

**MINUTES OF COUNCIL MEETING 1<sup>st</sup> FEBRUARY 2021 AT 8.00PM**  
**Held by Zoom. Meeting ID: 829 0522 9754**

**IN ATTENDANCE:** - Chairman: Mr P Clark; Messrs: Lansdale, Martin, Redway, Rogers, Sloane & Tarplett; Mesdames: Ellis, Evans, Hutson & Martin.

**Minute 80 Apologies:** - Apologies accepted from: Mesdames Payne & Wolf

The Chairman welcomed everyone to the February meeting.

**Minute 81 Declarations of Interest** – Mrs A Ellis declared a non-pecuniary interest in Agenda item 8 Planning Application reference 20/02127/FUL (see Minute 87(i)); Mrs C Evans declared a non-pecuniary interest in Agenda item 8 Planning Application reference 21/00088/FUL (see Minute 87(ii)).

**Minute 82 Public Participation**

The following matters were raised:

1. Dog-fouling issues around St. Luke's Development and Runwell Chase – Urgent need for Countryside to provide dog bins on the new estate; further request to be sent to CCC for Dog Bin in Runwell Chase (previous request turned down). PC reported that Community Protection Officers will be prioritising this area to talk to dog walkers. (Fines can be imposed)
2. Access to the new vaccination centre at The Lodge: better signage needed, Chairman to speak to the centre manager to resolve this.
3. Highways issues still to be completed: White lining of Mini Roundabout at Wantz Corner, junction of Swan Lane, Brock Hill and Church End Lane together with lighting in the bollards; repairs to width restriction points in Brock Hill.
4. Damage to verge in Egbert Gardens caused by parking.
5. Thanks passed on for the tree planting scheme in the park.
6. Flooding issues Runwell Road/Lynfords Drive caused by the excessive rainfall, potential cause blocked ditches.

**Minute 83** The Minutes of Council Meeting held 7th December 2020 and Planning Meeting held by Zoom 18<sup>th</sup> January 2021 were approved and signed by the Chairman as a true record. (No meeting held 4<sup>th</sup> January 2021 due to Lockdown restrictions)

**Minute 84 Clerks Report**

See appendix 1. (Covering matters since the last Full Council meeting held December 2020). The council accepted the report.

**Minute 85 Finance**

**(i) Payments:**

**Lloyds Bank Pre-payments Dec/Jan:**

D/debit	Veolia	Hall Refuse October	£139.73
D/debit	Adobe Pro	Monthly subscription	£15.17
Mrs J Pharez		Salary	
Mrs JC Rogers		Caretaker 4 weeks	
Mrs JC Rogers		Hall Garden - Monthly	£60.00
L Vallis		Groundsman Monthly	£1436.50
Standing Order		Essex Pension Fund Staff Pensions	£632.64
A-Z Supplies		Hall Supplies	£11.99
A & A Elliott		Repairs to Hall Car Park	£720.00
SLCC		Annual M/ship – Clerk	£185.00
Link CCTV Systems		Installation of New CCTV System Runwell Park	£13505.00
Link CCTV Systems		Extra 2.5m wall mounted camera, bracket & vandal spikes	£1434.77

**Total £19900.69**

£20,000 transferred from Lloyds Business Deposit A/c to Current A/c to cover these payments.

### **Barclays Bank Pre-payments Dec/Jan:**

D/debit	N Power	Electricity used at Hall monthly	£181.00
D/debit	BT	Hall Payphone – Quarterly	£63.60
D/debit	Brit Gas Business	Hall - Variable Monthly (November)	£550.84
D/debit	Strutt & Parker	Allotments – Quarterly Rent	£79.10
D/Debit	BT	Office & Park CCTV Line & Broadband	£158.00
107639	HMRC	Tax/NI Oct, Nov, Dec	£1074.19
107640	Cash	Petty Cash	£198.76
<b>Total</b>			<b>£2305.49</b>

Sufficient funds to cover these payments.

### **Payments 1<sup>st</sup> February 2021**

#### **Lloyds Bank**

D/debit	Adobe Pro	Monthly subscription	£15.17
D/debit	Men in Sheds	Annual M/ship	£24.00
FPO	Mrs J Pharez	Salary	
FPO	Mrs JC Rogers	Caretaker 4 weeks	
FPO	Mrs JC Rogers	Hall Garden - Monthly	£60.00
FPO	L Vallis	Groundsman Monthly (2 weeks deducted)	£773.50
FPO	BHIB	Additional Premium re Play Equipment	£36.14
FPO	British Gas Business	Annual Gas Safety Inspection Contract – Hall	£246.40
FPO	Safe Fire Protection	Fire Extinguisher Maintenance	£258.00
FPO	Paul Clark	Padlocks – Woodland Gates/Refuse Bag Hoops	£138.23
STO	Essex Pension Fund	Staff Pensions	£632.64
D/debit	Veolia	Hall Refuse December	£170.93
<b>Total</b>			<b>£4111.70</b>

Transfer of £4,000.00 was agreed from the Lloyds Business Deposit A/c to the Current A/c.

#### **Barclays Bank**

D/debit	E.on Next (N Power)	Electricity used at Hall monthly	£181.00
D/debit	Brit Gas Business	Hall - Variable Monthly (December)	£514.69
D/debit	BT	Office & Park CCTV Line & Broadband	£156.33
D/debit	E.on	Electricity used at Park 1/4ly	£181.36
<b>Total</b>			<b>£1033.38</b>

Sufficient funds to cover these payments. The Council authorised all the payments.

**(ii) Receipts & Payments 1<sup>st</sup> April 2020 – 31<sup>st</sup> December 2020.** The Council accepted the Receipts & Payments figures and Bank reconciliation, the Chairman signed his copy.

**(iii) Review Income & Expenditure 1<sup>st</sup> Apr 20 – 31<sup>st</sup> Dec 20.** The Council accepted the report. See Appendix 2.

### **Minute 86 Correspondence Received**

1. CCC – Community Governance Review online questionnaire: Consultation closes 18<sup>th</sup> March 2021; Clerk to complete. Chairman summarised that there are 27 wards, and the Town Centre area of Chelmsford is non-parished. Development to the North of Chelmsford requires a review of parish areas (wards). There has also been a review of Special Expenses in each area giving rise to a cost increase for Runwell of around £15 per household.
2. Kayleigh Barnes – Day Nursery at Runwell Park. The terms of the lease with CCC do not allow sub leasing. The Council were unable to support this request. Clerk to reply.
3. St. Mary's Church – Ringing the bells 31/1 – 6/2 to remember the 100,000+ people who have died with Covid-19. A lovely tribute to those who have lost their lives to Covid-19.
4. ECC Cllr Kevin Bentley – Unadopted footpath between Runwell Gardens and Canewdon Close – Path to be repaired and adopted by ECC Highways. Thanks to Cllr Clark for chasing this matter.

### **Minute 87 Planning: Planning Applications Received:**

- (i) 20/02127/FUL Land Adjacent Brick Cottages, Runwell Road – Construction of two storey dwelling. Cllr Ellis took no part in the vote. The remaining Councillors: 2 voted to support and 8 voted to object. RPC comment: Object on the grounds of green belt and outside of the defined settlement boundary. Commercial storage use noted. The development of a property would have a greater impact on the green belt than the current use.
- (ii) 21/00088/FUL Site at The Mount, Meadow Lane – Demolition of existing outbuildings. New dwelling and detached cartlodge, with new formation of access. Cllrs Clark & Evans took no part in the vote. The remaining Councillors: 2 voted to support and 7 voted to object. RPC comment: Object on the grounds of green belt with no special circumstances and outside of the defined settlement boundary.
- (iii) 21/05012/TPO Street Record, Lodge Approach – Work to trees ref TPO/2008/066, TPO/2008/069 & TPO/2008/065. Works to include felling to ground level, crown reductions: For Tree Maintenance. RPC comment: Application supported suitable replacement trees to be planted for those that are felled.

### **Minute 88 Reports**

- **Hall** – AE nothing to report
- **Park** – PC reported further damage to the kissing gate (or what is left of it!) and digger activity beyond the NE boundary where Footpath 7 joins Meadow Lane (one of the fire areas from 2020 where fly-tipping takes place – land owned by CCC); quotes requested for replacement gates to play area; dip where middle path under the bridge meets play area will require attention, new light to be installed on telegraph pole to illuminate the play area.
- **CCC** – PC Local Governance Review and Special Expenses changes raised under correspondence together with agreed maintenance by ECC on the footpath between Runwell Gardens and Canewdon Close, Planned increases on Crematorium charges.
- **Allotments** – CE reported that the site is currently very wet.
- **PRoW/Footpaths** – No report.
- **Runwell Roundabout** – Spring edition to be prepared. Article offered by one of the “Runwell” Wickford Wombles.
- **Litter picking** – Chairman reported he had given the lady mentioned above pickers, bins bags & rings; Hi-Viz etc from the Council supplies as she is doing an excellent job in Runwell, the same has been given to a gentleman from Grange Road and to a family residing at St. Luke’s. Our thanks go these community spirited people.!
- **Tree Wardens** – No further report.

### **Minute 89 Notices of motions and future business:**

- Planning Committee 3<sup>rd</sup> Monday 15<sup>th</sup> February 2021 7pm (if business dictates) by Zoom.
- Parish Council Meeting Monday 1<sup>st</sup> March 2021 8pm by Zoom
- Hall and Park Meetings Monday 15<sup>th</sup> March 2021 times and business TBC

**The meeting closed at 9.40pm**