations and changes to fenestration. RPC comment: (Cllr Hutson declared a personal interest and took no part in the decision.) No objection.
- (ii) 22/02026/FUL – 13 Church End Lane – Construction of front boundary wall. RPC comment: Object to this application. The verge at the front of the property is raised and not level with the footway. The placing of a solid wall with railings at the proposed height on the verge will obscure the view at the junction and is out of keeping with the area.
- (iii) 22/05233/TPO – Land at former Runwell Hospital – G2 – Norway Maple (marked T157 on map) – Fell – Reason: Damaged during construction works at (Phase 3) St. Luke's Park. To be replaced with a Turkish Maple during the winter of 22/23. RPC comment: Strongly object to this application located on an established part of St. Luke's Park, Runwell - the junction of Boiler House Road and St. Luke's Way. The professional tree survey was not attached to the application, the tree appears to be healthy. An independent survey should be undertaken.
- (iv) 22/02248/FUL – The Anchorage, Runwell Chase – Demolition of existing stable and dwelling. Construction of new dwelling and stable buildings, amenity space and parking and landscaping and realignment of sand school. RPC comment: Object to this application. It is not clear whether the application fully addresses the matters given for refusal of the previous application ref 22/00442/FUL. The changes to design are noted but there are aspects of the previous refusal that have not been addressed.

Minute 160 Runwell Park

- (i) Play in the Park summer 2023. The Council agreed to select either a Tuesday or Thursday preferably 8th or 10th August morning and afternoon sessions. Extras to be booked: Team Rubicon – Skateboard lessons, Bouncy Castle/Soft Play and Let's Get Crafty.
- (ii) Public Toilets. The Chairman explained the option of a prefabricated toilet block to be sited near the overflow car park and how the sewerage, water and power could be connected. Formal quotations need to be separated into two/three parts: a) Provision and installation of the services together with the base for the building; b) Provision of the prefabricated toilet building and to connect to the services. c) Landscaping and access path. Agenda item for Park Committee meeting on 23rd January 2023 7pm

Minute 161 Reports

(The Chairman explained the committee process to Cllr Gould.)

Hall – Hall Committee meeting Monday 23rd January 8pm. Hall charges to be reviewed. Further quotations needed to replace the Hall windows and replace fire doors. Sadly someone had stolen a quantity of salt from the store during the bad weather in December.

Park – No further report.

Runwell Roundabout – Spring edition – articles needed by end of February. Distribution date beginning to mid-March. Reduction to the number of editions was discussed, this may be reduced to Spring and Autumn. More input needed from a wider range of clubs to create more interest.

St. Luke's Park – The Chairman advised that Cllr Davis had been given salt to use around the estate. There was an on going issue with construction traffic leaving mud and residue on the roads.

Allotments – Cllr Payne reported that 44 children from Runwell Community Primary School had visited today Monday 9th January and were keen to re-establish an allotment within the school grounds. The Chairman had been unable to speak to Mr. Doyle about cutting back the hedge. Clerk to send a letter.

Public Rights of Way – DD reported that 23 people attended the 48th Boxing Day Walk and £177.64 was raised for the Brain Tumour Charity. A large section of blackthorn hedge was partially blocking Footpath 7 at the north end of Meadow Lane (To be reported to ECC PRoW officer). DD asked whether someone would like to take over as the footpath representative following his 58 years involvement with Runwell Parish Council. Photo of the walk available for the Runwell Roundabout.

Schools Cllr Hutson informed the council that the school would be letting out one of the Halls. Clerk to pass on contacts that may be interested in using the new facility. The new Headmistress encourages the children being hands on in the community and different ways to relate to things.

CCC – Cllr Clark as Rettendon and Runwell representative explained the financial position of Chelmsford City Council. He further reported on issues in Meadow Lane.

Minute 162 Notices of Motions and Future Business

- Planning Committee Meeting (if business dictates) Monday 23rd January 2023 to be followed by
- Park Committee Meeting 23rd January 2023
- Hall Committee Meeting 23rd January 2023

Date for the Annual Parish Meeting to be agreed between 1st March – 1st June 2023. Suggested speaker – Dogs Trust.

Minute 163 Agenda items for the next meeting of Runwell Parish Council on 6th February 2023. Please note no decision can lawfully be made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified.

The meeting closed at 9.25pm.

Cllr Tarplett gave apologies for the meeting on 23rd January 2023