

RUNWELL PARISH COUNCIL

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Runwell Parish Council Office
Runwell Village Hall, Church End Lane
Runwell Wickford
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To all Councillors

2nd April 2024

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 8th April 2024 at 7.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

1. Apologies

2. Declarations of Interest - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

3. Public participation session with respect to items on the agenda and other matters of mutual interest.
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

4. Minutes of Council Meeting held 4th March 2024, Minutes of Planning Committee 18th March 2024 and Hall Committee Meeting 18th March 2024

5. Clerks report (covers matters since last meeting, business requiring a decision is listed on the agenda)

6. Finance

- (i) Payments for approval.
- (ii) Review Internal Control measures
- (iii) Review Asset Register.
- (iv) Agree a minimum value on new assets to be added to the Asset Register.
- (v) Replacement Mobile Phone (Out of hours) and Contract needed

7. Correspondence

8. Planning

1. Applications Received:
 - (i) 24/00235/FUL - The Anchorage Runwell Chase - Replacement storage barn
 - (ii) 24/00390/FUL - Land At Runwell Hall Farm Hoe Lane Rettendon - Retrospective application for change of use of land to four separate dog walking areas
2. Report covering Meadow Lane Classification from first approval (after appeal up held by Department of Environment under reference 93/06243/FUL)

9. Wickford Town Council Project for Footpath/Cycleway linking Wickford to Battlesbridge

Continued

10. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, School Governors, Public Rights of Way, CCC Officers, Representatives etc.

11. Notices of Motions and Future Business:

- (i) Annual Parish Meeting Monday 15th April 2024 7.30pm - (Volunteers needed to help with refreshments.)
- (ii) Planning Committee meeting Monday 22nd April 2024 (moved forward one week due to the Bank Holiday for Easter) if business requires.
- (iii) Election Police, Fire and Crime Commissioner for Essex. Thursday 2nd May 2024.

12. Agenda items for the next meeting of Runwell Parish Council on First Annual Meeting 13th May 2024. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.



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