

RUNWELL PARISH COUNCIL

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To all Councillors

31st October 2023

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 6th November 2023 at 7.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

1. Apologies

2. **Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

3. **Public participation session with respect to items on the agenda and other matters of mutual interest.** The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

4. **Minutes of Council Meeting held 2nd October 2023, Minutes of Hall Committee 16th October 2023 and Minutes of Park Committee 16th October 2023**

5. **Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)

6. Finance

- (i) Payments for approval.
- (ii) Receipts & Payments; Bank Reconciliation 1st April 2023 – 30th September 2023
- (iii) Budget Review 23/24 to 30th September 2023

7. Correspondence

8. Planning

1. Applications Received:
 - (i) 23/01616/FUL Land rear of 7 The Greenway – Demolition of existing outbuildings. Proposed two new dwellings, with access road.
 - (ii) 23/05202/TPO Land at former Runwell Hospital - G3 Oak (128&131) - Remove deadwood over 20mm; G3 Ash- Remove deadwood over 20mm, 4m apical crown reduction; G5 OAK (888) Remove deadwood over 20mm; G5 Ash (889) - Undertake advanced assessment for decay measurement; G5 Oak (890)- Remove deadwood over 20mm, crown lift to 2m over footpath; G5 Oak (891) - Crown lift to 2m over footpath; G2 Oak (946) - Remove deadwood within falling distance of driveway; G2 Oak (948) - Monolith at 4-6m and retain for habitat. Reason for all: In order to remedy or mitigate for identified hazards.
 - (iii) 23/05214/TPO - Street Record, Lodge Approach Runwell - Description of works: T4 (T2 on map) Mature Weeping Willow- 4m lateral and 2m apical crown reduction. Reason: In order to manage and reduce likelihood of future branch failure. G5 (T3 on map) English Oak- Crown lift to 2.5m over footpath and remove ivy. G5 (T2 on map) English Oak- Remove over 20mm in diameter or 1m in length of deadwood.

Continued:

- (iv) 23/01728/CUPAQ - Land Rear Of 120 Church End Lane - Description of works: Determination as to whether the prior approval of the local planning authority is required for the proposed change of use of an existing agricultural barn into 2 x no. residential dwellings (C3) with associated parking and amenity.
- (v) Any other application received between the date of the agenda and the monthly meeting which cannot be deferred to the 3rd Monday Planning Committee Meeting
 - 2. Reply from CCC re Planning Enforcement Meadow Lane Runwell
 - 3. Planning Policy: Call for Traveller Sites 2023
 - 4. Essex Planning Officers consultation on Parking Standards (Response by 4th December 2023)

9. Runwell Park

- 1. Plantation update.
- 2. Report on Security Fence and retrospective approval of extra costs.
- 3. Fly-tipping removal costs and extra requirements for asbestos removal.

10. Village Hall

- 1. Consider new location for refuse bins and specification of storage base
- 2. Car Park to consider emergency repairs to car park entrance.
- 3. Car Park to agree area to be re-surfaced 24/25 and specification of the work needed.
- 4. Purchase of Wi-Fi booster.

11. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, School Governor, Public Rights of Way, CCC Officers, Representatives etc.

12. Notices of Motions and Future Business:

- (i) Planning meeting 3rd Monday 20th November 2023 if business requires.
- (ii) Finance Committee for Budget/Precept 24/25 – Monday 20th November 2023

13. Agenda items for the next meeting of Runwell Parish Council on 4th December 2023. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

Mrs Jo Perez

Clerk to the Council