

**MINUTES OF COUNCIL MEETING 9th JANUARY 2017
IN RUNWELL VILLAGE HALL AT 8 PM**

IN ATTENDANCE – Chairman Mr W.B. Lansdale; Messrs Clark; Martin, Rogers and Sloane. Mesdames Evans; Martin and Payne. (12 members of the public)

The Chairman welcomed everyone to the January meeting.

Minute 171 Apologies: CCC Lance Millane and Ray Ride

Minute 172 Declaration of Interest – Mr & Mrs Martin declared a personal interest re Planning for The Anchorage, Runwell Chase.

Minute 173 Co-option of New Councillor/s

The Council members present voted by ballot form in public for the following candidates: Mr. P Davies; Mr. P Hennessey; Ms A O'Rourke, Mrs J Wolf and Mrs E Young. Three candidates received a majority. The Council reserved the right to keep two seats unfilled. The candidates elected were: Mr P Hennessey, Mrs J Wolf and Mrs E Young; they took their seat and signed The Declaration of Acceptance of Office.

Minute 174 Public Participation

1. PC reported flooding in Lindon Road due to a blocked drain, this matter has been raised previously and is still unresolved. Further report to be raised to get the drain cleared.
2. LP thanked the volunteers who helped taking down the Christmas decorations and those who helped to reseal the Hall floor.
3. MM from St. Luke's Park had a number of issues he wanted to raise in connection with the new development some of which the council can report to CCC/Countryside/ECC etc
 - Poor broadband connectivity needs to be resolved by BT for the 1st phase residents. (Report to Sarah Coleman)
 - Site safety- no security measures at present leaving new residents feeling vulnerable as the site is easily accessible. (Report to Sarah Coleman)
 - Concern that none of the verges have raised kerbs and the verges regularly get damaged and are spoilt – looks awful. Is this area ECC Highways or part of the managed areas? (Report to Sarah Coleman)
 - Attenuation ponds (levelling lakes) are very deep and although protected by post and rail fencing do not have life rings, the ponds are situated close to houses occupied by families at Pot Inn Close. MM has been advised by Countryside that to provide life rings is accepting liability. This point to be checked.
 - General complaint about the condition of footpaths linking up the area with The Lodge and The Chase. (Advise ECC of this)
4. JD reported that the streetlight at the bottom of Regency Close near the bridge to Viking Way is out of order. (Clerk to report to ECC)
JD further reported that the pond in the back garden of 27 Egbert Gardens had been filled in and he expressed concern this could cause flooding to other properties in this area as the pond had been in existence for a considerable time.
5. DD reported that water had been released probably from the small reservoir in Warren Road and the new weir in Meadow Lane came into action to disperse the extra flow. DD further expressed concern about the safety of the grate over the new weir section as it appears it could easily be tampered with or access gained. (Clerk to report to ECC Dave Chapman)

Minute 175 The Minutes of the Council Meeting 5th December 2016 were approved and signed by the Chairman as a true record.

Minute 176 Clerks report Appendix 1

Minute 177 Finance

i. Payments

Pre-payments

107253	Mrs J Pharez	Bourne Seal – Hall floor	£117.60
107254	R Parnell	Hall Deposit	£20.00
107255	Mr Curnick	Allotment key deposit	£25.00
107256	Destroyed		
107257	J Kent	Allotment key deposit	£5.00
107258	EALC	Course P Clark	£75.00

Cheques to issue

107259	Mrs J Pharez	Salary	
107260	Mrs G Smith	Caretakers Salary 5wks & Locking	
107261	L Vallis	Groundsman 5 weeks	£1540.50
107262	Essex Pension Fund	Pension	£411.24
107263	F Pearce & Son	Flail cut 1.8 acres	£102.00
107264	Mrs L Abbott	Caretaker cover	£25.00
107265	A – Z	Hall Supplies	£87.48
107266	Viking Direct	Diaries	£2.35
107267	Chelmsford City Council	Vertidrainning Runwell Park	£900.00
D/Debit	J & J Pharez	CCTV Broadband	£12.21
D/Debit	BT	Hall Payphone	£56.97
D/Debit	BT	Office phone	£96.35
D/Debit	N Power	Monthly electricity Hall	£99.00
D/Debit	Strutt & Parker	1/4ly Allotment rent	£79.11
107268	Viking Direct	Office Supplies	£34.82
107269	HM Revenue & Customs	Tax, Ni Oct, Nov, Dec	£1435.58
		Total	£7710.27

The Council agreed a transfer of £7000 from Business Tracker Account to Current account to cover these payments.

Minute 178 Correspondence

1. Royal British Legion Poppy Appeal – Letter of thanks for donation.
2. St. Mary's DCC – Letter of thanks for donation.
3. ECC – Public Consultation 5th January 2017 – 16th February 2017 re proposed modification of the Essex & Southend –on-Sea Replacement Waste Plan. Comments needed for next meeting
4. Countryside Properties – Sarah Coleman response (See further letter of response to discuss under St. Luke's Park Agenda item) – See below
5. Wickford Carnival – Request to use Runwell Park Saturday 9th September 2017. Agreed subject to usual terms.

Minute 179 Planning

Applications Received

- 16/02202/FUL – 13A Waverley Crescent – Single storey rear extension. No objection
- 16/02197/FUL – Burr Hall, Runwell Road – Proposed swimming pool, plant room and decking. No objection.
- 16/02258/FUL- The Anchorage, Runwell Chase – Single storey rear extension. No objection

St. Luke's Park

Letter received from Countryside from Sarah Coleman our point of contact (read out by MR). Meeting to be arranged to follow up on various issues. Countryside are now considering the sale of St. Luke's Chapel due to the cost of re-commissioning the building, the planning condition attached to the original planning consent needs to be checked in this respect.

Minute 180 Where does The Water Go? – ECC Project

CE reported on the areas already covered. Further walk tomorrow 10th January with PC along Runwell Brook. Ditch between 28/30 Church End Lane will be investigated by ECC, further report to follow.

Minute 181 Reports

Hall – BL reported on the Hall Floor and thanked the volunteers with particular thanks to Roy Dockerill for helping. The gutter still needs to be repaired, temporary cowl over outside light to stop water getting into the fitting.

Park – PC reported that the angle of the light in the car park had been altered further to the recent complaint; vertidrainage had been completed last year; three of the Essex Royals football teams had disbanded so very few matches currently being played; may be necessary to look at different uses for the park and/or pavilion, agenda item for next Playing Field committee meeting.

Tree Wardens – No report

Footpath PRoW's – DD reported that the Boxing Day Walk was attended by 66 people including two Runwell Parish Councillors, the Clerk and a Rettendon Parish Councillor. £177.06 was raised for charity. The watercourse by Church End Lane should be referred to as a stream rather than a ditch. He raised a concern about a possible blocked ditch that runs through the Runwell Hospital grounds and has possibly been affected by the housing work at St. Luke's Park.

Runwell Roundabout – KR reported she would continue for another edition but she had someone in mind to take over as Editor of the Runwell Roundabout. Articles needed by the end of February.

Allotments – LP reported that Mr Doyle was refusing to return his key despite several attempts to visit his property and ask personally (door not answered although house occupied). Clerk to send letter. The cost of changing the padlock would be significant due to the number of keys issued. Further response awaited

Chelmsford City Council – Not present

Minute 181 Notices of Motions and Future Business

None

Minute 170 Agenda items for next meeting – Carry over current topics.

Meeting closed at 9.30pm