

**MINUTES OF COUNCIL MEETING 3rd DECEMBER 2018
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Lansdale, Martin, Rogers, Sloane & Tarplett.
Mesdames: Ellis, Evans, Martin, and Wolf. 6 members of the public.

Minute 167 Apologies: - Mrs L Payne, CCC Representatives Ray Ride & Lance Millane

The Chairman welcomed everyone to the December meeting and invited everyone present to stay for refreshments after the meeting.

Minute 168 Declarations of Interest – None declared

Minute 169 Public Participation

1. PC reported on his attendance of EALC Police Conference and CCC Highways Meeting, issues covered included budgets, general policing, school parking and speeding surveys. He advised that ECC Highways Jon Simmons attends Chelmsford City Council at the Civic Centre on the 1st Monday every month.
2. CC – Speeding Surveys
3. RG reported on his fall in Church End Avenue due to the poor condition of the footway. Clerk to make additional report.

Minute 170 The Minutes of Council Meeting 5th November 2018; Minutes of Park Committee Meeting held 8th October 2018; Minutes of Planning Committee held 15th October 2018; Minutes of Planning Committee held 19th November 2018 and Minutes of Finance Committee held 19th November 2018 were all approved and signed by the Chairman as a true record

Minute 171 Co-option of Councillor/s – 2 Vacancies - No applications. Interest shown from one resident but completed application form still to be received.

Minute 172 Clerks Report see Appendix 1.

Minute 173 Finance

(i) Payments:

Payments from Barclays Bank

| | | | |
|---------|--------------------------|--------------------------------------|-----------|
| 107584 | BF Ground Maintenance | Replacement for on-line payment | £1260.00 |
| 107585 | A Blackwell | Returnable Allotment Key Deposit | £25.00 |
| 107586 | P Nevill | Returnable Allotment Key Deposit | £25.00 |
| 107587 | Safe Fire Protection Ltd | Annual Service of Fire Extinguishers | £258.00 |
| 107588 | Lloyds Bank PLC | To cover online payments Dec/Jan | £10000.00 |
| D/Debit | N Power | Monthly Hall Electricity | £124.00 |
| D/Debit | BT | Monthly Office Phone and Internet | £79.81 |
| | | Barclays Total | £11568.00 |

The Council agreed to transfer £10000.00 from Barclays Business Premium Account to the Current Account to cover these payments.

Payments from Lloyds Bank

(Following clearance of cheque 107588)

Online Payments:

| | | |
|---------------|--------------------|----------|
| Mrs J Pharez | Salary | |
| Mrs JC Rogers | Caretaker 4 weeks | |
| Mrs JC Rogers | Hall Garden | £60.00 |
| L Vallis | Groundsman 4 weeks | £1274.00 |

Continued:

| | | |
|--------------------|------------------------------|----------|
| Essex Pension Fund | Pension Mrs J Pharez | £428.93 |
| | & C Rogers | £24.90 |
| Images Print | Autumn/Winter Newsletter | £210.00 |
| SLCC | Annual Membership | £175.00 |
| P Clark | Hall - Christmas Decorations | £59.97 |
| Viking Direct | Office Supplies | £47.98 |
| A – Z Supplies | Hall Supplies (2 invoices) | £93.61 |
| | | £35.36 |
| | Lloyds Total | £3987.10 |

The funds from Barclays as above to be paid into Lloyds Current Account to cover these payments.

The Council accepted the recommendation from the RFO to set up a standing order from the Barclays Business Premium Account to the Lloyds Deposit Account in the sum of £4000 per month to cover online transactions.

(ii) Budget and Precept

The Council reviewed the Budget for 2019/20 (Appendix 2) as prepared by the RFO and agreed to the recommendation of the Finance Committee to set the Precept at £89538 an increase of 4.11%, Band D charge £53.52 per annum (annual increase of £2.11 or approximately £0.04p per week)

Minute 174 Special Police Constable

The Chairman gave an in depth report on the benefits of having a “Special Police Constable” for Runwell and the surrounding parishes of Rettendon, Downham and The Hanningfields. A joint initiative, approach made to South Hanningfield Parish Council who are in agreement, further approach to be made to Rettendon Parish Council. Advert to be obtained from Essex Police.

Minute 175 Correspondence

1. ECC – Loading and Unloading – St. Mary’s Crossing – Details noted, traffic lights still to be commissioned, new surface completed.
2. CCC – Parish and Town Precepts 2019/20 – Chairman to sign precept in the sum of £89538
3. Mayors Office – Civic Carol Service 14th December 2018 – Send apologies
4. Anonymous – Parking complaint. Advise RCPS of issues
5. Essex Highways – Jon Simmons – traffic count – New position and count tba for 2019
6. PKF – Completion of limited assurance review – Noted & information to be placed on website.
7. ECC – Library Services Strategy (2019-2024) - Noted
8. South Hanningfield PC, Roy Whitehead – Special Constable – see minute 174

Minute 176 Planning -

Applications Received:

- (i) 18/05204/TPO - 62 Waverley Crescent - T3 - Oak - 2-3m off lower growth at front, 3-4m off back of crown into field, 2m off north side, 2-3m off top of tree and crown thin by 20% - Reason: Future risk to subsidence damage of neighbouring property. RPC comment: Support the application adding: Query other trees identified T1, T2 & T4 Oaks all reportedly needing work but no TPO applications received to date.
- (ii) 18/01832/CLEUD - Barking Mad 1 Hillside Cottages Runwell Road - Use of the building edged in red as a single dwellinghouse, parking and gardens. RPC comment: RPC has no proof whether or not the building is being used as a dwelling, RPC is aware that a business does or used to operate from the premises.

CE asked whether the Planning Enforcement team could be approached with regard to the planting scheme on the approach to St. Luke’s Park re 17/00328/ENFB as no action taken to date.

Concerns raised as to the general condition of the road and footway in Runwell Chase.

Minute 177 Reports

Allotments: Quotes to replace the entrance gate are in hand.

Park – No report

Hall – Entrance lobby carpet need replacing, quotations to be obtained January 2019. Further quotations needed for the Ladies and Gents toilet refurbishment.

CCC – No report

Runwell Roundabout – Autumn/Winter Edition delivered.

PRoW/Footpaths – 44th Boxing Day Walk meet at Runwell Park for 10.15am, leave at 10.30am.

Tree Wardens – No report

Minute 178 Notices of Motions and Future Business:

Next Council Meeting Monday 7th January 2019

Minute 179 Agenda Items for next meeting: TBA

Other: Cllr K Tarplett gave apologies for the January meeting

Meeting closed 9.30pm