

**MINUTES OF COUNCIL MEETING 8th AUGUST 2022
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs: Lansdale, Redway, Rogers and Sloane. Mesdames: Evans, Hutson and Payne; 5 members of the public.

The Chairman welcomed everyone to the August meeting.

Minute 60 Apologies: Mrs A Ellis; Messrs Davis, Mpawose & Tarplett.

Minute 61 Declarations of Interest – Cllr Evans expressed a Non-pecuniary interest in Agenda item 9(ii) Planning application. Minute 68(ii) below.

Minute 62 Public Participation

Church End Lane parking issues, lessened since school on holiday; *Runwell Road* overgrown hedge from Church End Lane junction to Quart Pot and beyond, path narrowed and unsafe. (Clerk to report to ECC Cllr Grundy); *Walking route* from St. Luke's to the Runwell Road; *Speeding* in the Runwell Road (see Minute 70); *Noisy manhole cover* in the Runwell Road (opposite Runwell Chase); *Locarno Avenue* urgently needs re-surfacing and large hole outside No 10 needs filling in (refer to ECC Cllr Grundy); *St. Luke's Park* – further dog bins needed – nothing heard from Countryside; also issues with mobile phone signal at St. Luke's

Minute 63 Minutes of Council Meeting 4th July 2022 and Planning Committee meeting held 18th July 2022 were approved and signed by the Chairman as a true record.

Minute 64 Co-option for Councillor Vacancy

No applications received. Maintain on Agenda.

Minute 65 Clerks Report

The report was read out. See Appendix 1

Minute 66 Finance

(i) Payments for approval

Lloyds Bank Pre-payments

FPO	J Pharez	Salary
FPO	JC Rogers	Salary – 4 weeks

Subtotal

Lloyds Bank Payments for authorisation

FPO	Essex Pension Fund	Staff Pensions	
FPO	L Vallis	Groundsman Runwell Park 3 weeks	£589.00
FPO	DMR Garden Serv	Hall Garden - Monthly	£60.00
FPO	Viking	Runwell Shed - Storage Cabinets	£405.60
FPO	A – Z Supplies	Hall Cleaning Materials	£96.78
FPO	A – Z Supplies	Office – Punch Pockets	£20.39
Deb	Adobe Pro	Monthly subscription	£15.17
FPO	Activ8	Runwell Roundabout	£425.00
FPO	Havering Fencing	Park Gate Repair	£2064.00
FPO	Lee Chapel Floors	Hall Floor – Sand & lacquer	£3119.00
FPO	Capitol Floor & Hyg	Contract Renewal – Fem Hygiene Units	£318.24
FPO	T Horsley	Runwell Shed – Tools purchased	£162.50
FPO	Essex Herts Air Amb	S137 Annual donation	£500.00
D/debit	Veolia	Hall Refuse	£193.92

Total £10624.34

A transfer of £9,000 (Nine thousand pounds) was agreed from the Deposit Account to the Current Account to cover these payments.

Barclays Bank

Petty Cash: Chairmans Allowance re Dementia Uk (K Racher) £50.00 Plot 49 Allot Key Deposit £25.00

Debit Card P Clark Spare Keys Hall & Park £32.54 Allotments - Wire Mesh £29.99

			Total	£137.53
D/debit	E.on Next	Electricity used at Hall monthly		£181.00
D/Debit	Strutt & Parker	Allotments 1/4ly rent		£79.10
D/Debit	E.on Next	Park Electricity 1/4ly		£286.35
D/Debit	Brit Gas	Gas used at Hall – monthly		£4.45
			Total	£688.43

Sufficient funds held in the Barclays Current Account to cover these payments.

(i) Receipts & Payments with Bank Reconciliation 1st April 2022 – 30th June 2022

The Council approved the Receipts & Payments and Bank Reconciliation as shown – see Appendix 2

(ii) Budget Report for 1st April 2022 – 30th June 2022

The Council approved the Budget Report for the first quarter as shown – see Appendix 3

(iii) Feminine Hygiene Units – Annual hire and service renewal agreement

The Council agreed to renew the Annual hire and service agreement with Capitol Floor & Hygiene Company Ltd in the sum of £265.20 plus VAT

(iv) Runwell Shed – Request to purchase tools (Grant funds held pending new Bank Account in the name of Runwell Shed being set up)

(v) The Council agreed to the purchase of new tools from Axminster £000.00 subject to pro forma invoices, re-imburement for purchase of second-hand tools £162.50 and 2 storage cupboards £405.60 for use in Runwell Shed. (Grant funds held in the sum of £2500.00)

Minute 67 Correspondence

1. Essex Police – Other Criminal Damage – Runwell Park ref 42/180561/22 (Height barrier damage)
The Chairman reported that the police were not taking any action to prosecute the owners of the vehicle.
2. Resident expressing concerns re Brockfield House. The Council has no power to intervene in the running of Brockfield House. Due to the private nature of email the information could not be shared. The resident was given details of the local MP John Whittingdale
3. DAC Beachcroft Claims Ltd – Appointed by Aviva to reclaim the costs for the damage to the height barrier. (The claim for the repair has been settled to us). Further process to follow and potential of going to court. Chairman to discuss further with CCC.

Minute 68 Planning

1. Applications Received

- (i) 22/01080/FUL – Runwell Hall Farm – Retrospective application for the construction of 3 buildings comprising of a purpose-built spray store, small machinery store and staff welfare unit. Extension of existing farm yard hardstanding. RPC comment: Runwell Parish Council do not object to the application.
- (ii) 22/01388/FUL – Mandy, Lynfords Avenue – Demolition of existing dwelling and construction of a replacement dwelling. RPC comment: The access road to this property is an unadopted dirt track which is accessed across a weak bridge where it crosses a ditch on the boundary with Runwell Chase. The suitability of the bridge/road to take the weight of heavy construction vehicles should be taken into consideration. No objections to the application.
- (iii) 22/01131/FUL – Quart Pot, Runwell Road – Proposed replacement single storey side extension. Proposed rear extension. Extension to existing pergola and works to the garden within the grounds of the Public House. RPC comment: Supported.

2. Solar Farm Planning applications. Draft Policy for response to future applications.

- (i) Offer of briefing from Alpaca Communications re Southlands Farm Application. Accept the offer to meet prior to the exhibition. Preferred day Monday 22nd August 5pm
- (ii) Public Exhibition/Consultation in Runwell Village Hall Thursday 1st September 2022 14.00 – 19.00

Minute 69 Village Hall – Resident Parking

The Council considered and approved the letter as drafted by the Clerk. Should parking without permission continue to be an issue then the Council should explore a private clamping firm.

Minute 70 Highways

- (i) The Council resolved to approve the motion from Cllr Clark: Runwell Parish Council to seek approval from Essex County Council Highways together with Chelmsford Local Highways Panel to reduce the speed limit along the Runwell Road A132 in the region of Kemble Hill to 30mph.
(Suggested area Toby Carvery – Quart Pot)
- (ii) The Council resolved to approve the motion from Cllr Clark: Runwell Parish Council to purchase a Vehicle Activated Sign (VAS) or a Speed Indicator Device (SID) after seeking approval from Essex County Council Highways together with Chelmsford Local Highways Panel as a speed reduction measure.

Suggested locations for VAS: Brock Hill, Church End Lane x2, Runwell Road & St. Luke's.

It was further agreed that enforcement of speed limits was a major issue.

Minute 71 Reports

Hall – No further report.

Park – The Chairman expressed concerns about fire due to the drought conditions.

Runwell Roundabout – Thanks to all for completing the delivery of the Roundabout.

Allotments – Gate has been altered to prevent climbing, rules together with terms and conditions for renting an allotment to be reviewed.

RCPS – No report.

PRoW – Public Footpath No. 3 Brock Hill to Flemings Farm, needs sign post. Missing 3 years. Clerk has reported. RH reported on the condition of the River Crouch following a recent sewerage leak and the adverse effect on the fish in the river.

CCC – The City Council has registered the land on the corner of Viking Way and Tidworth. The resident who is also claiming the land is possibly mounting a legal challenge.

Minute 72 Notices of Motions and Future Business

- Planning Committee Monday 15th July 2022 7pm if business requires.
- Solar Farm Briefing 22nd August 2022 5pm tbc
- Full Council Meeting Monday 5th September 2022 8pm.

Minute 73 Agenda items for next meeting

Carry over outstanding issues

The meeting closed at 9.55pm