

**MINUTES OF HALL COMMITTEE MEETING 22nd May 2018  
IN RUNWELL VILLAGE HALL, COMMITTEE ROOM AT 8PM**

**IN ATTENDANCE:** - Messrs: Clark, Dockerill, Lansdale, Rogers and Sloane; Mesdames Ellis, Evans and Payne.

**Minute 22 Election of Chairman** – Mr B Lansdale was proposed; seconded and appointed.

**Minute 23 Apologies:** - None

**Minute 24 Co-option** – Mr R Dockerill was proposed; seconded and elected to the committee.

**Minute 25 Declarations of Interest** – MR declared a personal interest re the Hall Garden.

**Minute 26 Tiling in Ladies & Gents Toilets**

PC reported that he had removed the loose tiles in the gent's toilet. The general condition of the tiling in both the male and female toilets although functional is becoming poor. The committee recommend to the Full Council that a full scheme of refurbishment of the interiors in both toilets should be undertaken in the next financial year. Tiling and other hygienic surfaces discussed. If spare tiles in store room BL/PC will patch the bare area.

**Minute 27 Kitchen**

The Clerk confirmed that Phoenix Enterprises had accepted the contract for the kitchen. A pre project meeting arranged for 9<sup>th</sup> July. Further commercial gas fitters needed to quote for installation of the cooker, smart vent, gas interlock and alterations to the pipework. JW/LP/BL will pass numbers etc to the Clerk.

**Minute 28 Car Park**

Several areas of the car park are damaged and need patching. T. Elliott to be approached for a quotation.

**Minute 29 Children's Play Area**

The Clerk reported that the Pre-School are getting quotes for re-surfacing the outside play area, they are also looking for grants towards the cost. The committee ask that the Pre School are reminded not to take wheeled trolleys or similar onto the surface which causes damage

**Minute 30 General Maintenance**

- (i) Work party tba to complete cleaning/wood treatment to seats and noticeboard.
- (ii) Work party tba to dust Hall curtains (suggested November/December when Christmas decorations are put up/taken down)
- (iii) Hall floor needs further coat/s of protective seal, work party tba during Christmas/New Year
- (iv) Arrangements in hand to modify the stage curtains

**Minute 31 Questions/Other**

1. The Clerk asked if the committee were happy with "Cobrafit" using the garden for classes – this was agreed.
2. Mrs Agbaje had left a telephone message but no payment for the damage received yet.
3. RD requested that the toilet paper be upgraded – this was agreed.

Meeting closed 8.45pm