

**MINUTES OF COUNCIL MEETING 2<sup>nd</sup> DECEMBER 2019  
IN RUNWELL VILLAGE HALL AT 8.00PM**

**IN ATTENDANCE:** - Chairman: Mr P Clark; Messrs: Martin, Redway, Rogers & Sloane; Mesdames: Ellis, Evans & Martin; 4 members of the public.

**Minute 168 Apologies:** - Mesdames Payne & Wolf; Messrs Lansdale & Tarplett

The Chairman welcomed everyone to the December meeting and invited everyone to remain after the close of the meeting to partake in some festive refreshments.

**Minute 169 Declarations of Interest** – Mr John Martin & Mrs S Martin both declared a personal interest in Agenda Item 8 Planning: 19/01814/FUL Site at 11 Athelstan Gardens.

**Minute 170 Public Participation**

1. AE asked for an update on the land enclosure issue in Church End Avenue/Tidworth Gardens. The Chairman explained the matter was being dealt with by CCC Legal Department.
2. PC spoke of his attendance of a meeting with the St. Luke's Park residents and Land Trust Group who maintain the open areas. Many unhappy residents over the amount of maintenance completed.
3. SM reported streetlight not working in Runwell Chase.
4. RH spoke of his worries over contentious Rettendon issues.
5. FW thanked CCC for clearing the ditch.
6. JP reported the recent Christmas Bazaar held at the Hall had donated £106 towards the VE Day Community event next year.

**Minute 171** The Minutes of Council Meeting 4<sup>th</sup> November 2019 and the Minutes of the Finance Committee meeting on 18<sup>th</sup> November 2019 were approved and signed by the Chairman as a true record.

**Minute 172 Clerks Report (see Appendix 1)**

**Minute 173 Finance**

**(i) Payments**

Petty Cash

Allotment Key Refunds £60.00	Petrol – Park £13.64	Clerks ½ yearly Phone Allowance £40.00
Meeting refreshments & Cups £19.66		Total £133.30

Payments Barclays Bank

D/Debit	BT	Monthly Office Phone and Internet	£92.89
D/Debit	N Power	Electricity used at Hall monthly	£181.00
107619	Cash	Petty Cash as above	£133.30
		Barclays Total	£407.19

Sufficient funds held to cover these payments

Pre Payments from Lloyds Bank

Manor Design	50% Hot Tap Invoice	£922.75
Sky Fencing	Debit Card – Fence Panel	£27.00
Sainsburys	Debit Card – Meeting Refreshments	£24.00
Veolia	Hall Refuse October x5 weeks	£170.93

Payments from Lloyds Bank

Mrs J Pharez	Salary	
Mrs JC Rogers	Caretaker 4 weeks	
L Vallis	Groundsman Monthly	£1436.50
Mrs JC Rogers	Hall Garden	£60.00
Standing Order	Essex Pension Fund Staff Pensions	£582.53
A-Z Supplies	Hall Supplies	£82.61
Safe Fire Protection	Fire Extinguishers Serviced Hall & Park	£258.00
Manor Design	Hot Tap Balance	£923.75

Glasdon UK	Replacement Park Bench	(Vat to be advised)	£413.35
SLCC	Annual Membership		£180.00
Hayward/O'Connor	Returnable Hall Deposit		£30.00
Continued:			
Claire Marsh	ditto		£30.00
J Conway	ditto		£100.00
S Shirmer	ditto		£30.00
	Lloyds Total		£7078.86

The Council agreed a transfer of £7,500 from the Business Deposit Account to Current Account to cover these payments

#### **(ii) Finance Review to September 2019**

See appendix 2. The Council approved the figures as submitted by the RFO.

#### **(iii) Budget Calculations 2020/21**

See appendix 2. The Chairman explained the budget process and the budget calculations were reviewed and accepted by the Council.

#### **(iv) Precept 2020/21**

It was proposed, seconded and agreed to set the precept at £100450 in line with the Finance Committee recommendations a 4.84% increase. (See Minute 166 (ii)) Effect on Band D properties £56.11 per year

#### **Minute 174 Correspondence**

1. Mayor of Chelmsford Bob Massey – Invitation to Civic Carol Service Friday 13<sup>th</sup> December 2019 at 7pm - Noted
2. ECC – Army & Navy junction initial options. (Full public consultation expected late 2020 or early 2021. The Chairman gave a brief description of the options under review.
3. Essex Highways (Highways Liaison Officer – Local Highways Panel Chelmsford & Colchester) Speed survey report – See Agenda Item 11
4. Voice Online Communities – Information re Essex Info Closure – See Agenda Item 10
5. St. Mary's Church – Letter of thanks. Noted
6. CCC – Letter from Monitoring Officer re redaction of addresses on Registers of Interest. Noted.
7. Poppy Appeal Wickford – Letter of thanks. Noted

#### **Minute 175 Planning**

Applications Received:

1. 19/01840/FUL – 3 Gate Field – Single storey rear extension. RPC comment: Supported.
2. 19/01845/S73 – Former Runwell Hospital – Variations of Conditions, proposed change to the trigger point of an "Operational Community Hub" from 50% to 75% of the total number of units built. RPC comment: The Council reluctantly agree to this application HOWEVER there should be no further extensions to the "trigger point" for the provision of an "Operational Community Hub" and penalties should be imposed if this becomes the case. An "Operational Community Hub" is an integral part of this development. We note there was no explanation for the change request.
3. 19/01889/FUL - 58 Brock Hill – Ground floor rear and side extension and new first floor. RPC comment: No objection to this application. It should be noted this property falls within a traffic calming zone with width restrictions, therefore builders vehicles should be contained on site wherever possible. There is also a ditch on the boundary with the Highway which will require protection.
4. 19/01884/FUL – Site at 11 Athelstan Gardens – Construction of two new dwellings with a new formation of access to each. RPC comment: Supported.

#### **Minute 176 Allotments Lease**

See Clerks report Appendix 1. New lease being drafted, awaiting invoice before issuing payment to solicitors. Agenda item for next meeting.

### **Minute 177 Website**

See correspondence Minute 174(4). It was agreed that the Clerk should register an interest with the “Voice” and gather further information. Agenda item for next meeting

### **Minute 178 Highways – Traffic Count**

See correspondence Minute 174(3). The figures showed a marked increase in traffic movements but averages did not support a problem with speeding. This method does not help the issue with speeding. Chairman to contact Adam Pipe to get random Police speed check.

### **Minute 179 Hall – Toilets**

The clerk reported that more tiles had fallen off in the gents toilets and remedial work was needed to ensure there were no further incidents. GR volunteered to make good until refurbishment can take place. Hall meeting scheduled for 20<sup>th</sup> January 2020.

### **Minute 180 Reports**

**Hall** – AE reported the new tap was working well, most of the Hall users had got to grips with the intruder alarm. MR to give Fire Alarm training.

**Park** – PC reported that three new quotations for the replacement playground should be ready by January; Runwell Sports & Social Club had expressed an interest in using a couple of the football pitches.

**Allotments** – LP not present

**Footpaths** – DD reported the 45<sup>th</sup> Boxing Day Walk would be meeting at Runwell Park – all welcome, wellies needed if wet and muddy. He would check Footpath 10 and the reported damaged bridge and rail.

**Runwell Roundabout** – CE reported that St. Luke’s distribution now stood at just under 350 and with her other allocated roads took over 5 hours. It was agreed this was unfair for a single person to complete. Other volunteers asked to help. Review needed before next distribution. PC to ask whether any residents living at St. Luke’s would be prepared to help.

**Tree Wardens** – No report.

**CCC** – Nothing further to add due to purdah restrictions.

### **Minute 181 Notices of motions and future business:**

- General Election Thursday 12<sup>th</sup> December 2020.
- Planning Committee 3<sup>rd</sup> Monday (if business dictates)
- Parish Council meeting Monday 6<sup>th</sup> January 2019 8pm
- Hall Committee Meeting Monday 20<sup>th</sup> January 2020 7pm

**The meeting closed at 9.35pm**