

# RUNWELL PARISH COUNCIL

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**Council Office, Runwell Village Hall  
Church End Lane  
Runwell  
Wickford SS11 7JE**

To all Councillors

30th July 2024

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 5th August 2024 at 7.00pm for the purpose of transacting the following business:

## AGENDA

Chairman's Welcome

1. **Apologies**
2. **Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.
3. **Public participation session with respect to items on the agenda and other matters of mutual interest.** (In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum). The meeting will adjourn for questions from members of the public. The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

*Please note: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

4. **Minutes of Council Meeting held 1st July 2024 and Minutes of Planning Committee Meeting held 15<sup>th</sup> July 2024**
5. **Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)
6. **Finance**
  - (i) Payments
  - (ii) Purchase of Hall Bench to decide style and budget.
7. **Correspondence** – see list
8. **Planning** Applications Received: None received
9. **Runwell Parish Council 100th Anniversary 16th March 2025** - Names for Working party.
10. **Runwell Allotments** - Reply from Strutt & Parker re legal fees.
11. **Runwell Park** - New revenue stream. Pitch hire from Wickford & Runwell FC re 24/25 season.
12. **Staff** - Report from HR Committee with recommendation to increase Assistant Clerks hours. (To be in closed session at the end of the meeting)

Continued.

**13. Reports:** Committees (Hall and Park), School Reports, Runwell Roundabout, Allotments, Public Rights of Way, CCC Officers, St. Luke's Park, Runwell Shed.

**14. Notices of Motions and Future Business:**

1. Planning meeting 3<sup>rd</sup> Monday 19<sup>th</sup> August 2024 if business requires.

**15. Agenda items for the next meetings** of Runwell Parish Council Full Council Meeting 2nd September 2024. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.



Clerk to the Council