

**MINUTES OF COUNCIL MEETING 7th AUGUST 2017
IN RUNWELL VILLAGE HALL AT 8.00PM**

IN ATTENDANCE: - Chairman: Mr. P Clark; Messrs. Lansdale, Martin, Rogers and Sloane. Mesdames: Evans, Martin, Payne and Wolf. Chelmsford City Councillors Ride and Millane

Minute 65 Apologies: - Mr. P Hennessey, Mrs E Young

The Chairman welcomed everyone to the August meeting.

Minute 66 Declarations of Interest

1. Mrs C Evans declared a Disclosable Pecuniary Interest and General Interest in Agenda Item 8 Planning sub section (i) 17/01043/FUL Barbrook, Lynfords Avenue; Retrospective application for a replacement lychgate.
2. Mrs L Payne declared a General Interest in Agenda Item 6 Finance sub section (3) St. Mary's Churchyard Grant; also a General Interest in Agenda Item 9 Reports – Allotments
3. Mr J Sloane declared a General Interest in Agenda Item 6 Finance sub section (3) St. Mary's Churchyard Grant.

Minute 67 Public Participation

Councillors:

1. JW expressed concern at the speed of traffic in Church End Lane. The Chairman responded that a traffic survey was being arranged.
2. JM made comment on Agenda Item 8 Planning sub section (i) 17/01043/FUL Barbrook, Lynfords Avenue; Retrospective application for a replacement lychgate. 1. Queried the legality of the response made to Chelmsford City Council and whether due process had been applied. 2. Queried the application name. The Chairman advised the application would be discussed later in the meeting and a further response would be made. The clerk gave JM a copy of the Standing Orders to review.
3. MR reported overgrown brambles at the property on the junction of Egbert Gardens and Church End Avenue. Clerk to write to the resident.
4. CE reported on the completion of the "Where does the Water Go" project

Public:

5. SW made comment about Agenda Item 8 Planning sub section (i) 17/01043/FUL Barbrook, Lynfords Avenue; Retrospective application for a replacement lychgate. Cllr Lansdale responded.

Minute 68 The Minutes of Council Meeting 3rd July 2017 were approved and signed by the Chairman as a true record.

Minute 69 Clerks Report

The Clerk read out the July report see Appendix 1.

Minute 70 Finance

1. Payments:

Cheques to issue

107357	Mrs J Pharez	Salary	
107358	Mrs G Smith	Caretakers Salary 5wks & Locking	
107359	L Vallis	Groundsman 5 weeks	£1555.00
107360	Essex Pension Fund	Pension	£403.57
107361	A – Z Supplies	Hall Supplies	£75.53
107362	L Abbott	Caretaker Cover	£50.00
107363	BF Ground Maintenance	July Park Cuts x2	£264.00
107364	Palm Fencing Ltd	Kissing Gate & Repair	£1352.40
107365	Estuary Technical Serv	Gas Safety Inspection	£171.00

Continued:

107366	DMR Garden Services	JC Rogers 2 months	£120.00
107367	Trophyland Ltd	Engrave Chairmans Plaque	£54.00
107368	PC Wright Electrical Ltd	Hall/Park repairs	£309.00
D/Debit	N Power	Electricity @ Hall monthly	£99.00
		Total	£6113.08

The Clerk reported that sufficient funds held on current account to cover these payments

2. Receipts & Payments 1st April 2017 – 30th June 2017. The Council accepted the figures as presented funds held on 30th June 2017 £89418.55
3. St. Mary's Churchyard Grant. The Council reviewed the current grant of £1500 and agreed by majority vote to increase this to £1600 for 2017
4. Quotations for Hall internal painting:
 - i. S & S Home and Garden Maintenance £2600.00
 - ii. C & J Decorators £2550.00

The Council agreed to offer the contract to S & S Decorators. BL to co-ordinate access to the Village Hall and make all arrangements. Agenda item for Hall Committee to agree colour scheme.

Minute 71 Correspondence

Received

1. EALC – General Data Protection Regulation (GDPR) Briefing Sat 16th September 2017. Councillors to advise Clerk if they wish to attend.
2. RCCE – Community Network Events – Dates noted
3. ECC Flood Partnership Funding – New Draft Contract. The Council reviewed the new contract which is an improvement over the previous draft. The parish council are the intermediaries and it was felt there is still an overriding emphasis on Runwell Parish Council to oversee the works bearing in mind a parish council has no powers to manage “Flooding” nor the expertise. Clerk to report to Oladipo Lafinhan Flood Partnerships Funding Co-ordinator. (Three quotations needed.)
4. CCC – Update on Flood grant re 28 Church End Lane (Continues from previous thread)
5. Essex & Herts Air Ambulance – Change of supplier for Recycling Bin located at Runwell Park. The Council agreed to permit East London Textiles to provide a textile recycling bin on behalf of Essex & Herts Air Ambulance.
6. CCC – Planning Training for Parish Councils – Thursday 14th September 2pm or Tuesday 19th September 7.30pm. Councillors to advise the Clerk which training they wish to attend.

Minute 72 Planning -

1. Applications Received:
 - (i) 17/01043/FUL – Barbrook, Lynfords Avenue – Retrospective application for replacement lychgate. Cllr Chris Evan took no part in the vote. It was proposed and seconded and agreed to send the following response “No Comment”
 - (ii) 17/00905/FUL – Land rear of 132 Brock Hill – AMENDED APPLICATION Demolish existing workshops and storage buildings and construction of 3 new single storey dwellings with associated parking. NOTE: LAYOUT OF BUILDINGS AND PARKING AMENDED. RPC maintain previous comments.
 - (iii) 17/05141/TPO The Old Rectory, Runwell Road – Detailed work to T1 – triple stemmed Oak. RPC support the application.

2. St. Luke's Park

The Chairman invited RR to report. The report covered matters discussed at a site meeting with Countryside Properties including: Landscaping; Attenuation ponds close to residential properties; St. Luke's Chapel

Minute 73 Reports

1. **Park** – PC reported that the pitches were being prepared for Chelmsford Youth FC who would be having exclusive use of the park. Changing rooms in need of new coat hooks and seating, keys to be arranged. Clearview communications had serviced the CCTV. 30 children attended Play in the Park, numbers down due to the weather.
2. **Hall** – BL further reported on the agreed painting contract to be completed by the end of August 2017. Hall Committee meeting TBA to finalize colour scheme and other maintenance matters.
3. **CCC** – RR reported:
 - CCC had set up a medium term financial policy to 2019; Directors and Cabinet Members to look into new income streams; possibility of budget deficit.
 - “Affordable Housing” offered at St. Luke’s Park development, availability, numbers and take up from Runwell/Rettendon residents discussed.
 - Queried Minute 58 Correspondence item 6 regarding a letter from Nick Eveleigh Director of Financial Services, Chelmsford City Council in reply to the allocation of S106 funding received from the St. Luke’s Development and the views of RPC as recorded.
 - Request to be included in any meeting with Nick Eveleigh. Meeting arrangements explained by the Chairman.
 - Personal statement made regarding a matter in relation to an issue at Rettendon Parish Council.
4. **Allotments** – LP had been asked by a committee member whether the beekeepers should pay rent for the plots where the hives were located. It was agreed that no charge should be levied.
5. **Runwell Roundabout** – No report.
6. **PRoW/Footpaths** – DD explained that Runwell Ditch is a “stream” classified as a type of watercourse. DD further requested whether the NE corner of Runwell Park beyond the kissing gate could be cleared, (PC to review area)
7. **Where does the Water Go project** – CE informed the Councillors that the project had been completed. The Chairman thanked CE for her hard work and diligence.
8. **Tree Wardens** – No report

Minute 74 Notices of Motions and Future Business:

Hall Committee meeting arranged for Monday 14th August 2017 7pm

Minute 75 Agenda Items for next meeting:

Review of Standing Orders re Planning Responses.

Meeting closed 9.45pm