

# RUNWELL PARISH COUNCIL

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To all Councillors

29<sup>th</sup> August 2023

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 4<sup>th</sup> September 2023 at 7.00pm for the purpose of transacting the following business:

## AGENDA

Chairman's Welcome

### 1. Apologies

2. **Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

3. **Public participation session with respect to items on the agenda and other matters of mutual interest.**  
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)

4. **Minutes of Council Meeting held 7<sup>th</sup> August 2023; Minutes of Planning Committee held 21<sup>st</sup> August 2023 and Minutes of Extraordinary Meeting held 31<sup>st</sup> August 2023**

5. **Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)

### 6. Finance

- (i) Payments for approval
- (ii) Receipts and Payments 1<sup>st</sup> April 2023 – 30<sup>th</sup> June 2023
- (iii) Conclusion of External Audit by PKF Littlejohn LLP

7. **Correspondence** – see list

### 8. Planning

1. Applications Received:

- (i) 23/01115/FUL – Land Rear of 132 Brock Hill - Demolition of Existing outbuildings. Proposed 3 new Dwellings with parking area and access driveway
- (ii) Any other application received between the date of the agenda and the monthly meeting.

9. **Runwell Park** – (i) Schedule of works to be completed. (ii) Wickford Carnival September 9<sup>th</sup>

10. **Reports:** Committees (Hall and Park), School Reports, Runwell Roundabout, Allotments, Public Rights of Way, CCC Officers, Representatives etc.

11. **Notices of Motions and Future Business:** Planning meeting 3<sup>rd</sup> Monday 18<sup>th</sup> September 2023 7pm;  
Meeting to be re-arranged with RCPS re school parking.

12. **Agenda items for the next meetings** of Runwell Parish Council Full Council Meeting Monday 2<sup>nd</sup> October 2023. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

*Jo Pharez*

Clerk to the Council 29<sup>th</sup> August 2023