

**MINUTES OF COUNCIL MEETING 1st FEBRUARY 2016
HELD IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman Mr W B Lansdale, Messrs: Clark, Lerwill, Martin, Rogers, Sloane & Waterhouse; Mrs. Y Waterhouse. CCC representatives Millane and Ride.

Chairman's Welcome

Minute 165 Apologies: Mesdames Martin, Payne & Varney; Mr M Grummett

Minute 166 Declarations of Interest – WBL declared an interest in Minute 173(i) St. Luke's Park Development; Runwell Road (A132) Crossing

Minute 167 Public Participation

1. MR reported that parking in Egbert Gardens had noticeably increased since the introduction of parking restrictions in Athelstan Gardens and Ethelred Gardens. RR commented that residents of Egbert Gardens were approached by CCC regarding parking restrictions but insufficient numbers responded in favour of similar restrictions. Two residents from Egbert Gardens were present with concerns re the parking issues. Egbert Gardens is the main access route to Runwell Community Primary School and now at risk of being too congested to permit free access to Emergency Vehicles etc.
2. JS commented whether the River Crouch should be dredged to avoid future flooding; JS continued that the Brock Hill traffic calming restriction near Waverley Crescent still needed repair. In response JM suggested rumble strips in the road to warn motorists of the approaching change of priority.
3. TW thanked Cllr Clark for updating the website.
4. YW reported her research into the parish council becoming part of Social Media sites.
5. JD reported the increased activities on the land opposite Runwell Village Inn (Thomas Kemble).
6. RD supported comment 1 above. RD further commented on the planning application for further classrooms at Runwell Community Primary School and the lack of parking provision; also commented on the general planning approach from ECC.

Minute 168 The minutes of the Council meeting held 4th January 2016 were approved and signed by the Chairman as a true record.

Minute 169 Clerks Report – See appendix 1

Minute 170 Finance

(i) Payments:

Petty Cash

Wood Treatment – allotments £18.98 Paint/Petrol – Park £32.61 Christmas refreshments £4.24
Clerks Telephone Allowance – ½ yearly £40.00 Total £95.83

Prepayments

107067	Cash	Petty Cash as above	£95.83
107068	HMRC	Tax, NI Oct, Nov, Dec	£873.62

Cheques to issue

107069	Cash	Window Cleaning Village Hall	£85.00
107070	Mrs J Pharez	Salary	
107071	Mrs G Smith	Caretakers Salary 4wks & locking	
107072	L Vallis	Groundsman 4 weeks	£1196.00
107073	Essex Pension Fund	Pension	£382.79
107074	PC Wright Electrical	Electrical repairs and new lights kitchen etc	£411.90
107075	A – Z Supplies	Diaries	£3.58
107076	E.on	Electricity used Village Hall	£528.89
107077	Mrs L Abbott	Caretaker cover at Village Hall	£50.00
107078	EALC	Course Fees x3	£240.00
107079	Basildon Locksmiths	Hall main door lock repairs	£114.58
107080	LK & CP Moss	Returnable Hall Deposit	£20.00
D/Debit	J & J Pharez	CCTV Broadband	£12.21
		Total	£5767.76

The Council agreed to transfer £3000 from Business Tracker A/c to Current A/c to cover these payments.

(ii) Receipts and Payments 1st April 2015 – 31st December 2015:
The Clerk reported on the Receipts and Payments which were subsequently approved by the Council.

(iii) Review of Expenditure to Budget – Defer to next meeting

Minute 171 Correspondence

Received

1. St. Mary's Church (from December) – Expenditure for Churchyards - noted
2. CCC – Love Where You Live – Parish Cleansing Days 2016 – Clerk to arrange
3. CCC Refuse Dept. – Runwell Village Hall bins – Meeting arranged 4th February with Refuse Supervisor Rick Milton; BL, JS and Clerk to attend
4. CCC – Police and Crime Commissioner Election – 5th May 2016 - noted
5. CCC – LCTS Support Grant - noted

Minute 172 Planning

(i) Applications received:

1. 15/00578/HNC Meadow Farm to be renamed “The Caravan Park” – Repeat previous strong objections to this application.
2. 15/00015/ENFB Enforcement notice re Meadow Farm Cottage – As above
3. 16/00029/COUPA Land opposite Toby Carvery: Determination as to whether the prior approval of the local planning authority is required for the proposed change of use of agricultural building to a dwelling house – Strong objection to this application; no proof or basis for approval. Enforcement action already in place for previous unauthorized development on the site.
4. CC/CHL/02/16 Proposed two new additional classrooms and a new staff room with associated toilets with the provision of additional car parking at the rear of the school site and access from Runwell Gardens – No objection with comment re parking provision.
5. 15/02138/FUL Land South of 132 Brock Hill – Detached bungalow with parking, new vehicular access and closure of existing access – No objections.
6. 15/02104/FUL 11 Locarno Avenue – conversion of bungalow to chalet, two storey side extension with ground floor integral garage; 2 front dormer windows; single storey rear extension; rear dormer and Juliet balcony – No objections
7. 16/00071/FUL 16 Egbert Gardens – Proposed rear conservatory – No objections
8. 16/00121/ADV Runwell Hospital Development site – 2 non illuminated pole mounted advertisement boards adjacent new roundabout junction to Runwell Road – No objections
9. 16/00110/FUL 114 Church End Lane – Single storey rear extension – No objections

Minute 173 St. Luke's Park Development

- (i) Runwell Road (A132) – New Crossing: Emails sent to ECC Hilary Gore and CCC Neil Jordan. Awaiting response from Hilary Gore. Clerk to write again. See Clerks report attached.
- (ii) St. Luke's Chapel – Reply from Neil Jordan didn't cover this issue and no response from Countryside. Clerk to write further.

RR emphasized the importance of putting pressure on ECC Highways; CCC and Countryside to achieve a commitment to resurface Runwell Chase which continues to deteriorate due to the use for the work at the development. BL reported rumours that a decision had been made not to demolish the Boiler House; RR/LM to investigate and report. YW requested details of site manager; BL offered to hand deliver any correspondence to go direct.

Minute 174 Village Sign

Clerk reported that sign should be ready for the end of the month, new base needs to be designed. Agenda item for Hall/Park meetings.

Minute 175 Village Hall – Curtains

Referred to Hall Committee (Agenda item)

Minute 176 Runwell Park – Summer Play Scheme

The Council agreed to fund one Summer Play Session. YW will ask RCPS if anything similar will clash prior to booking. TW to oversee.

Minute 177 Queens 90th Birthday

Referred to Hall Committee (Agenda item)

Minute 178 Reports

1. **Hall** – Hall Committee meeting t.b.a.
2. **Park** – Park committee meeting t.b.a. TW reported on the ECC Flood Scheme commencing in the park; TW exploring grants available for extra funding of projects.
3. **Allotments** – No report.
4. **CCC** – No further report
5. **Runwell Roundabout** – Articles needed by the end of the month.
6. **PRoW's (Public Footpaths)** – No report
7. **School Liaison** – YW is now a School Governor at RCPS
8. **Tree Wardens** – No report

Minute 179 Notices of Motions and Future Business

1. Monday 18th April 2016 Annual Parish Meeting
2. Hall Committee Meeting Monday 15th February 2016 7pm
3. Park Committee Playing Field 15th February 2016 8pm

Minute 180 Agenda items for next meeting:

1. St. Mary's Crossing
2. Basildon Local Plan
3. Rochford Local Plan
4. Lower Thames Crossing
5. Expenditure Review

Meeting closed at 9.35pm