

**MINUTES OF COUNCIL MEETING 5th FEBRUARY 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs Lansdale, Rogers & Sloane. Mesdames: Ellis, Martin, Payne and Wolf. Chelmsford City Councillors Ride and Millane. 16 members of the public.

Minute 181 Apologies: - Cllrs Evans & Martin, Chelmsford City Councillor Ray Ride; Runwell Roundabout Editor Mrs Y Waterhouse

The Chairman welcomed everyone to the February meeting.

Minute 182 Declarations of Interest – Nothing declared.

Minute 183 Public Participation

1. CB commented on the planning application for 11 Athelstan Gardens – strong objection.

The Chairman asked the Council to move Agenda Item – Planning to earlier in the meeting, this was agreed.

Minute 184 The Minutes of Council Meeting 8th January 2018 were then approved and signed by the Chairman as a true record.

Minute 185 Co-option of Councillor

No applications received. Maintain as Agenda Item.

Minute 186 Clerks Report

The Clerks report was read out and noted – see appendix 1

Minute 187 Planning -

1. Applications Received:

- (i) 17/02144/FUL – 16 Egbert Gardens – Retrospective application for a wooden fence – No objection providing the height of the fence complies with current regulations.
- (ii) 17/02155/FUL – 11 Athelstan Gardens – Demolition of existing bungalow, construction of 3 house terraced row and two detached bungalows with associated access and landscaping. The Council discussed this application at length, comments were permitted from the floor, strong opposition. Cllr Millane agreed to the request for the application to be heard at committee rather than be a delegated decision. RPC response: Object on the following grounds:
 - The proposal will have an adverse effect on the residential amenity of neighbours, by reason of overlooking, loss of privacy, overshadowing caused by the terraces proposed at the front of the development; also noise and disturbance created by the new access driveway to the proposed bungalows at the rear.
 - The proposal is unacceptable in its density and is clear overdevelopment of the site, there is very limited garden space proposed for the large terraced properties.
 - The proposal is totally out of character with the area and would be visually prominent creating an adverse visual impact in the area. The design does not fit at all in the area, there are no terraces of this height and design and the materials are out of keeping. The “bungalows” at the rear appear to have been designed to be easily converted into two flats, two kitchens/kitchenettes are not required in properties of this size; further there is insufficient access to these rear properties for vehicles to pass and/or turn unless the vehicles are small, large vehicles, delivery vans and similar will have to reverse and then encounter limited visibility on exit.
 - The proposed development is overbearing, out of scale and as previously said totally out of character in terms of its appearance compared with existing development in the area.
 - Parking: the development does not comply with Chelmsford City Councils Residential Parking Guidance which states a minimum of 3 spaces for dwellings with 4+ bedrooms - this application shows only 2 spaces in respect of the terrace properties. Extra parking would take place on the street which is totally unacceptable/unavailable

- (iii) 18/00097/CLEUD – Restawhile, Meadow Lane – Establish use as residential dwelling. Property made up of two mobile homes with new continuous pitched roof constructed 2009 – RPC response: The parish council has no evidence to support the detail given in the application. It is noted that apart from photographs, no actual evidence has been supplied to prove the dates of the work, facts need to be established before approval of this application.
2. Planning appeal: The Chairman read out details of an Appeal to refusal 17/00537/FUL application for “New build 5 Bed detached property and double garage”. The appeal was dismissed
 3. Chelmsford City Council Local Plan consultation 31st January 2018 – 14th March 2018. The Chairman explained that 1000 new homes were proposed for development at South Woodham Ferrers and this would impact the roads and infrastructure close to us. Comments can be made on line as individuals and RPC would draft comments for the next meeting. *Agenda item*. Awaiting more information for road improvements to the Fairglen Interchange A130/A127

Minute 188 Finance

1. Payments:

Petty Cash

Window Cleaning – Hall £85.00	Travelling Gt. Dunmow & Parking £31.25	
Stamps/Postage £14.52	J Pharez ½ Yearly Phone allowance £40.00	Total £170.77

Prepayments

107460	Business Gas	Annual Gas Safety Inspection	£195.60
D/Debit	Eon	Park electricity	£139.43

Cheques to issue

107461	Mrs J Pharez	Salary	
107462	Mrs G Smith	Caretakers Salary 4 wks	
107463	L Vallis	Groundsman 4 weeks	£1244.00
107464	Essex Pension Fund	Pension	£406.41
107465	Mrs L Abbott	Caretaker Sick Cover 1 st – 3 rd Feb	£50.00
107466	BT	Monthly Office Phone and Internet	£78.21
107467	A-Z Supplies	Hall Supplies	£112.33
107468	Viking Direct	Printer Ink & Toner	£201.53
107469	P Clark	Christmas Decorations	£101.70
107470	EALC	Course fee J Pharez	£45.00
107471	Basildon Locksmiths	CCTV padlocks etc – Park	£96.09
107472	Chelmsford City Cl	New copy of Premises Licence	£10.50
107473	L Wilkinson	Returnable Hall Deposit	£20.00
107474	L Sutton	ditto	£20.00
107475	J Langford	ditto	£20.00
107476	Cash	Petty Cash as above	£170.77
D/debit	N Power	Monthly Hall Electricity	£75.00
		Total	£4594.15

The Council agreed to transfer £3000.00 from Business Premium Account to Current Account to cover these payments.

2. Lloyds TSB new banking arrangements: new signatories agreed and formalities approaching completion. Bank accounts to run concurrently until arrangements completed.

Minute 189 Correspondence

1. Runwell Village Pre School – Request to use Runwell Park for 50th Anniversary Community Fun Day 16th June 2018 – Agreed
2. EALC – General Data Protection Briefing/s course booking – Councillors to advise Clerk if they wish to attend.
3. Essex & Herts Air Ambulance – Confirmation of Guest speaker for Annual Parish Meeting Monday 23rd April 2018. JW offered her projector for the EHAA to use.
4. Essex Police Fire & Crime Commissioner – Nominations for “Outstanding contribution to community Safety Awards 2018” – deadline 12 noon Monday February 26th - Noted.

5. ECC Flood Partnership Funding – Reply to agreement from resident and further correspondence from Oladipo Lafinhan. SEE **MINUTE 190**
6. CCC – Local Plan formal consultation 31/1/18 – 14/3/18 (Documents on Table) – **MINUTE 187(3)**
7. ECC – A132 St. Mary’s Crossing – SEE **MINUTE 191 (1)**
8. CCC – Local Plan – Consultation guidance – see above
9. PC – Response to Keith Holmes re 41 Canewdon Gardens – 17/05198/TPO – T2 Oak. (Subsidence to property at 32 Canewdon Gardens) – The Chairman invited LM to speak; he advised he was opposed to lifting the TPO which would allow the tree to be removed; the parish council could adopt the tree as it is on common land and take over responsibility of its maintenance needed every three years. Clerk to get information from CCC Tree Officer Lyn Cameron.

Minute 190 Watercourse Improvements 28 Church End Lane

The resident (JD) and OL from ECC Flood Partnership to meet in person to discuss the grant and decide on the options for the ditch, RPC can then approach contractors for quotations for the work needed.

Minute 191 Highways

1. St. Mary’s Crossing – The council discussed the progress report from ECC Amber Randlestone and was very disappointed at the lack of progress, Ward Cllr RR has been chasing this matter at all levels. Poppy Church is now the contact at Countryside (replacing Sarah Coleman) RR has placed pressure on the relevant officers at CCC and ECC and although a date for the start of works is not yet available, further measures for applying pressure to Countryside are under discussion. RPC to write further on the importance of the crossing and urgency, the Church End Lane bus service is to be stopped meaning residents will have to cross to the church bus stop to get to Wickford.
2. Local Highways Panel – Scheme request for traffic survey in Church End Lane also School Safety Zone and Box Junction to stop kerb parking at the junction with Runwell Gardens; supported by ECC Cllr Grundy and Ward Cllrs Ride and Millane

Minute 192 Reports

- **Allotments:** LP asked for an update re Mr Doyle; Clerk to send urgent letter to Strutt & Parker.
- **Park** – PC reported that the football pitches had been waterlogged for a couple of weeks, although some areas were playable on 4th February. Notice needed banning dogs from hard play area as dog fouling was still a problem – CCTV images to be checked.
- **Hall** – The council agreed the cost of repainting the damaged area in the sum of £80 plus materials was to be claimed from the hirer (see Clerks report). Date for work 11th February. Occasional use retaining hooks to be supplied to fire doors for “Fire Drills” at the Hall.
- **CCC** – No further report.
- **Runwell Roundabout** – Articles needed by the end of the month. Advert to be placed for Councillor Vacancies.
- **Water** – See Clerks report. Certificate received from Essex County Council acknowledging the work completed.
- **PRoW/Footpaths** – DD reported that a Land Agent was touting to purchase land in Meadow Lane; details given to the Clerk. Article given to the Clerk for the Runwell Roundabout.
- **Tree Wardens** – No report

Concerns raised about the removal of the 15 bus service covering Church End Lane. RR/LM in discussion to get this overturned. Church End Lane has school pick up points; two old people’s homes and the Blood Test Service in St.Mary’s Church Hall.

Minute 193 Notices of Motions and Future Business:

Planning committee meeting Monday 19th February 2018 7pm followed by Hall Committee meeting 7.30pm

Minute 194 Agenda Items for next meeting: TBA

Meeting closed 9.25pm