

**MINUTES OF COUNCIL MEETING 8th JANUARY 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs Lansdale, Martin, Rogers & Sloane. Mesdames: Evans, Martin, Payne. Chelmsford City Councillors Ride and Millane. 6 members of the public.

Minute 169 Apologies: - Cllr Mrs A Ellis, Runwell Roundabout Editor Mrs Y Waterhouse

The Chairman welcomed everyone to the January meeting.

Minute 170 Declarations of Interest – Nothing declared.

Minute 171 Public Participation

1. LP reported concern received from residents regarding the removal of the number 15 Bus Service between Runwell Church and Basildon Bus Station meaning Barn Hall Estate would not have a bus service to Wickford.
2. LP thanked the volunteers who took down the Christmas Decorations, particular thanks to JS.
3. BL reported that the road surface along the A132 Runwell Road between Browns Avenue in a westerly direction to the pedestrian refuge by the end of Runwell Chase was breaking up and causing extra road noise. Clerk to report.
4. JD complained about the number of streetlights not working in and around Runwell. Column number to be given to JP to report. JD further mentioned that at least one commuter was now using Keith Avenue for parking since the restrictions started in Egbert Gardens.
5. DD reported a number of incidents of tyres being dumped around Runwell.
6. JS reported that there is an ongoing problem with patients of the dentist parking in Swan Lane and on the double yellow lines in Ethelred Gardens and obstructing the visibility splay. Clerk to report to CCC parking enforcement.

Minute 172 The Minutes of Council Meeting 4th December 2017 were amended: Minute 159 item 3 to include Sarah Coleman (name omitted); amendment supported; the minutes were then approved and signed by the Chairman as a true record.

Minute 173 Co-option of Councillor

No applications received. Maintain as Agenda Item. CE to ask MM from St. Luke's to advertise on FB page.

Minute 174 Clerks Report

The Chairman read out the December report see Appendix 1. Further points raised re Hall – Clerk to contact Ashwell Interiors re the Hall Stage Curtains, Chair to cost wood effect plastic seat sections for the seat outside the Hall, Kitchen revamp to be scheduled for Easter. PC/JP to chase ECC Lee Sancere for the specification for the ditch work at 28 Church End Lane. The Chairman also reported on the meeting today (08/01/18) at CCC; support to be given to RPC in respect of assistance to get external funding – meeting tba.

Minute 175 Finance

1. Payments:

Petty Cash

C Evans – Mince Pies £1.58 L Payne – Mulled Wine & Xmas Dec £26.92
J Pharez Stollen Bites & Sausage Rolls £2.74 Total £31.24

Cheques to issue

107443	Mr. CJ Sloane	Donation/Funeral Tribute	£40.00
107444	Mrs J Pharez	Salary	
107445	Mrs G Smith	Caretakers Salary 5 wks	
107446	L Vallis	Groundsman 5 weeks	£1555.00
107447	Essex Pension Fund	Pension	£406.41
107448	BT	Monthly Office Phone and Internet	£76.44
107449	L Abbott	Caretaker cover	£50.00
107450	A-Z Supplies	Hall Supplies	£33.61
107451	Safe Fire Protection	Fire Extinguishers Annual Service	£240.00

107452	SLCC	Annual Subscription	£165.00
107453	HMRC	Tax NI Oct, Nov, Dec	£1241.48
107454	D King	Returnable Hall Deposit	£20.00
107455	V Betts	ditto	£20.00
107456	Mrs L Olive	ditto	£20.00
107457	E Batchelor	ditto	£20.00
107458	Cash	Petty Cash as above	£31.24
107459	JC Rogers	Hall Garden	£60.00
D/debit	Brit Gas	Hall Gas 1 st Oct – 31 st Dec	£1415.85
D/debit	N Power	Monthly Hall Electricity	£75.00
D/debit 2/1	Strutt & Parker	Allotments 1/4ly Rent	£79.11
D/debit	BT	Hall Payphone	£56.97
Total			£7249.69

The Council agreed to transfer £4,000 (Four thousand pounds) from Business Premium Account to Current Account to cover these payments.

2. Receipts and Payments 1st April 2017 – 31st December 2017, the Council reviewed the figures and Bank Reconciliation (see attachment) and approved the figures as shown.

Minute 176 Correspondence

1. CCC – Invitation to Essex Highways briefing Thursday 25th January 2018 7pm in Council Chamber. (Up to 3 members respond by Friday 12th January 2018) PC & BL to attend
2. Poppy Appeal – Letter of thanks for donation
3. CCC – Planning Meeting 16th January 2018 7pm – see below. Report circulated.
4. K Granby – Update on protected tree 41 Canewdon Gardens 17/05198/TPO – The Chairman reported the meeting would probably be postponed pending the receipts of further reports.

Minute 177 Planning -

Applications Received:

1. 17/02075/FUL – 160 Church End Lane – Raise ridge of existing bungalow and loft conversion with addition of front and rear dormers. New driveway and parking area. Comment: No objection by majority vote.
2. 17/02055/FUL – 119 Runwell Road- First floor rear extension. Comment: No objection

Minute 178 Reports

- **Allotments:** LP reported that Mr Doyle was parking a vehicle which must have been accessed via the allotment gateway. Matter to be reported to Chelmsford Diocesan agents Strutt & Parker and request an independent fence to be erected albeit a single strand of wire to prevent further unauthorised use.
- **Park** – LP commented that the football parking on 7th January was very bad (gridlocked) and would be causing inconvenience to the neighbours. Hall car park unused. PC responded this was an ongoing issue he was trying to tackle with CCYFC managers. Alternative measures discussed.
- **Hall** – See Clerks report.
- **CCC** – No report.
- **Runwell Roundabout** – No report
- **Water** – CE expressed concern over the maintenance of ditches and water catchment areas across the St. Luke's Park development. Clerk to report to Sarah Coleman
- **PRoW/Footpaths** – DD reported the seat outside the Village Hall had been donated by the Runwell Residents Association many years ago. The Boxing Day Walk raised £165.12; 54 walkers and several dogs took part.
- **Tree Wardens** – No report

Minute 179 Notices of Motions and Future Business: None

Minute 180 Agenda Items for next meeting: Carry over

Meeting closed 9.00pm