

**MINUTES OF COUNCIL MEETING 6<sup>th</sup> JANUARY 2020  
IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE:** - Chairman: Mr P Clark; Messrs: Lansdale, Martin, Redway, Sloane & Tarplett; Mesdames: Clark, Ellis, Evans, Martin, Payne & Wolf; 6 members of the public.

**Minute 182 Apologies:** - Mr. M Rogers

The Chairman wished everyone a Happy New Year and welcomed all to the January meeting. The Chairman then introduced Tracy Hall from The Essex Shed Network to give a short talk on the work of the group.

***The Essex Shed Network - Men's Sheds – What are they and Why have them?***

A Men's Shed is not unlike a traditional Shed in its nature – a place full of tools and machines – but on a larger scale with room for many. It is essentially a safe space for men to come together and share conversation and tools whilst engaging in practical projects (most commonly wood craft). Sheds are places of skill sharing and informal learning, of individual pursuits and community projects, of purpose, achievement and social interaction.

Because it's been identified that men simply aren't as well served when it comes to clubs, groups or other community initiatives when compared to women. The statistics surrounding men's health present a worrying trend: 1 in 5 men die before the age of 65.

There are many factors involved - physical, mental, cultural and environmental - but the fact remains that men are far more vulnerable to becoming socially isolated and/or lonely than women.

Tracy had already visited the former Cricket Pavilion in Runwell Park with the Chairman and put forward (subject to ratification by the Council) this would make an ideal location for a "Men in Sheds" project, it has power, toilet facilities, a small kitchen, storage and rooms that could be suitably converted. All that has to be done now is to prove a need, a minimum of 4 - 5 people are required to get the project up and running. Questions were taken. The Chairman thanked Tracy for her presentation.

**Minute 183 Declarations of Interest** – None declared

**Minute 184 Public Participation**

1. AE reported a large pothole in Swan Lane by the Egbert Gardens junction.
2. LP asked whether a Victorian Tall Sewer Pipe located between Delmar Gardens and Grange Road could be preserved and marked. Clerk to contact Essex Heritage Society.
3. PC reported activity in Meadow Lane on the first area of land past bend on the right, much rubbish has been dumped illegally, has now been piled up to deter further dumping, the owner of the land is not known. PC attempting to get CCC to do a one off clearance.
4. PC reported that the large pothole adjacent to the bus stop/traffic calming near to Downham Road had been investigated and would be repaired. Issues with traffic management to complete the repair safely to be addressed by Essex Highways.
5. BL reported that both manhole covers adjacent to the pedestrian refuge on the A132 by the former junction with Runwell Chase had dropped/collapsed. Clerk to report.
6. PC reported meeting/s with St. Luke's residents & Land Trust, many concerns mainly due to delays from the developers: maintenance of communal areas, road surfaces, dog bins, post boxes and no community hub. Roads still to be adopted by Essex Highways, this will not happen until all roads completed to the required standard.
7. FW reported that the weir in Meadow Lane was partially blocked, issue has been raised with CCC.

**Minute 185** The Minutes of Council Meeting 2<sup>nd</sup> December 2019 were approved and signed by the Chairman as a true record.

## Minute 186 Clerks Report (see Appendix 1)

Report read out. It was agreed the Council should join Essex Wildlife Trust & get CCC's agreement for tree planting scheme at the park. The Clerk added that a Hall uplighter had been broken by one of the hirers. The Council agreed the deposit should be forfeit and the damage paid for by the hirer. Uplighters are no longer produced but still available. It was agreed the Clerk should purchase a replacement and spares.

## Minute 187 Finance

### (i) Payments

#### Pre Payments from Lloyds Bank

Toner giant	Printer/Copier Ink	£41.77
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#### Payments from Lloyds Bank

Mrs J Pharez	Salary	
Mrs JC Rogers	Caretaker 5 weeks plus locking etc	
L Vallis	Groundsman Monthly	£1436.50
Mrs JC Rogers	Hall Garden	£60.00
Standing Order	Essex Pension Fund Staff Pensions	£582.53
British Gas	Annual Business Care Maintenance Contract	£228.16
Cara Harris	Returnable Hall Deposit	£30.00
Kimberley Shoulder	ditto	£30.00
S Stuart	ditto	£100.00
W Weiss	ditto	£30.00
H Anang	ditto	£100.00
Veolia	Hall Refuse December x4 weeks	£139.73
	Lloyds Total	£4694.13

The Council agreed a transfer of £3,500 from the Business Deposit Account to Current Account to cover these payments

#### Payments Barclays Bank

D/Debit	BT	Monthly Office Phone and Internet	£90.88
D/Debit	BT	Hall payphone 1/4ly	£63.31
D/Debit	N Power	Electricity used at Hall monthly	£181.00
D/Debit	Eon	1/4ly Electricity @ park	£156.19
107620	HMRC	Tax, NI Oct, Nov, Dec	£441.81
		Barclays Total	£933.19

Sufficient funds are held to cover these payments. The Council agreed to transfer £15000.00 from the Current account to the Business Premium Account.

(ii) Receipts & Payments 1<sup>st</sup> April 2019 – 31<sup>st</sup> December 2019 were approved. See Appendix 2

## Minute 188 Correspondence

1. CCC – Addition of Rettendon & Hayes Country Park, Battlesbridge to the Mobile Customer Information Service. Noted.
2. Brian De'ath – Speeding – St. Luke's Park. See Minute 184(6) explains road issues. Clerk to reply.
3. South Essex Plan – Statement of Community Involvement – consultation 16<sup>th</sup> December 2019 – 27<sup>th</sup> January 2020. Clerk to respond.
4. Traffic Regulations CCC – Application for parking restrictions Church End Lane/Runwell Gardens. For Agenda item 11 – see Minute 192

## Minute 189 Planning: Applications Received:

1. 19/01941/FUL – 31 Waverley Crescent – Rear dormer extension. RPC comment – Supported.
2. 19/01682/FUL – 70 Waverley Crescent – Single storey rear extension. RPC comment – Supported.

3. 19/02043/FUL – 24 Lindon Road – First floor rear extension over existing ground floor extension. Part garage conversion. RPC comment – Supported.
4. 19/02061/FUL – 33 Egbert Gardens – Demolition of existing conservatory with single storey rear extension, front porch replacement and garage conversion. RPC comment – Supported.

### **Minute 190 Allotments Lease**

No further news.

### **Minute 191 Website**

Application to “Voice” community website platform accepted. Awaiting new website address and transfer of information to take place.

### **Minute 192 Highways**

Traffic Regulations Office at CCC have recommended that double yellow lines be introduced on the junction of Church End Lane and Runwell Gardens and in the turning head. It has been agreed with the Lead Officer and Lead Councillor that the recommendation be accepted. Awaiting funding approval, once notices have been published any person has 21 days to support or object to the proposal. Meeting to be arranged with Runwell Community Primary School.

### **Minute 193 Reports**

**Hall** – AE advised the Hall Committee meeting scheduled for 20<sup>th</sup> January 7pm (1 hour max) Agenda items Toilets, Microwave, VE Day Event etc. Members to submit alternatives specifications for toilets project.

**Park** – PC reported one quotation received, further meeting on Wednesday. Arrange Park Committee meeting for February.

**Allotments** – LP reported ground had flooded and asked for update re Mr. Doyle’s hedge. Clerk /PC to follow up re Mr. Doyle.

**Footpaths** – DD reported the 45<sup>th</sup> Boxing Day Walk met at Runwell Park – 28 attended, the route was changed due to the conditions although it stayed dry for the walk. Footpath 10 checked; damaged bridge and rail as previously reported and ditch still blocked. Report to be made to CCC PRoW officer. £120 raised for the Sarah Kitchener Perrow Trust for brain tumour research.

**Runwell Roundabout** – CE asked whether any residents from St. Luke’s had come forward to deliver the newsletter – sadly none to date. Susan Dockerill to be approached as new editor of the Runwell Roundabout.

**Tree Wardens** – No report.

**CCC** – Plastic recycling bags to be limited to 1 per household per fortnightly collection, no extra bags to be made available or to be collected. Supplies to be available from the Hall to be stopped. Resident reported the poor condition of the footpath linking Runwell Gardens to Canewdon Close, now in a dangerous condition and in need of re-surfacing. Matter to be raised with Runwell Community Primary School and CCC/ECC

### **Minute 194 Notices of motions and future business:**

- Planning Committee 3<sup>rd</sup> Monday (if business dictates)
- Hall Committee Meeting Monday 20<sup>th</sup> January 2020 7pm
- Parish Council meeting Monday 3<sup>rd</sup> February 2020 8pm
- Arrange Park Committee meeting.

### **Minute 195 Agenda items for next meeting**

- Runwell Park - The Essex Shed Network – Men’s Sheds
- Allotments Lease

**The meeting closed at 9.40pm**