

RUNWELL PARISH COUNCIL

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To: Members of Runwell Parish Council

4th May 2021

You are summoned to attend the Annual Meeting of Runwell Parish Council at the Village Hall, at 8pm on Monday 10th May 2021 for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman** – The Chairman will sign the Declaration of Acceptance of Office
2. **Election of Vice Chairman**
3. **Apologies for absence**
4. **Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.
5. **Minutes of Council Meeting 12th April 2021; Minutes of Planning Committee 26th April 2021; Minutes of Hall Committee 26th April 2021**
6. **Public participation session with respect to items on the agenda and other matters of mutual interest.** The meeting will adjourn for questions from members of the public. The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)
7. **Co-option of Councillor**
8. **Election of Committees** – Hall, Playing Field, Planning, Finance and Standing Committee.
9. **Appointment of Responsible Financial Officer and Proper Officer; Appointment of Internal Auditors; Website Manager; Social Media Manager; Runwell Roundabout Editor; Appointment of Representatives for Transport, Police Liaison, School/Youth Liaison, Tree Wardens, Footpaths and Health & Safety Officer.**
10. **Clerks Report**
11. **Finance**
 - (i) Payments
 - (ii) Annual Governance and Accountability Return 2020/21 Part 3
 - Review Section 2 Accounting Statements 2020/21
 - (iii) Resolution: Cllr Paul Clark puts forward:

... that Runwell Parish Council resolve to increase the S137 payment to Runwell Community Primary School (in respect of children's swimming lessons) to £1750 per year with immediate effect.

12. Correspondence

13. Planning

1. Applications received:

- (i) 21/00750/FUL 6 The Greenway – Two storey front extension, two front dormers, two front roof windows. One first floor obscure glazed side window.
- (ii) 21/00751/FUL 10 Delmar Gardens – Proposed single storey rear extension.
- (iii) 21/00726/FUL 11 Carruthers Drive – Construction of single storey rear extension.
- (iv) 21/00731/FUL 10 Grange Road – Construction of part single, part two storey rear extension. Loft conversion with 2 front dormer windows.
- (v) 21/00731 3 The Greenway – Two storey side extension. Single storey rear extension with balcony extension over. Single storey front and side extensions comprising porch, bay window and garage extension with roof over. Alterations to fenestration.
- (vi) Any other application received between the date of the agenda and the monthly meeting.

14. Runwell Park

- (i) Play area replacement gates.
- (ii) Order for Picnic Tables

15. Wildflower Planting Areas

16. Reports Committees (Hall and Park), Runwell Roundabout, Allotments, Public Rights of Way, CCC Officers, Representatives etc

- (i) **Notices of Motions and Future Business** - Arrange meeting of Planning Committee (3rd Monday 17th May 2021 7pm) if business dictates, Park Committee - Monday 17th May 2021 7.30pm. Annual Parish Meeting Monday 24th May 2021 8pm
- (ii) **Agenda items for the next meeting of Runwell Parish Council on Monday 7th June 2021.**
Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

Mrs Jo Pharey

Clerk to the Council