

MINUTES OF COUNCIL MEETING 12th APRIL 2021 AT 8.00PM
Held by Zoom. Meeting ID: 908 124 6655

IN ATTENDANCE: - Chairman: Mr P Clark; Messrs: Martin, Rogers & Sloane; Mesdames: Ellis, Evans, Hutson & Martin.

Minute 107 Apologies: - Apologies accepted from: Mrs L Payne & Messrs Redway & Tarplett

The Chairman said words of condolence following the death of HRH Prince Philip, Duke of Edinburgh.

A minutes silence followed as a mark of respect.

The Chairman welcomed everyone to the April meeting and reported that Mrs Jackie Wolf had resigned from the Council.

Minute 108 Declarations of Interest – Cllr Clark declared a non-pecuniary interest in Agenda Item 8 (iv) Planning Application: Conifers, 2b Lindon Road. (Neighbour)

Minute 109 Public Participation

The following matters were raised:

1. Potholes and fallen drain covers in Brock Hill and Church End Lane – reported.
2. Thanks to our Runwell Womble/s
3. Runwell Chase, lack of barriers at the road closure point by Brockfield House, motorists squeezing past the bollards and using as a short cut. Issue has been noted and reported to ECC Highways jon Simmons. Various solutions discussed.
4. Poor condition of footpath in Church End Avenue – reported.
5. Fence built on the Highway and blocking ditch 56 Brock Hill

Minute 110 The Minutes of Council Meeting held by Zoom 1st March 2021, Minutes of Planning Committee held by Zoom 15th March 2021 and Minutes of Extraordinary Meeting held by Zoom 15th March 2021 were approved and signed by the Chairman as a true record.

Minute 111 Clerks Report

See appendix 1. The Clerk read out the report covering matters since the last Full Council meeting. The council accepted the report.

Minute 112 Finance

(i) Payments

Lloyds Bank

Pre-payments to 31/3/21

FPO	Chris Knott Ins	Allotment Insurance	£139.02
FPO	EALC	D Hutson – New Councillor Courses x2	£216.00
FPO	A-Z Supplies	Hall supplies	£64.37
FPO	Essex W/Life Trust	Annual M/Ship	£40.00
D/Debit	Veolia	Hall Refuse – February 2021	<u>£138.86</u>
			£598.25

Pre-payments to 08/04/21

Deb	Zoom	Monthly Subscription	£11.99
FPO	J Pharez	Salary	
FPO	JC Rogers	Salary – 5 weeks	
FPO	L Vallis	Groundsman Runwell Park	£1436.50
STO	Essex Pension Fund	Staff Pensions	<u>£632.64</u>
			£3949.02

A transfer of £5k was made from the Deposit A/c to the Current A/c to cover these transactions.

Payments for authorisation 12th April 2021

Lloyds Bank

Deb	Adobe Pro	Monthly subscription	£15.17
FPO	Mrs JC Rogers	Hall Garden - Monthly	£60.00
FPO	CCC	Rent for 1.8 Acre field	£25.00
FPO	CCC	Legal & Surveyors Fees (Lease amendment Park)	£1000.00
FPO	Activ8	Runwell Roundabout	£387.00
FPO	EALC	Youth Conference – D Hutson	£60.00
FPO	EALC	Affiliation fees 21/22 EALC £522.04 NALC £243.01	£765.05
FPO	RCCE	Annual Village Hall M/ship	£61.00
D/debit	Veolia	Hall Refuse March 2021	<u>£170.93</u>
			Total £2544.15

A transfer of £2k was agreed from Deposit A/c to the Current A/c to cover these payments.

Barclays Bank

Pre-payments to 31/3/21

D/debit	BT	Office & Park CCTV Line & Broadband	£178.13
D/debit	Brit Gas Business	Hall	£695.78
D/debit	BT	Hall Payphone – 1/4ly	£63.60

Petty Cash

Park – Fuel £45.52 Clerk – Half year Phone Allowance Travelling £9.00 Signs – Materials £11.00
Hall – Window Cleaning £85.00 Total £190.52

Payments for authorisation 12th April 2021

D/debit	E.on Next	Electricity used at Hall monthly	£181.00
D/debit	Essex & Suffolk Wat	Allotments Water ½ year	£450.60
D/debit	Strutt & Parker	Quarterly Allotment Rent	£79.10
Debit Card	Cash	Petty Cash as above	£190.52
			Total £1838.73

Sufficient funds held in the Barclays Current Account to cover these payments.

(ii) External Audit – Annual Governance Statement (Annual Return Section 1) The Council agreed all the statements 1-9 and approved the Statement.

(iii) Receipts & Payments 1st April 2020 – 31st March 2021 – The Council accepted the end of year accounts and the bank reconciliation. Balance to carry forward £114716 to 21/22

(iv) M Curnick Quotation for work at Runwell Park to install new picnic bases, seat base and replacement paths. Break down of costs to be requested. Due to the sum involved further quotations needed.

Minute 113 Correspondence Received

(i) Resident request for Wildflowers to be planted along Brock Hill & Church End Lane. Areas for planting discussed, verges in flower do not get cut by Highways if in flower. Agenda item for May meeting. Councillors to suggest potential areas for planting.

(ii) Essex Minerals Local Plan Consultation 18th March – 29th April 2021. No areas in Runwell affected by this consultation. Clerk to respond.

Minute 114 Planning: Planning Applications Received:

The planning portal had been unavailable on Sunday due to maintenance and continued to be unavailable on Monday.

- (i) 21/00494/FUL Oma, Runwell Road– Single storey rear extension and two roof dormers to existing annexe, including the demolition and partial demolition of two sheds and infilling of the existing swimming pool. RPC comment: Supported

- (ii) 21/00515/FUL 40 Egbert Gardens - Part single, part two storey rear extension, single storey front extension. first floor side extension. RPC comment: The Council has reviewed the revised application which is still a significant amount of development and query whether this is permissible.
- (iii) 21/00442/FUL The Warren Meadow Lane - Demolish existing dwelling and construct replacement dwelling. RPC comment: RPC has no objection to this application subject to the new footprint not exceeding the old footprint.
- (iv) 21/00622/FUL Conifers 2B Lindon Road - Two storey side extension to replace existing garage. RPC comment: The Council has no objection to this application however the build will be right up to the boundary with 2 Lindon Road and future access for maintenance could be an issue.
- (v) 21/00445/FUL 11 Ryerson Drive – Retrospective application for a garage conversion. RPC comment: RPC note this is a regularising application following an enforcement visit. The plans have not been accessible on-line. The Council would not object to this conversion subject to it complying with planning regulations and is in keeping with the surrounding properties.

Minute 115 Essex Sheds Runwell

The Clerk reported that the formalities for using the pavilion were now complete. The project could now get started once the lockdown is lifted. Sub committee of potential members to be set up.

Minute 116 Re-opening of Village Hall

It was agreed to have a Hall Committee meeting Monday 19th April 2021 7pm to make opening arrangements. Dawn Hutson was invited and accepted to join the Hall Committee. This will be a physical meeting at the Village Hall which can be held under the classification as a place of work.

Minute 117 Council Meetings – Future Procedure

The Clerk reported that the government had not extended the facility for virtual meetings which expires May 7th. It was agreed that future meetings would return to physical/in person meetings at the Village Hall due to its size. Numbers of members of the public can be monitored and tolerated within the capacity limits.

(Sandra Martin left the meeting at this point)

Minute 118 Reports

- **Hall** – Committee meeting 19th April
- **Park** – PC reported frustrations at lack of response from contractors to quote for various jobs at the park. Picnic tables need to be ordered in time for the summer. Consider provision of temporary toilet facilities. CCC had today put watering sacks around the large trees we purchased as part of the new woodland project.
- **CCC** – No report due to Purdah.
- **Allotments** – CE reported that members were pressing for the toilet to be opened. It was agreed this should only be done when lockdown is lifted unless Allotment committee are prepared to take over cleaning arrangements.
- **PRoW/Footpaths** – PC reported damaged bridge on PROW231/2 SHW to Warren Road at crossing point from track into field close to Flemings Farm.
- **Runwell Roundabout** – Clerk reported Spring Edition being edited and ready to go to print shortly.
- **Tree Wardens** – No report.

Minute 119 Notices of motions and future business:

- Planning Committee Monday 19th April 2021 7pm (if business dictates)
- Hall Committee Meeting to follow above Planning Meeting Monday 19th April 2021 at 7.30pm
- Parish Council Meeting Monday 10th May 2021 8pm
- Annual Parish Assembly Meeting Monday 24th May 2021 8pm

Minute 120 Agenda items for next meeting: Picnic Tables; Wildflower planting.

The meeting closed at 9.50pm