

**MINUTES OF COUNCIL MEETING 5th DECEMBER 2016
IN RUNWELL VILLAGE HALL AT 8 PM**

IN ATTENDANCE – Chairman Mr W.B. Lansdale; Messrs Clark; Martin and Sloane. Mesdames Evans; Martin and Payne.

The Chairman welcomed everyone to the December meeting.

Minute 155 Apologies: Cllr Mike Rogers; CCC Lance Millane and Ray Ride

Minute 156 Declaration of Interest – Mrs C Evans declared a personal interest see Minute 163 (1) Planning – The Stables, Lynfords Avenue

Minute 157 Co-option of New Councillor/s

Review of applicants Thursday 8th December by appointment. Further date TBA for those unable to attend. Co-option/s deferred to next meeting 9th January 2017

Minute 158 Public Participation

1. LP thanked the volunteers who helped with putting up the Christmas decorations with special thanks to Ian & Amy Rogers.
2. JS commented about the derelict caravans on the site opposite The Toby Carvery. This is subject to enforcement action, only the gateway was permitted. The appeal for the other planning has been dismissed.
3. JD commented on the work to the hedges on the land adjacent to the A132 Runwell Road between Burr Hall and Lynfords Drive. The hedges have been cut back really well and the ditch cleared.

Minute 159 The Minutes of the Council Meeting 7th November 2016 and the Minutes of the combined Finance and Standing Committee meeting held 28th November 2016 were approved and signed by the Chairman as a true record.

Minute 160 Clerks report Appendix 1

Minute 161 Finance

(i) Payments:

Petty Cash

Petrol – Park £5.87	Leaving Gift S Varney - £25.00	Park – Marking Paint £19.74
Park – Top Soil £24.00		Total £74.61

Cheques to issue

107238	Mrs J Pharez	Salary	
107239	Mrs G Smith	Caretakers Salary 4wks & Locking	
107240	Essex Pension Fund	Pension	£411.24
107241	L Vallis	Groundsman 4 weeks	£1232.40
107242	C Rogers	Hall garden maintenance	£50.00
107243	PKF Littlejohn LLP	External Audit	£516.00
107244	EALC	Courses X2	£150.00
107245	Images	Autumn/Winter Roundabout	£141.60
107246	SLCC	Annual Membership	£157.00
107247	Gemma Case	Returnable Hall Deposit	£20.00
107248	A – Z	Hall Supplies	£94.10
107249	Safe Fire Protection	Fire Extinguishers Annual Service	£240.00
107250	Cash	Petty Cash as above	£74.61
107251	Havering Fencing Co	K Barrier Runwell Park	£2104.80
D/Debit	J & J Pharez	CCTV Broadband	£12.21
		Total	£6748.74

The Council agreed a transfer of £5000 from Business Tracker Account to Current account to cover these payments.

- (ii) Receipts & Payments 1st April 2016 – 30th September 2016. The Council approved the accounts as submitted.
- (iii) Budget Review 2016/17 to 30th September 2016. The combined Finance and Standing Committee fully reviewed the figures at the meeting held 28th November 2016.
- (iv) Proposed Income and Expenditure 2017/18. The Council reviewed the amended figures as recommended by the Finance Committee and accepted the figures as reported.
- (v) Precept 2017/18 The Council agreed to set the precept at £70897 a 10% increase over last year. Actual effect on Band D properties £49.41 after taking into account CCC tax base increase making an actual increase of 4.74%.

Minute 162 Correspondence

1. CCC – CIL Reporting 2015/16 – Details and template to be completed by 31st December and published on website.
2. ECC – Bus Shelter Ownerships & LHP requests. Bus Shelters – Brock Hill (The Greenway), Brock Hill (Downham Road), Runwell Road (St.Mary's) and Runwell Road (The Chase). Local Highway Panel request/s to be submitted in due course.
3. LCAS Seminars 2017 – CE to attend Champions Hall Manor, South Woodham Ferrers 18th January 2017
4. Anglian Water – Notification of forthcoming changes re introduction of competitive market. Noted

Minute 163 Planning

(i) Applications Received

- 16/01987/REM – Former Runwell Hospital, Runwell Chase – Submission of Reserved Matters pursuant to Condition 1 of Planning Permission 12/01480/OUT for Phase 1a, comprising the construction of a section of internal loop road/access road and all associated works. No objections.
- 16/01971/FUL – 15 Locarno Avenue – Proposed single storey side and rear extension. No objections subject to sufficient parking remaining.
- 16/02074/FUL – Stables at Lynfords Avenue – Extension to hay barn. Comment: Application appears to be retrospective as work has taken place; did original barn have/need planning permission; Request an agricultural restriction be placed on the barn. No objection subject to the previous comments.
- 16/01571/FUL - 7 The Greenway – Retrospective application for a stable block and storage areas – No objections
- 16/02335/ADDCH – The Lodge, Runwell Chase - Street name for access road. Name suggested Lodge Approach

(ii) St. Luke's Park

See Clerks report Appendix 1. Still no contact from Countryside. Clerk to send copy of our letter directly to the MD seeking a response. BL has problems with a tree near his property due to the road works that have been undertaken, matter to be referred to Lyn Cameron Tree Officer at CCC.

(iii) Basildon LDF 2014

The Council agreed to object to the 3 alternative sites planned for Wickford as follows:

1. Knock on effect on Runwell as part of Wickford, detrimental effect on traffic movements
2. Pressure on existing Schools and Health facilities.
3. Potential impact to cause flooding when building near the River Crouch.

Minute 164 Where does The Water Go? – ECC Project

CE reported that the first review of the ditch from Church End Lane through to the River Crouch had been completed. Information gathered was being collated into the format needed by ECC and would be forwarded to Charlotte Smith

Minute 165 Standing Order 8 – Voting on Appointments

The new wording as agreed and recommended by the Standing Committee was formally adopted by the Council:

(a) Where a position/s for Chairman and/or Vice Chairman to the Full Council or Committees appointed by the Council become vacant or at the First Annual Meeting of the Full Council in May, the Proper Officer/Clerk must issue a Notice of Vacancy giving one calendar month's clear notice. Members intending to stand for a Vacant Position must give two weeks' notice of his/her intention to stand for appointment to the Proper Officer/Clerk who will place the name/s of interested person/s on the Agenda. In the event that no person comes forward for the post prior to the meeting a nomination to fill the post must be proposed and seconded at the relevant point in the meeting. All nominations will be voted on.

(b) Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.

Minute 166 Hall

1. Hall Floor – Floor to be re-varnished, work party arranged for Friday 6th January 2017.
2. Christmas Decorations – Decorations to be removed on Friday 6th January as above (morning)
3. Kitchen – A CIF grant can be applied for suggest 50% match funding. Two quotations needed. One obtained from Phoenix Fitted Furniture, BL to obtain further quote.

Minute 167 Park – Streetscape Project for Outdoor Gym Equipment

PC explained the funding for the Outdoor Equipment (6 pieces) amounting to £9,999. Streetscape apply to the Big Lottery for funding and upon approval of this the equipment is supplied and fitted. The Council agreed to enter into a contract for the funding of this project. The council agreed to fund the cost of the base for the equipment if required. The equipment will grouped behind the slides towards the pavilion.

Minute 168 Reports

Hall – BL reported that the door handles still needed attention

Park – PC reported the K Barrier had been fitted, work to make good the concrete in hand. CCC to Vertidrain the pitches. Improvements needed to the CCTV system looking at possibly upgrading the DVR to one that accepts Analogue and Digital signals with 16 ports and then to replace the cameras one a year with high definition cameras; this should be the most cost effective way of upgrading.

Tree Wardens – SM asked for details of the tree that BL had concerns about. To be reported to Lyn Cameron at CCC.

Footpath PRoW's – DD reported that the Boxing Day Walk would meet at Runwell Park at 10.30am, the route would include a visit to "The Runningwell"

Runwell Roundabout – The Autumn/Winter edition had been well received and 8 enquiries for the vacant Council seats had come forward.

Allotments – LP reported that all the rents were now paid and now a waiting list to join.

Minute 169 Notices of Motions and Future Business

Community Carol Service Sunday 18th December 2016 2.30pm for 3pm

Minute 170 Agenda items for next meeting – Where does the Water go; St. Luke's Park etc

Meeting closed at 9.55pm